



# HOLY CROSS SAVINGS AND CREDIT COOPERATIVE

We improve lives.

## 36TH ANNUAL GENERAL ASSEMBLY

Sequential Annual Regular General Assembly Meeting (ARGAM)

**March 15-19, 2026**

Via ZOOM Conference Platform

Sunday to Thursday @ 1:00 P.M.

PHCCCO Building, HCSCCO Head Office

Gen. T. De Leon, Valenzuela City

**March 15, 2026 (Sunday) - Face to Face**

1:00 - 4:00 P.M. @ PHCCCO Gymnasium



**THEME:**



**EMPOWERING** *People,*  
**IMPROVING** *Communities*



## OUR CORE VALUES

### A - ACCOUNTABILITY

*We take responsibility for the things we do. We stand for whatever consequences our actions may bring.*

### B - BELIEF IN GOD

*We believe in one God: Father, Son and Holy Spirit.*

*We believe in the Goodness of God inherent in everyone and should be shared.*

### C - CONCERN FOR PEOPLE AND THE ENVIRONMENT

*We are committed to the communal welfare of our people and work for the protection of the environment*

### D - DEDICATION TO WORK AS A TEAM

*We value teamwork because unity is our strength.*

### E - EDUCATION FOR CONTINUOUS LEARNING AND INNOVATION

*We promote continuous education to encourage innovation and adaptability to ensure responsible stewardship of the Cooperative.*

### F - FOCUS ON FAMILY AND THE COMMUNITY

*Our programs and services are geared towards family stability and wellness of Christian family and community development*

## QUALITY POLICY

*HCSCCO is committed to continuously improve its standards to respond positively to the growing needs of members and communities;*

*Shall improve continuously its processes to effect quality financial and support services for members and their communities based on our Core Values;*

*Shall implement sustainable social programs and services responsive to the needs of members and communities;*

*Shall implement programs related to Sustainable Development Goals (SDG), responsive to the needs of members and communities;*

*Shall ensure compliance to regulatory requirements of the government and other related institutions;*

*Shall implement continuously and maintain local and international standards in governance and operations;*

*Shall provide products and services for the improvement, wellness and transformation of Christian families and communities;*

*Shall implement programs and projects to address the problem of challenges of the times and climate change*

## OUR VISION

*A long term sustainable financial institution which aims to improve and transform the lives of members and their communities.*

## OUR MISSION

*Improving the quality of life of members and communities through:*

- *Christian-Value formation;*
- *Competitive financial services;*
- *Programs socially responsive to the needs of members.*
- *Programs for environmental protection and conservation*

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# 36TH ANNUAL GENERAL ASSEMBLY

## Sequential Annual Regular General Assembly Meeting (ARGAM)

March 15-19, 2026 - SEQUENTIAL VIA ZOOM MEETING PLATFORM  
(Sunday to Thursday) / 1:00 PM to 4:00PM

March 15, 2026 (Sunday) - BUSINESS MEETING FACE TO FACE  
1:00 PM to 4:00 P.M. at HCSCCO Gymnasium

**THEME: EMPOWERING PEOPLE, IMPROVING COMMUNITIES**

### PROGRAM OF ACTIVITIES

#### PART I - PROGRAM

March 15, 2026 OPENING - 1st Day of General Assembly  
09:00 AM ONLINE Registration of Attending MEMBERS

#### PART II - PRELIMINARIES

01:00 PM OPENING  
Invocation  
Philippine National Anthem  
The Cooperative Pledge  
Vision, Mission and Core Values  
  
Welcome Remarks - Dir. ALBERTO A. GUEVARRA  
BOD Chairperson  
  
Messages - Dir. LILLIAN D. SILUBRICO  
BOD Vice-Chairperson  
  
Presentation of Candidates for Election  
- Board of Directors  
- Audit Committee  
- Election Committee  
  
Top Recruiter Award for Members

#### PART III - BUSINESS MEETING

01:30 P.M. Call to Order  
  
Roll Call  
  
Proof of Due Notice  
  
Declaration of Presence of Quorum  
Consideration of Presence of Quorum  
  
Reading & Approval of the 2025 Minutes of Meeting  
Matters Arising from the Minutes of Meeting

#### PART III - BUSINESS MEETING

Consideration of the Consolidated 2025 Reports to the General Assembly:

1. Chairperson and COO
2. Audit Committee
3. Election Committee
4. Ethics Committee
5. Mediation & Conciliation Committee
6. Gender and Development Committee
7. Education and Training Committee

For General Assembly Approval/Adoption/Confirmation:

1. Vision, Mission, Core Values & Quality Policy
2. Audited Financial Reports 2025
3. Operational Plan and Budget for 2026
4. Education and Training Plan 2026
5. Social & Community Development Plan 2026

OTHER MATTERS:

- For approval of the following by the General Assembly
  - A. Budget for the Construction of PHCCCO Annex Building
  - C. External Auditor for 2026

Open Forum

March 19, 2026 CLOSING  
Last Day of General Assembly  
  
4:00 PM Closing of Online  
Registration and Election  
  
Announcement of Election Results  
  
Daily Winners Electronic Raffle Draw  
  
Adjournment  
  
Closing Remarks Mr. ANTONIO M. ABILGOS JR.  
Chief Operating Officer



# HOLY CROSS SAVINGS AND CREDIT COOPERATIVE

PHCCCO Building HCSCCO Head Office Gen. T. De Leon, Valenzuela City

## Message

Sa pagdaraos natin ng ating 36<sup>th</sup> Annual Regular General Assembly (ARGAM) sa taong ito ay ipinaabot ko ang aking taos-pusong pagbati at pasasalamat sa inyong patuloy na supporta at pagtangkilik sa ating kooperatiba at mga programa nito. Sa pangkalahatan ay isang taon na naman tayong nakapaglingkod ng maayos at nakatulong upang maitaas ang antas ng kabuhayan ng kasapian. Umaasa ako na sa kabila nito ay nakaambag din ang Holy Cross Savings and Credit Cooperative (HCSCCO) nang kahit kaunti sa positibong panananaw at pag-asa sa buhay ng bawat kasapi.

Sa temang “Empowering People, Improving Communities” ng ating 36<sup>th</sup> ARGAM ay binabalikan natin hindi lamang ang nakaraang taon. Binabalik-tanaw din natin ang nakalipas pang mga taon na kung paanong ang ating kooperatiba ay nakapagbigay lakas at kakayahan sa bawat kasapi upang mapabuti ang kalalagayan sa buhay.

Tayong lahat na bumubuo ng Board of Directors, Officers, Management, Staff at kasapian ng HCSCCO ay patuloy nawang magkaisa, makilahok at magtulungan sa ikatataguyod ng pagpapanibago at pag-unlad ng ating sambayanan. Kaakiabat nito ay ang ating pagsusumikap na makatugon at makagawa ng mga programang magbibigay proteksyon sa ating kapaligiran at pangangalaga ng ating kalikasan.

Kaalinsabay ang aking muling pagbati at pasasalamat ay ang paanyayang harapin natin ang panibagong taon na ito na may ibayong sigla at pag-sa sa tulong at awa ng Poong Maykapal.

  
Dir. ALBERTO A. GUEVARRA  
Chairperson, Board of Directors





## MESSAGE FROM THE OFFICE OF SENATOR WIN GATCHALIAN

### **Congratulations to the 36th General Assembly of the Holy Cross Savings and Credit Cooperative (HCSCCO)!**

For more than three decades, HCSCCO has been a steadfast partner of the City Government of Valenzuela. Beyond providing financial support to Valenzuelanos, your cooperative has consistently been among the first to extend aid during times of disaster, exemplifying true community service.

This year's theme is especially fitting: when individuals are empowered, communities prosper. I commend your unwavering dedication and selfless commitment to improving the lives of our fellow citizens. It is through your service that Valenzuela continues to flourish as a city distinguished by its vibrancy, innovation, and progress.

As we embark on another year, rest assured that I, together with the public servants of our beloved city, remain united in supporting HCSCCO in all its endeavors.

**Let us continue to WIN together!**



**Senator Win Gatchalian**



# MINUTES OF THE 35TH ANNUAL GENERAL ASSEMBLY

- GEN. T. DE LEON, VALENZUELA CITY

## PART I: FACE TO FACE

On 16 March 2025, the 35<sup>th</sup> Annual Regular General Assembly (ARGAM) Face to Face Meeting convened at the Holy Cross Gymnasium, Gen. T. De Leon, Valenzuela City at 1:25 in the afternoon.

The meeting started with an Opening Prayer, followed by the singing of the National Anthem and recital of VISION, MISSION and CORE VALUES.

Upon presentation of the Members of the Board of Directors and other Officers, BOD Chairperson Alberto A. Guevarra delivered his OPENING REMARKS.

Subsequently, ELECOM Chairperson Luzviminda C. De Gula proceeded with the Presentation of Candidates for the 35<sup>th</sup> ARGAM Election, (in draw lot order) as follows:

For Board of Directors:	For Audit Committee:	For Election Committee:
1. Andres L. Lopez	1. Lucia C. Mendoza	1. Joseph D. Domingo
2. Lillian D. Silubrico	2. Joselito C. Pagtama	2. Atty. Ulyssess L. Gallego
3. Nestor M. Balicao	3. Gavina P. Rabadon	3. Nora M. Echanes
4. Madonna G. Acebuche	4. Hipolita C. Pabatao	4. Evelyn N. Languido
5. Felicita I. Sabang	5. Lucita M. Cristi	5. Rodolfo G. Sotto Jr.
6. Mary Grace P. Almazan	6. Rosella B. Briones	6. Mae Jean V. Borja
7. Fr. Arnel M. Camacho		
8. Noel S. Garcia		

Casting of votes was done electronically.

Branch Operations Manager Mr. Alexander Q. Solayao concluded the 1st part of the meeting with the presentation of the Top Recruiters, namely:

1. Janine G. Sarao	- 8 Recruits
2. Alexander Q. Solayao	- 8 Recruits
3. Jerry S. Claour	- 6 Recruits
4. Cassandra M. Molina	- 5 Recruits
5. Jemmalyn C. Soriano	- 5 Recruits
6. Ephraim A. Balboa	- 5 Recruits
7. Jeffrey M. Bernardino	- 5 Recruits
8. Maria Baby O. Estrada	- 5 Recruits

## PART II: BUSINESS MEETING

**Call to Order:** BOD Chairperson Alberto A. Guevarra called the Business Meeting in order at 2:15 in the afternoon.

**Declaration of Quorum:** Considering the 35th Annual Regular General Assembly remained sequential in nature, commencing 16 March until 21 March, 2025, thus, determination of presence of quorum shall be concluded on the last day of the General Assembly on 21 March 2025.

**Reading of the Minutes:** Given that the MINUTES of the 34th Annual Regular General Assembly is stipulated in the Souvenir Program, pages 5-9 thereof, Ms. Agnes Orena moved for the Dispensation of the Reading of the MINUTES; severally seconded by the body, and was approved by the General Assembly.

**Approval of the Minutes:** Consequently, Ms. Jane Frances Karganilla moved for the approval of the MINUTES of the 34th Annual Regular General Assembly, seconded by Ms. Remedios Barrios and was approved by the General Assembly.

Having no matters arising from the Minutes of the Meeting, CHAIRPERSON/CEO and other Committee Reports followed, thus:

### CHAIRPERSON and CEO's REPORT:

The Chairperson and CEO's report wrapped up HCSCCO's annual activity for the year 2024, as follows:

xxx"The year 2024 plays a significant role in HCSCCO's development. Not only that it has officially marked HCSCCO's successful recovery from the PANDEMIC, it also escalates our financial stability, showcasing consistent growth by adapting to changes and surpassing challenges.

With sturdy financial foundation, HCSCCO prudently invest in feasible opportunities and enhance services without compromising its core values of improving the lives of its members and to be of service to the community, maintaining us at the forefront in the industry.

Today, as we mark our 35th General Assembly, we give credit to all that has been part of this remarkable journey. Our success is purely a result of collaborative effort, where each and everyone of us plays a vital role. The Board of Directors and Officers provide visionary leadership ensuring HCSCCO to remain on track with its vision, mission and goals. The management staff with their unparalleled hard work and commitment, unceasingly develop, implement strategies and manage resources efficiently. YOU, our fellow members, for your interminable TRUST and continuous support to our cooperative - HCSCCO. And finally, the wisdom and blessing of our Almighty God and the guidance of our Founder, Ex-Officials and past Officers.

Along with our heartfelt appreciation and congratulations, we, the Board of Directors, Officers and Management Staff hereby present HCSCCO's achievements for the year 2024.

### I. FINANCIAL PERSPECTIVE

Audited Financial Report for 2024 showed the following:

	2022 (Millions)	2023 (Millions)	% of Increase (Decrease)	2024 (Millions)	% of Increase (Decrease)
Total Assets	1,925.378	2,060.922	7.04%	2,143.764	4%
Loans Releases	358.732	294.200	(17.99%)	380.862	29%
Share Capital	627.602	647.061	3.1%	684.330	6%
Gross Income	116.108	142.943	23.11%	149.956	5%
Total Reserve	95.851	107.719	12.38%	119.829	11%
Net Surplus	48.468	61.527	26.94%	66.075	7%

Despite many challenges, the financial performance showed significant increase from the year 2023, resulting from various marketing promotions and strategies, launched to escalate revenues and assets. Loan releases in particular ascended by 3.32%, as an outcome of competitive interest rate offered to our members. The total asset likewise increased by 3.95%; Share Capital by 5.76%; and gross income by 4.16%.

Overall, Net Surplus upsurged by 7.61% resulting from increase in Total Reserve, showcasing HCSCCO's strength and reliability. While the primary source of income remains to be from loan interests, nonetheless, income from investments maintain to have significant contribution to the Net Surplus.

Our objective is to have a long-term sustainability and resilience in the face of challenges.

Summary of Loan Releases for the year 2024 are as follows:

Back-to-back loan	160,584,461.01
Commercial Loan	102,776,756.71
Members Assistance Loan	39,244,023.40
Lot Acquisitions loan Assistance	35,708,806.57
Housing Loan	29,816,708.36
Small Enterprise Loan	3,748,472.39
Providential	359,624.00
Other loan	8,623,594.28
	=====
TOTAL:	P380,862,446.72
	=====

### 2. CUSTOMER-MEMBER PERSPECTIVE

In the closing of the year 2024, HCSCCO served a total of 17,047 members, including both Common and Preferred A Shareholders, thus having a total of 802 new members, on top of 643 account closures, resulting to a positive net increase of 159 members. Although slightly lower than the 207 net increase in members in 2023, still the commitment to obtain new members remains on top of our priorities.

Several factors attributed to Account Closures, such as death, account offsetting, changes in residence, loan payments and other personal financial circumstances, which majority are beyond our control.

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- GEN. T. DE LEON, VALENZUELA CITY

Consequently, the recent consolidation of Malanday to Malinta Branch and Mindanao Avenue to Head Office Branch provided an opportunity to streamline operations and enhance services for existing members, positively influencing the Cooperative's trajectory of moving forward.

Membership Profile for Common and Preferred A shareholders as of December 31, 2024:

a. According to Age			
18 – 30 years old	1,549	9%	
31 – 59 years old	10,877	64%	
60 years old and above	4,621	27%	
b. According to Gender			
Male	5,745	34%	
Female	11,302	66%	

The 98.59% satisfaction rating by the member mirrored Management's continuous effort to deliver quality services to our members.

### 3. LEARNING AND GROWTH

*In line with our pursuit of continuous learning and growth, the following programs were organized:*

- Four (4) Owners' Enrichment Seminar; 2 face to face, the other 2 via online;
- Two (2) Financial Literacy Seminar; 1 face to face and 1 online; and
- Four (4) PMES for special groups; Isadora Fashionline, Maziv Builders Inc., AppCase Inc and London Industrial Product Inc.
- "Lakbay Aral" to Novaliches Development Cooperative (NOVADECI), one of the largest cooperatives in Metro Manila, to learn best practices in managing cooperative assets.
- Hosted "Lakbay Aral" to Sto. Cristo Parish Multipurpose Cooperative and shared our practices in the processes on membership, loan releases and collection.
- Officers and Staff Development, April 4-5, 2024 at Acuatico Beach Resort, Laiya, Batangas promoting work life balance, camaraderie, team building and cooperation among officers and staff.
- Two (2) spiritual formation seminars for officers and staff.
- Monthly Masses from September 24 onwards.
- Sports Fest Activity and Team Building, all Saturdays of September, to encourage physical health and well-being among the officers and staff.
- Competency courses for our Audit Committee members and Loan Officers, aiming to help concerned officers to have better understanding of their duties and responsibilities.
- Mandatory training courses for the new elected and appointed cooperative officers.
- Participation in various trainings, General Assembly of Federations and other cooperative activities in and outside the Philippines.
- Nine (9) sessions of Focus Group Discussion (FGD) composed of Youth, Adult, Senior, Business Owners, Non-Valenzuela Resident, Members Without Loan, Outside Valenzuela Self-Employed and Unemployed, as feedback mechanism and dialogue among various sectors for the betterment of HCSCCO products and services.
- Stress Management, Commitment and Honesty in the Workplace Seminars for management staff;
- Celebrated Coop month by participating in the Walk for Cause and Camaraderie Team Building organized by local CDO;
- Participated in the PFCCO-NCR Coop-Lympics together with other Valenzuela Cooperatives held at Amoranto Sports Complex.
- Participated in The CLIMBS Global Cooperative Summit in Thailand.

### 4. INTERNAL BUSINESS PROCESSES

*Towards our goal to success, the following undertakings aim to ensure long term progress and sustainability.*

- Annual Planning at The LAKE Hotel in Tagaytay City on January 19 to 20, 2024: Attended by the Board of Directors and Officers including Top Management, focused on HCSCCO's annual goals and direction;
- Savings Deposit Promo (Special Time Deposit) aimed to be more competitive with commercial banks and digital banks;
- Share Capital, Loans and Collections Promo to encourage members to continuously avail products and services;
- Registration and documentation of Holycross Resource Corporation (HRC)

- Upgrading and improvement of online payment portal by acquiring additional partnership with banks offering payment thru POS and QR Code;
- Compliance with mandatory requirements of various government agencies for ease of doing business;
- Compliance and submission of various reports required by CDA for the issuance of Certificate of Compliance;
- Compliance with DOLE requirement for employees' random drug testing, making HCSCCO a Drug Free Workplace;
- Successfully conducted 4th Sequential Annual Regular General Assembly Meeting and Election of Officers, for the 34th ARGAM, duly participated by members;
- Reviewed and modified operational policies to respond and match members requirement;
- Implementation of Goodwill Program for retired Cooperative Officers who have rendered a minimum of 5 years and above services pursuant to CDA-MC- 2023-30;
- Successfully filled up vacant position in HR, Accounting and Loans Section.
- Human Resource Management – From a total employee of 52 management staff in December 2023, there were 8 employees who resigned and hired 7 management staff during the year. Turn-over of employees is not significant.

### 5. SOCIAL PROGRAMS

Living up with our mission and also our theme for the 35th ARGAM, of improving the lives of our members and the community, these programs are designed to extend help and assistance to the needy.

- Fast and easy financial assistance to members with low interest rates;
- Social and financial benefits to the members thru Mortuary Benefits, Hospital Income Benefit, Life Savings Protection Plan and Damayan Program;
- Regular Free Medical Consultation and assistance in partnership with Fatima University Medical Center;
- Regular Free Mobile Laboratory Tests in partnership with Healthy Link Medical and Diagnostic Center;
- "Plastic Mo, Kapalit ng Bigas Ko" program, providing 2 kilos of rice to every family in exchange of 20 empty plastic bottles every last Friday of the month;
- Family Farm, an Urban Gardening Project in partnership with Sister Society and Pamahalaang Barangay ng Gen. T. De Leon, Valenzuela City, providing knowledge and resources to develop flourishing backyard garden to promote healthy lifestyle aside from pleasant environment;
- Benefactor of Balik-Eskwela Program of the Department of Education for six (6) schools
- Financial assistance to Parish based programs/ activities (Parish Scholars, Pamaskong Handog, Drainage project, Christmas Decors);
- Continuously support for peace and order campaigns;
- Financial support to areas affected with calamities and natural disasters.
- Technical assistance such as accounting and bookkeeping of cooperative transactions to three (3) transport cooperatives in Valenzuela City thru the Koop Kapatid Program (Small Brother/Big Brother) of CDA and VCDC;
- Financial support to the vulnerable groups such as people with disabilities, elderly, children and youth;
- Free Venue to support Local government unit in its Rice and gift giving Activities;
- Renewed support to Koop Kapatid Program by the CDA to 3 New Coop Small Brothers.
- Monthly Free Zumba and Ballroom session;
- Housing Program for management staff;

### LOOKING FORWARD:

Living with our fervent commitment to incessant success and to provide more services ensuring better welfare of members and the community, various programs developed from collective ideas and perusal are lined -up for the coming years:

- Implementation of the 3 year Strategic/Development Plan;
- Formulation of programs to increase member participation, education and leadership development within the Cooperative;
- Source and develop ways to integrate environmental awareness practice and social responsibility into cooperative operations;

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- GEN. T. DE LEON, VALENZUELA CITY

- d) Leverage and adaptation of new technologies for a more efficient, convenient and upgraded services.
- e) Management and operation of Holycross Resources Corporation (HRC) to prudently oversee /administer HCSCCO resources;. xxx

Accordingly, member Fred Orena moved for the adoption and approval of the CHAIRPERSON and CEO's Report seconded by member Cynthia Lucio and was approved by the General Assembly.

## AUDIT COMMITTEE REPORT:

Audit Committee Chairperson *Ms Ofelia Angeles* presented their report, focusing on performance of their duties pursuant to R.A. 9520, thus:

xxx "We, the Audit Committee profoundly express our gratitude to the Members, Board of Directors, Committee Officers, Management and Staff of Holy Cross Savings and Credit Cooperative in the celebration of its 35th Year Anniversary.

We effectively functioned as mandated by RA 9520 Philippine Cooperative Code of 2008 that Audit Committee is directly accountable and responsible for the General Assembly. We conducted audit three (3) times a month and visited Malinta and Punturin Branches quarterly. Our Committee continuously perform efficiently and diligently through these activities.

We conducted our audit based on the following aspects:

1. Financial
2. Operational
3. Compliance
4. Social Performance

The Audit Committee attended various seminars and trainings to enhance, develop and strengthen our knowledge.

1. Audit Committee Competency Course
2. Environmental Scanning and Perspective
3. Focus Group Discussions Workshop

The monitoring that we made mainly consisted of observations and reviews that need to be complied and put closure to:

1. Records Management Policy
2. Important records filed in plastic bare box.
3. Records retention program not in effect.
4. Records presentation log to indicate of offsite storage.
5. Full compliance of IT Security.
6. Risk Management Manual Full Operation.

The Audit Committee commits unceasing learnings and services to our Cooperative. We will continue this journey with much more dedication than ever and will accept new challenges in 2025 and in the forthcoming years.

Thank you and God Bless!" xxx

Consequently, the Audit Committee Report was moved for adoption by member Luzviminda Montes, seconded by member Noel Cabrito and was approved by the General Assembly.

## ELECTION COMMITTEE REPORT:

The Election Committee Report, delivered by its Chairperson Ms. Luzviminda C. De Gula provided members of their accomplishments for the year 2024-2025, thus:

xxx "A warmest greeting to our valued co-members of the Holy Cross Savings and Credit Cooperative!

The Election Committee gladly inform you regarding the accomplishments we have undertaken for the year 2024-2025. We are grateful for your continued support and cooperation for the success of every undertaking and performance of our duties as officers of this cooperative so that we continuously soar high.

As one of our roles as Election Committee, we are pleased to convey our attainment in the conduct of election and other related matters. The successful sequential 34th ARGAM Election held on March 17 to 22, 2024, proves that we are heading the right track and maintain the momentum in the conduct of such activities. We obtained the high percentage of cooperation and support of the members which was 71% of the total memberships participated in the election.

The preparation for the forthcoming GA 2025 was successfully achieved through the following activities:

1. Preparation of the list of eligible candidates from the membership section (with the rating 3As and above)
2. Screening of members' qualifications
3. Invitation to the selected qualified members for candidacy
4. Conduct of Seminar for Eligible Officers
5. Preparations of materials to be used for the 2025 Election

The Election Committee, on behalf of the HCSCCO management, would like to commend all of you for the invaluable support you extend to our cooperative.

God bless everyone." xxx

Thereafter, member Celia Yamson moved for the adoption and approval of the Election Committee Report seconded by member Noel Cabrito and was approved by the General Assembly.

## OTHER COMMITTEES' REPORT:

Considering copies of ETHICS, GENDER and DEVELOPMENT, EDUCATION and TRAINING, MEDIATION and CONCILIATION COMMITTEE REPORTS were included in the 35th ARGAM Souvenir Program distributed to members/ attendees, pages 16-17 thereof, dispensation of actual reporting was severally moved and seconded by the members and was approved by the general assembly.

Accordingly, corresponding adoption and approval thereto of the aforementioned ETHICS, GENDER and DEVELOPMENT, EDUCATION and TRAINING, MEDIATION and CONCILIATION COMMITTEE REPORTS were likewise moved by Ms. Celia Yamson, seconded by Mr. Noel Cabrito and unanimously approved by the general assembly.

## FOR GENERAL ASSEMBLY'S APPROVAL/ADOPTION/CONFIRMATION

Chairperson Alberto A. Guevarra presented the following matters, subject to the General Assembly's approval/adoption/confirmation:

### 1. VISION, MISSION, CORE VALUES AND QUALITY POLICY

Having no revisions made in HCSCCO's VISION, MISSION, CORE VALUES and QUALITY POLICY, HO member Ms. Remedios Barrios moved for the adoption and approval of the VISION, MISSION, CORE VALUES AND QUALITY POLICY, seconded by Mr. Noel Cabrito and was approved by the General Assembly.

### 2. 2024 AUDITED FINANCIAL

The Audited Financial Reports for fiscal year 2024 was presented to the General Assembly by Accounting and Finance Manager, Ms. Ma. Theresa A. Costimiano.

Accordingly, HO member Ms. Jane Frances Karganilla moved for the adoption and approval of the 2023 Audited Financial Reports, seconded by Ms. Agnes Orena and was approved by the General Assembly.

### 3. OPERATIONAL GOALS 2024

The 3 Year Development Plan 2025-2027, Operational Goals and Budget for 2025 and 2024 Budget vs Actual Expenditures were presented to the body.

Consequently, Ms. Lorna Galvez moved for the approval and adoption of the 3 Year Development Plan 2025-2027, severally seconded and was approved by the General Assembly;

Mr. Fred Orena moved for the approval and adoption of the Operational Goals 2025, seconded by Ms. Rosita Reyes and was approved by the General Assembly and;

Ms. Remedios Barrios moved for the approval and adoption of the Operational Goals 2025, seconded by Mr. Jessie Cadirao and was approved by the General Assembly respectively.

### 4. INDEPENDENT AUDITOR'S REPORT

Subsequently the report of Independent Auditor - O.T. Oliveros & Co., CPA for 20 Financial Statement was presented.

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Hereafter, recommendation for - O.T. Oliveros & Co., CPA represented by Mr. Paolo T. Oliveros to remain as External Auditor of HCSCCO for 2025 was likewise submitted to the body.

Upon movement made by Ms. Agnes Orena, seconded by Ms. Cynthia Lucio the Independent Auditor's report was adopted, as well as the retention of O.T. Oliveros & Co, CPA as External Auditor of HCSCCO for 2025 was duly approved by the General Assembly.

## 5. EDUCATION and TRAINING PLANS

xxx "The amount of Cooperative Education and Training Fund (CETF) shall be allocated from the Net Surplus (from the previous year) of not more than 10%. Our by-laws fixed it at 3%. The fund shall be used for the education, training, research, advocacy and other similar cooperative activities geared towards the growth and development of the cooperative members, officers and employees.

### ALLOCATION OF THE CETF

1. Due to Apex Organization / Federation – 50% of the CETF shall be remitted to the federations.
  - a. PFCCO-NCR - The federation has its lined-up trainings that the cooperative can participate. (refer to PFCCO-NCRL Training Calendar 2025)
  - b. CLIMBS / NAFECOOP -The federation has its lined-up trainings that the cooperative can participate. (refer to NAFECOOP training calendar 2025)
  - c. NATCCO- The federation has its lined-up trainings that the cooperative can participate. (refer to NATCCO Training Calendar 2025)
  - d. Other Federations and Training Providers from which HCSCCO is an affiliate / member
2. Local CETF – 50 % of the CETF shall be spent by the cooperative for its education and training program for its members, officers and management staff.
  - a. Members (26%)
    - Owners' Enrichment Seminar
    - Financial Literacy Seminar
    - Entrepreneurship Seminar
    - Livelihood Training (for EP)
    - Training for Employable Skills (for LP)
    - Awareness Program (Climate Change, Disaster Risk Prevention, Mental Health)
  - b. Officers (10%)\* - please refer to Officers Training Plan
    - RA required training
    - Coop By-Laws and Policies
    - Skills Training
    - Risk Management and BCP Training
    - Officers Development Program
    - Leadership Training
    - Team Building & Spiritual Development
    - Exposure Program/ Lakbay-Aral
  - c. Management Staff (14%)\*
    - Skills Training
    - Staff Development Program
    - Risk Management and BCP Training
    - Leadership / Supervisors' Training
    - Team Building/ Spiritual Development
    - Professional Development
    - Mental Health Awareness
    - Exposure Programs / Lakbay-Aral

\* Can be subsidized from the un-utilized CETF of the previous years." xxx

Ms. Jane Frances Karganilla moved for the approval of the EDUCATION and TRAINING PLANS / Programs for 2025 , seconded by Mr. Jonathan Villaseto and was approved by the General Assembly.

## 6. SOCIAL and COMMUNITY DEVELOPMENT PLANS

xxx "The Community Development Plan shall be funded through the Community Development Fund which is at 3% of the net surplus of the previous year. It shall be used for projects or activities that will benefit the communities where the cooperative operates.

Community Development refers to the process where community members are supported by organizations, to identify and take collective actions on issues which are important to them. It empowers community members and create stronger and more connected communities, such as but not limited to projects on environment conservation and protection, health and sanitation, infrastructure, disaster risk reduction and management, and support to the vulnerable sector of the society.

HCSCCO being a large cooperative, 50% of CDF shall be used for infrastructure projects, while the remaining amount shall be used for social services.

### ALLOCATION FROM THE 2024 INCOME NET SURPLUS

- A. INFRASTRUCTURE (50%)
  - GOVERNMENT PROJECT
- B. Environment Conservation and Protection to address Climate Change (10%)\*
  - Urban Gardening
  - Tree Planting
  - Climate Change Awareness
  - Environment protection and preservation
- C. Health and Sanitation (15%)\*
  - Medical Mission / Mobile Surgery
  - Free medical consultation and medicine (in partnership with OLFU Primary Care)
  - Subsidized Laboratory Test
  - Fitness and Wellness program
- D. Disaster Risk Reduction and Management (5%)\*
  - Earthquake Drill
  - Fire Drill
  - First Aid Training
  - Participation to CERT (Cooperative Emergency Response Team)
- E. Support to the community and the Vulnerable Sector of the Society under the GAD Program (10%)\*
  - Livelihood program:
    - Entrepreneurial Poor
    - PWD, Children & Out. of School Youth
    - Elderly and Senior Citizens
    - Women & Solo Parent
  - Financial Assistance\*
    - Entrepreneurial Poor
    - Laboring Poor
    - PWD, Elderly and Senior Citizens
    - Brigada Eskwela
    - Sick and Disadvantage people
    - Victims of Calamities
    - Church Projects / Activities
    - Community Projects
  - Implementation of Gender & Development (GAD) Program
  - Youth Program
- F. To support Peace and Order Campaign in the communities we serve (5%)
  - To support Barangay and Police in maintaining peace and order in the community.
- G. To provide technical assistance to the Small Brother under the Koop Kapatid Program of CDA (5%)\*

\* funding will be subsidized from the un-utilized CDF of the previous years" xxx

Ms. Remedios Barrios moved for the approval of the SOCIAL and COMMUNITY DEVELOPMENT PLANS, severally seconded and was approved by the General Assembly.

## 7. AMENDMENT OF THE ARTICLES OF COOPERATION : Inclusion of "Arbitral Clause" as Article No. XI thereof and updating of By Laws: Article 2 "Membership", Sections 1&2 , pursuant to RA9520 and in compliance with CDA findings.

Movant : Ms. Jane Frances Karganilla  
2<sup>nd</sup> : Mr. Jonathan Villaseto

APPROVED BY THE GENERAL ASSEMBLY

## OPEN FORUM

Dir. Alberto A. Guevarra opened the floor for question and answer, thus:

1. JOVITO PANGILINAN - Inquired how foreclosure of properties are being implemented.  
**Management / BOD :** Foreclosure of collateralized property is generally the last resort or option HCSCCO implements. Borrowers are encouraged to sell their property first, and in case selling proceed is greater than Loan Balance, excess amount will be given to the member.
2. JANE FRANCES KARGANILLA - asked where the amount to be infused as shares of HRC would come from.  
**Management / BOD:** From HCSCCO, to be assigned to duly appointed Officers
3. AQUILANO AGUILAR - inquired about health and medical assistance for medicine of members.  
**Management/ BOD:** HCSCCO has medical /hospital assistance and health laboratory programs for members.

# MINUTES OF THE 35TH ANNUAL GENERAL ASSEMBLY

- GEN. T. DE LEON, VALENZUELA CITY

Ms. Teresita Mejia further elaborated health & medical programs provided by HCSCCO namely:

1. Free Medical Clinic – Daily
  2. Free Medical Laboratory (including lab results reading) Assistance
  3. Medicinal assistance worth P5,000.00
  4. Neuro- Every Tuesday & Thursday
  5. Acupuncture
4. **EDISON HIPOLITO** - *asked what if something happened to a member with existing housing loan?*  
**Management/ BOD:** HCSCCO encourages loans to be insured so it will be covered in case something unfortunate happened to borrower.
5. **MA. OPHELIA DE GUZMAN** - *“Can we consider electing a new set of BOT for the Corporation and not limit its management to the BOD?”*  
**Management/ BOD:** Having HCSCCO BOD also as the BOT of HRC would best protect the interest of both entities.

## RAFFLE WINNERS

- |                     |   |
|---------------------|---|
| 1. Rebecca Santos   | 6. Armie Padriquela                           |
| 2. Demetrio Salcedo | 7. Rodora Milano                              |
| 3. Ermondo Agapito  | 8. Ma. Victoria Ojio                          |
| 4. Susan Bornaes    | 9. Apolonio Marasigan - 2 <sup>nd</sup> Prize |
| 5. Bebot Banares    | 10. Lydia Navarro – 1 <sup>st</sup> Prize     |

## TEMPORARY SUSPENSION

Having no other topics to be discussed, presiding Chairperson declared temporarily suspension of the Sequential 35<sup>th</sup> Annual Regular General Assembly (ARGAM) at 3:45 in the afternoon, and was approved by the General Assembly.

Continuation of the 35<sup>th</sup> Annual Regular General Assembly (ARGAM) will resume on succeeding days, via ZOOM online platform from 17 March 2025 until 21 March 2025, 1:00 in the afternoon.

Prepared by:

  
**STEFANIE L. GONZALES**  
BOD Secretary

Approved by:

  
**ALBERTO A. GUEVARRA**  
BOD Chairperson

## PART I : VIRTUAL ONLINE VIA ZOOM PLATFORM

The sequential 35<sup>th</sup> Annual Regular General Assembly (ARGAM) Online Meeting convened daily via ZOOM platform at 1:00 in the afternoon from 16 March to 21 March 2025.

Accordingly, the meeting started with an Opening Prayer, followed by the singing of the National Anthem and recital of VISION, MISSION and CORE VALUES.

Upon presentation of the Members of the Board of Directors and other Officers, BOD Chairperson Alberto A. Guevarra delivered his OPENING REMARKS.

The Presentation of Candidates for the 35<sup>th</sup> ARGAM Election, (*in draw lot order*) by ELECOM Chairperson Luzviminda C. De Gula subsequently followed, thus:

- |                          |                           |                             |
|--------------------------|---------------------------|-----------------------------|
| For Board of Directors:  | For Audit Committee:      | For Election Committee:     |
| 1. Andres L. Lopez       | 1. Lucia C. Mendoza       | 1. Joseph D. Domingo        |
| 2. Lillian D. Silubrico  | 2. Joselito C. Pagtama    | 2. Atty. Ulysess L. Gallego |
| 3. Nestor M. Balicao     | 3. Gavina P. Rabadon      | 3. Nora M. Echanes          |
| 4. Madonna G. Acebuche   | 4. Hipolita C. Pabatao    | 4. Evelyn N. Languido       |
| 5. Felicita I. Sabang    | 5. Atty. Lucita M. Cristi | 5. Rodolfo G. Sotto Jr.     |
| 6. Mary Grace P. Almazan | 6. Rosella B. Briones     | 6. Mae Jean V. Borja        |
| 7. Fr. Arnel M. Camacho  |                           |                             |
| 8. Noel S. Garcia        |                           |                             |

Casting of votes remained to be done electronically.

## PART II : BUSINESS MEETING

**Call to Order :** BOD Chairperson Alberto A. Guevarra called the Business Meeting in order at past 1 in the afternoon, daily.

**Declaration of Quorum:** Since the 35<sup>th</sup> Annual Regular General Assembly remained sequential in nature, from March 16 until March 21, 2025, the presence of quorum shall be determined on the last day of the General Assembly or on 21 March 2025.

**Reading of the Minutes:** Considering the MINUTES of the 34<sup>th</sup> Annual Regular General Assembly is stipulated in the Souvenir Program, pages 5-9 thereof, severally moved for the Dispensation of the Reading of the MINUTES headed by Ms. Tricia Medra; and seconded by the body headed by Mr. Andres Ilocto, and was approved by the General Assembly.

**Approval of the Minutes:** Consequently, Ms. Gralyn Lucas moved for the approval of the MINUTES of the 34<sup>th</sup> Annual Regular General Assembly, seconded by Ms. Elsie Cagada and was approved by the General Assembly.

Having no other matters arising from the Minutes of the Meeting, CHAIRPERSON /CEO and other Committee Reports followed, thus:

- CHAIRPERSON and CEO's REPORT: Pages 12-13, Souvenir Program
- AUDIT COMMITTEE REPORT: Page 15, Souvenir Program
- ELECTION COMMITTEE REPORT: Page 15, Souvenir Program
- ETHICS COMMITTEE REPORT: Page 16, Souvenir Program
- GENDER and DEVELOPMENT COMMITTEE REPORT: Page 16, Souvenir Program
- EDUCATION and TRAINING COMMITTEE REPORT: Page 17, Souvenir Program
- MEDIATION & CONCILIATION COMMITTEE REPORT: Page 17, Souvenir Program

Upon daily presentation of aforesaid Committee Reports, adoption and approval thereof were severally moved, seconded and approved by the general assembly accordingly.

## FOR GENERAL ASSEMBLY'S APPROVAL/ADOPTION/CONFIRMATION

Chairperson Alberto A. Guevarra presented the following matters, subject to the General Assembly's approval/adoption /confirmation:

### 1. VISION, MISSION, CORE VALUES AND QUALITY POLICY

Having no revisions made in HCSCCO's VISION, MISSION, CORE VALUES and QUALITY POLICY, (*Ms. Remedios Gacusan*) severally moved for the adoption and approval of the VISION, MISSION, CORE VALUES AND QUALITY POLICY, seconded by Ms. Angeli Rubis and was approved by the General Assembly.

### 2. 2024 AUDITED FINANCIAL

The Audited Financial Reports for fiscal year 2024 was presented to the General Assembly by Accounting and Finance Manager, Ms. Ma. Theresa A. Costimiano.

Severally moved and seconded for the adoption and approval of the 2024 Audited Financial Reports, and was approved by the General Assembly.

### 3. OPERATIONAL GOALS 2024

The 3 Year Development Plan 2025-2027, Operational Goals and Budget for 2025 and 2024 Budget vs Actual Expenditures were presented to the body, to which were severally moved and seconded for approval and adoption and was approved by the General Assembly, thereafter.

### 4. INDEPENDENT AUDITOR'S REPORT

Subsequently the report of Independent Auditor - O.T. Oliveros & Co., CPA for 20 Financial Statement was presented followed by a recommendation for - O.T. Oliveros & Co., CPA represented by Mr. Paolo T. Oliveros to remain as External Auditor of HCSCCO for 2025 was likewise submitted to the body, which were severally moved and seconded, and that adoption of the Independent Auditor's Report, as well as the retention of O.T. Oliveros & Co. CPA as External Auditor of HCSCCO for 2025 was duly approved by the General Assembly.

### 5. EDUCATION and TRAINING PLANS

Upon presentation, severally moved and seconded for the approval of the EDUCATION and TRAINING PLANS / Programs for 2024, and was approved by the General Assembly.

### 6. SOCIAL and COMMUNITY DEVELOPMENT PLANS

Upon presentation, severally moved and seconded for the approval of the SOCIAL and COMMUNITY DEVELOPMENT PLANS, and was approved by the General Assembly.

# MINUTES OF THE 35TH ANNUAL GENERAL ASSEMBLY

- GEN. T. DE LEON, VALENZUELA CITY

7. Amendment of the Articles of Cooperation : Inclusion of "Arbitral Clause" as Article No. XI thereof and updating of By Laws: Article 2 "Membership", Sections 1 & 2 , pursuant to RA9520 and in compliance with CDA findings.

Upon presentation, severally moved and seconded for the approval of the Amendment of the Articles of Cooperation : Inclusion of "Arbitral Clause" as Article No. XI thereof and updating of By Laws: Article 2 "Membership", Sections 1 & 2 , pursuant to RA9520 and in compliance with CDA findings , and was approved by the General Assembly.

## OPEN FORUM HIGHLIGHTS: 16 March – 21 March 2025

1. **ROLANDO LANSIGAN:** What are the cooperative's plans or strategies to improve member benefits and patronage rebates for the upcoming fiscal year, considering the current financial performance?  
**HCSCCO:** To address the needs of our members, we continuously develop programs founded by suggestions from members themselves such as Mobile Laboratory, Plastic Mo Bigas Ko Program, Free Coffee for transacting members and Loyalty Cardholders, Livelihood seminars.
2. **MEDARDO YANDAN:** Good pm sir, ask ko po kung pwede joint account or and/or sa time deposit?  
**HCSCCO:** Pwede po provided na magkapamilya ang parehong signatories.
3. **NIDA TIVIDAD:** Question po yun sa TIN number bakit kailangan na po. I mean bakit required na. Nagpasa naman na ko pero para lang alam or malaman lang ng mga members.  
**HCSCCO:** Alinsunod po sa requirement ng BIR para po sa issuance ng ating Certificate for Tax Exemption.
4. **GIGI CARANDANG:** Is there a possibility for ATM in the future kasi mas convenient for most of the members  
**HCSCCO:** Our ATM card will be available soon in partnership and co-branded with Union Bank.
5. **MARY ROSE AROY:** Good Day Hi maam/sir . First time mag loan po. Ask ko lang po kapag may loan po then paid via GCash may message or email po ba confirming kung narecieved po ang payment? Mary Rose Aroy :  
**HCSCCO:** If na email po sa accounting department ang confirmation receipt ng inyong transection, and ating accounting staff will respond to your email.
6. **MARLENE FLORES:** Hi! Will a financial platform now be available for deposits and withdrawals? Just like online banking system.  
**HCSCCO:** As of now we only have plat form for online deposits such as GCASH, MAYA, PNB, BDO, UNIONBANK and / or QR PAY via SECURITY BANK. No available online banking platforms for withdrawals yet.
7. **ELLEN MAE FONTILO:** "As an OFW, being a member of this co-op has been a true blessing. Every time I come home to the Philippines, I have the ease and security of withdrawing and borrowing money whenever needed. This co-op has not only supported me financially but has also given me a sense of belonging and trust. I am deeply grateful to be part of a community that cares for its members. Thank you for making my journey smoother and for being a reliable partner in my financial well-being and to other members! Keep it up and God bless us all!
8. **EMMA SANTOS:** good afternoon po sir Jerry, while waiting, I have a question with regard to the membership. If a member has a share capital of 30k and a member of almost 10 years, para saan po yun mga label na gold, silver, etc  
**HCSCCO - JERRY CLAOUR:** Good afternoon po For Loyalty Cardholders po:

**Platinum Members:** 25 years and above of Membership; minimum SC of P50,000.00 and 20A Rating and above. Reward is one (1) time cash incentive of P3,000.00 to be credited to Savings Deposit.

**Gold Members:** 20-24 years of Membership, with min SC of P30,000.00; 10A-19A Rating and above. Reward is one (1) time cash incentive of P2,000.00 to be credited to Savings Deposit.

**Silver Members:** 10-19 years of Membership, with min SC of P20,000.00 and 1A Rating and above. Reward is one (1) time cash incentive of P1,000.00 to be credited to Savings Deposit.

9. **CONSTANTINO LUGAY:** If ever po na hindi makukuha un dividend saan po un mapupunta? Thanks po.  
**HCSCCO:** Automatic pong mapupunta iyon sa ating annual insurance premium particularly sa mortuary fund/ damayan fund at kung may sobra ito ay mapupunta sa Savings Deposit or Share Capital at iba pa.

10. **ESTEFANIA AMABA:** Paano yon pension at damayan plan?  
**HCSCCO:** Ang Pension Savings po ay may lock-in term na 5 years bago mawithdraw at may interes na 2.5% kada taon. Ang initial deposit ay P500.00.
11. **JUANA GUTIERREZ:** Tanong ko lang kung yung share capital ay pwede ipamana sa Anak  
**HCSCCO:** Hindi po, ang Share Capitals are Non-transferrable.
12. **REJIE NALUPA:** Meron bang housing / apartment for members?  
**HCSCCO:** As of now we only have housing programs for employees.

## RAFFLE WINNERS :

<u>March 16 (Sunday)</u>	<u>March 17 (Monday)</u>	<u>March 18 (Tuesday)</u>
1. Catalina B. Delos Reyes	1. Eleuterio O. Bautista	1. Fernado B. Dabuan Jr.
2. Edwin Oriendo	2. Annaliza M. Jao	2. Erwin S. Guazon
3. Bernadette C. Reyes	3. Gemma A. Jacinto	3. Denise P. Javier
<u>March 19 (Wednesday)</u>	<u>March 20 (Thursday)</u>	<u>March 21 (Friday)</u>
1. Sigrid A. Bassig	1. Gwendolyn G. David	1. Mark Angelo G. Florendo
2. Ma. Victoria Granado	2. Gerald Christian D. Jardiel	2. Donnabelle M. Occasiones
3. Mary Ann Reina	3. Maria Fe G. Paulo	3. Recy M. Molina

## DETERMINATION OF QUORUM

The 35<sup>th</sup> Annual Regular General Assembly Meeting (ARGAM) has recorded a total of 10,051 registered participants. A total number of 5,511 Members Entitled To Vote (METV) participated in election, equivalent to 68.81% of the total 8,009 voting members; or 32% of the 16, 970 Total Members of the Cooperative as of 31 December 2024. Hence, presence of quorum is hereby declared by herein undersigned BOD Secretary, Stefanie L. Gonzales.

## ANNOUNCEMENT OF ELECTION RESULTS

At exactly 4:00 in the afternoon, 21 March 2025, the Election Committee declared voting to be officially closed. Consequently, the official result of the concluded Election was announced by ELECOM Chairperson Luzviminda C. De Gula, thus :

### BOARD OF DIRECTORS:

1. Fr. Arnel Camacho	- 4,078
2. Mary Grace P. Almazan	- 3,331
3. Lillian D. Silubrico	- 3,206
4. Noel S. Garcia	- 2,712
5. Madonna G. Acebuche	- 2,664
6. Andres L. Lopez	- 2,437
7. Felicita I. Sabang	- 2,194
8. Nestor M. Balcao	- 1,422

### For AUDIT COMMITTEE:

1. Joselito C. Pagtama	- 2,578
2. Rosella B. Briones	- 2,203
3. Gavina P. Rabadon	- 2,178
4. Lucita M. Cristi	- 1,416
5. Hipolita Patatao	- 1,399
6. Lucia C. Mendoza	- 1,248

### For ELECTION COMMITTEE:

1. Atty. Ulysses L. Gallego	- 3,518
2. Nora M. Echanes	- 3,048
3. Rodolfo G. Sotto Jr.	- 1,948
4. Evelyn N. Languido	- 1,153
5. Joseph D. Domingo	- 906
6. Mae Jean V. Borja	- 449

## PROCLAIMED WINNERS:

### BOARD OF DIRECTORS:

1. Fr. Arnel Camacho	- 4,078
2. Mary Grace P. Almazan	- 3,331
3. Lillian D. Silubrico	- 3,206
4. Noel S. Garcia	- 2,712

### AUDIT COMMITTEE:

1. Joselito C. Pagtama	- 2,578
2. Rosella B. Briones	- 2,203

### ELECTION COMMITTEE:

1. Atty. Ulysses L. Gallego	- 3,518
2. Nora M. Echanes	- 3,048

## ADJOURNMENT

Upon proclamation of the winners for 2025 elections, a motion moving for the adjournment of the 35<sup>th</sup> Annual Regular General Assembly Meeting (ARGAM) was made and severally seconded.

Accordingly the 35<sup>th</sup> Annual Regular General Assembly Meeting was officially adjourned at 4:15 in the afternoon, 21 March 2025.

Prepared by:

  
STEFANIE L. GONZALES  
BOD Secretary

Approved by:

  
ALBERTO A. GUEVARRA  
BOD Chairperson

# 2025 BOD RESOLUTIONS AFFECTING POLICIES, PROCEDURES AND INVESTMENTS

## **JANUARY**

- **2025-01-001/** Approval of Seventy-Seven (77) Common & Pref-A New Members for the month of December 2024;
- **2025-01-002/** Approval of Forty-Three (43) Closure of Members for the month of December 2024;
- **2025-01-003/** Approval of Net Surplus Distribution amounting to P66,270,690.75; Patronage Refund of 11.84% and Dividend of 6.05%;
- **2025-01-004/** Authorizing and Appointing the Vice-Chairperson of the Board of Directors and Chief Financial Officer as authorized representative in Senate inquiry proceeding relative to Sec. 236 NIRC;
- **2025-01-005/** Passed and ratified the establishment and incorporation of HOLYCROSS RESOURCES CORPORATION (HRC), the Holding Corporation of HCSCCO, duly approved by the General Assembly on the 34th ARGAM on March 17-22, 2024;
- **2025-01-006/** Approval of Punturin Branch Fund transfer: PNB savings Account No. 100110036710 to PNB CASA Account No. 1001700005398; and opening of Additional TD account either in PNB or DBP w/ 15M deposit;
- **2025-01-007/** Approval of Malinta Branch Additional TIME DEPOSIT account with 10M INITIAL deposit to PNB or DBP on top of 2 existing TD accounts;
- **2025-01-008/** Authorizing and Appointment of Incorporators and Shares for Holycross Resources Corporation (HRC);
- **2025-01-009/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 5 Members wherein 5 were approved.

## **FEBRUARY**

- **2025-02-001/** Approval of Eighty-Three (83) Common & Pref-A New Members for the month of January 2025;
- **2025-02-002/** Approval of Thirty-Two (32) Closure of Members for the month of January 2025;
- **2025-02-003/** Approval of Closures of LAD Accounts for the month of January 2025 as follows: eight (8) from Head Office, two (2) from Malinta and one (1) from Punturin Branches;
- **2025-02-004/** Approval of Initial investment fund of Fifty Million Pesos (P50,000,000.00) for HRC (HOLYCROSS RESOURCES CORPORATION) intended for acquisition of investment properties;
- **2025-02-005/** Approval on the Implementation of Membership Share Capital Promo 2025, providing gift items to encourage members to increase share capital to P30,000 (accumulative) from April 1 – December 31, 2025;
- **2025-02-006/** Approval of the Increase of Zoom Meeting Capacity (Large)/Participants for 35th Annual General Assembly 2025, March 16-21, 2025, to accommodate joining members;
- **2025-02-007/** Approval to retain service of O.T. Oliveros & CO-CPA as External Auditor for fiscal year 2025.
- **2025-02-008/** Approval for the Withdrawal of AXA Investment with Forty- Seven (47) Years Maturity Period to prevent further losses.
- **2025-02-009/** Approval of the schedule of distribution of 35th ARGAM Dividends for all members in the head Office and branches;
  - ✓ A & B - March 31, 2025
  - ✓ C & D - April 1, 2025
  - ✓ E to K - April 2, 2025
  - ✓ L to P - April 3, 2025
  - ✓ Q to U - April 4, 2025
  - ✓ V to Z - April 7, 2025
- **2025-02-010/** Authorizing and appointing the OIC - Chief Executive Officer as HCSCCO's representative for CISA;
- **2025-02-011/** Approval for the Sale of HCSCCO Property located at Ostrich St. GTDL, with an area of 156sqm, covered by TCT No. V-94015 amounting One Million Nine Hundred Thousand Pesos (P1,900,000.00) to spouses MARYJANE T. DE LARA & RUDY DE LARA;

- **2025-02-012/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 2 Members wherein 2 were approved

## **MARCH**

- **2025-03-001/** Approval of Eighty-Three (83) Common & Pref-A Members for the month of February 2025;
- **2025-03-002/** Approval of Thirty-Two (32) Closure of Members for the month of February 2025;
- **2025-03-004/** Authorizing and appointing the Chairperson and Vice-Chairperson of the Board of Directors (jointly/individually) to be the Official signatories on all legal documents of the Cooperative and for that purpose in its name and behalf represent HCSCCO;
- **2025-03-005/** Appointment and Authorization of Officers and respective alternate/s, as official representatives for and in behalf of HCSCCO in associations and connections with other cooperatives and apex organization;
- **2025-03-006/** Appointment and authorization of Officers as official voting delegates and representative for and in behalf of HCSCCO to the 53<sup>rd</sup> Annual General Assembly Meetings of CLIMBS on April 28-29, 2025;
- **2025-03-007/** Appointment and authorization of BOD/ Officers / and Top Management as official bank signatories on all financial transactions of Head Office with any/all depository banks, for and in behalf of HCSCCO; to open/close bank accounts, make deposits/withdrawals, transfer accounts and perform other bank transactions;
- **2025-03-008/** Appointment and authorization of BOD/ Officers / and Top Management as official bank signatories on all financial transactions of Malinta and Punturin Branch Offices with any/all depository banks, for and in behalf of HCSCCO: to open/close bank accounts, make deposits/withdrawals, transfer accounts and perform other bank transactions;
- **2025-03-009/** Approval of cessation of service of ARCINAS Law Office as HCSCCO Legal Counsel and directing all pending cases to be referred and forwarded to Valenzuela Law Office being the new official legal representative of HCSCCO;
- **2025-03-010/** Designation of Collection Officer as authorized representative to file pleadings, inquire and deliver such documents relative to the case of Serafin Miller & Luisa Miller, for and in behalf of HCSCCO;
- **2025-03-011/** Confirmation of the Elected Board of Directors, Audit and Election Committees and the Appointment of Committees and Other Officers;

## **APRIL**

- **2025-04-001/** Approval of Forty-Four (44) Common & Pref-A New Members for the month of March 2025;
- **2025-04-002/** Approval of Thirty-Six (36) Closure of Members for the month of March 2025;
- **2025-04-003/** Approval of P500,000.00 Investment for PFCCO Training and Office Building in Quezon City;
- **2025-04-004/** Appointment of officers as official representative to the 48<sup>th</sup> Annual General Assembly Meetings of NATCCO on May 2-4, 2025, for and in behalf of HCSCCO;
- **2025-04-004/** Authorizing and appointing the Vice-Chairperson of the Board of Directors to be the Official/Principal Representative of CLIMBS to vote, be nominated, run and elected in any position, for and in behalf of the Cooperative;
- **2025-04-005/** Approval of Closures of LAD Accounts for the month of March 2025 as follows: ten (10) from Head Office, one (1) from Malinta and one (1) from Punturin Branches;
- **2025-04-006/** Authorizing the Branch Operations Manager, to be the Official Representative, for the application of New Meter/s at Manila Electric Company (MERALCO), for and in behalf of the Cooperative to sign, execute and deliver such documents;

# 2025 BOD RESOLUTIONS AFFECTING POLICIES, PROCEDURES AND INVESTMENTS

- **2025-04-007/** Approval for the withdrawal of AXA investment policies;
- **2025-04-008/** Confirmation of representatives for One Cooperative Bank (Metro South) 3rd General Assembly, namely the Vice-Chairperson and Member of the Board of Directors, Chief Operating Officer and Chief Financial Officer held on May 3, 2025, Saturday at Ang Bahay ng Alumni UP Diliman;
- **2025-04-009/** Approval of the Foreclosure of the property of a delinquent account in Angat Bulacan;
- **2025-04-010/** Approval of Transfer of Two Hundred Thousand Pesos (P200,000.00) HCSCCO Institute Training Fund (Climbs) to NAFECOOP as Share Capital;
- **2025-04-011/** Approval of Parking Lot Fencing Works to VFM Pinnacle Dezain OPC with approved contract price of P530,000.00;
- **2025-04-012/** Approval to avail CLIMBS Comprehensive Insurance Premium for Fire insurance with earthquake coverage;
- **2025-04-013/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 7 Members wherein 5 were approved and 2 for pre-approved.

## **MAY**

- **2025-04-001/** Approval of Fifty-Four (54) Common & Pref-A New Members for the month of April 2025;
- **2025-04-002/** Approval of Thirty-Six (36) Closure of Members for the month of April 2025;
- **2025-05-004/** Authorizing and appointing the BOD Vice Chairperson and Chief Financial Officer as official representatives for Coop Chamber to file against BIR for and in behalf of Cooperatives;
- **2025-05-005/** Approval of Philippine Chamber of Cooperatives, Inc. (PCCI) to be the duly authorized representative to file and prosecute, for and in behalf of the Cooperative, solely or together with other cooperatives;
- **2025-05-006/** Approval of additional investment of P5,000,000.00 to Climbs Share Capital Equity Investment Fund Corporation (CSCEIFC);
- **2025-05-007/** Approval of additional investment of ten million (P10,000,000.00) to Climbs Life and General Insurance Cooperative;
- **2025-05-008/** Approval to authorize CLIMBS Institute Management (CIM) to transfer the Training Fund of HCSCCO in the amount of Two Hundred Thousand Pesos (P200,000.00) to the NAFECOOP CETF Remittance;
- **2025-05-009/** Approval of additional investment of Five Hundred Thousand Pesos (P500,000.00) to PFCCCO-NCR Training and Office Building Construction;
- **2025-05-010/** Approval of Closures of LAD Accounts for the month of April 2025 as follows: seven (7) from Head Office, one (1) from Malinta and one (1) from Punturin Branch;
- **2025-05-011/** Appointment of Chief Financial Officer as official representative to NATCCO Managers Club;
- **2025-05-012/** Authorizing the Members of the Board of Directors and the Chief Financial Officer as the official representatives/delegates in PFCCCO NCR 31<sup>st</sup> Annual Regular General Assembly Meeting and PFCCCO National 64<sup>th</sup> ARGAN and Educational Forum on July 10-12, 2025 at the Grand Xing Imperial Hotel Iloilo City;
- **2025-05-013/** Appointment of Member of the Board of Director and Branch Operations Manager as official representative in CDA NCR Extension Office and RCBC- Forging Alliance: Championing the power of Partnership at Crowne Plaza Ortigas Center on June 06, 2025;
- **2025-05-014/** Appointment of the Vice-Chairperson and Member of the Board of Directors and Chief Operating Officer as the authorized representatives for CIMAC at Cagayan De Oro on July 10, 2025;
- **2025-05-015/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 5 Members wherein 3 were approved and 2 for pre-approved.

## **JUNE**

- **2025-06-001/** Approval of Sixty (60) Common & Pref-A New Members for the month of May 2025;
- **2025-06-002/** Approval of Fifty-Two (52) Closure of Members for the month of May 2025;
- **2025-06-003/** Approval of Closures of LAD Accounts for the month of May 2025 as follows: ten (10) from Head Office, one (1) from Malinta and one (1) from Punturin Branches;
- **2025-06-004/** Approval of Donation of Road Lot to Local Barangay, charged to Infrastructure per CDA Memorandum Circular No. 2021-01;
- **2025-06-005/** Creation and Appointment of Policy Review Committee from the Board of Directors;
- **2025-06-006/** Appointment BOD and Officers as official representatives in PFCCO-NCR 31<sup>st</sup> Annual Regular General Assembly Meeting and PFCCO National 64<sup>th</sup> ARGAM and Educational Forum July 10-12 2025 at The Grand Xing Imperial Hotel Iloilo City;
- **2025-06-007/** Appointment of Member Board of Director and Branch Manager as HCSCCO representatives to CDA NCR extension office and RCBC- "Forging Alliance: Championing the power of Partnership" at Crowne Plaza Ortigas Center, June 6, 2025 (Friday);
- **2025-06-008/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 5 Members wherein 5 were approved.

## **JULY**

- **2025-07-001/** Approval of Forty-Six (46) Common & Pref-A New Members for the month of June 2025;
- **2025-07-002/** Approval of Fifty-Seven (57) Closure of Members for the month of June 2025;
- **2025-07-003/** Approval of Closures of LAD Accounts for the month of June 2025 as follows: ten (10) from Head Office, one (1) from Malinta and one (1) from Punturin Branches;
- **2025-07-004/** Renewal of Accreditation to the Valenzuela City SANGGUNIAN PANLUNGSOD LOCAL SPECIAL BODY and appointment of corresponding representatives thereof: Treasurer & Chief Operating Officer;
- **2025-07-005/** Appointment of CFO, as authorized representative to withdraw investment interest from CSCEIFC upon reaching P200,000.00 or more;
- **2025-07-006/** Implementation of across-the-Board Salary distortion pursuant to Fifty Pesos (P50.00) wage increase for Minimum Wage Earner per DOLE Wage Order NO. NCR-26 effective July 16, 2025;
- **2025-07-007/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 3 Members wherein 1 were approved and 2 for pre-approved.

## **AUGUST**

- **2025-08-001/** Approval of Seventy (70) Common & Pref-A New Members for the month of July 2025;
- **2025-08-002/** Approval of Sixty-Six (66) Closure of Members for the month of July 2025;
- **2025-08-003/** Approval of Closures of LAD Accounts for the month of July 2025 as follows: ten (10) from Head Office, one (1) from Malinta and one (1) from Punturin Branches;
- **2025-08-004/** Approval & implementation of Policy on LABORATORY Coop Transfer to Regular Savings;
- **2025-08-005/** Appointment of attendees for National Cooperative Summit October 9-10, 2025 at Hotel Supreme Baguio City; Member of the Board of Directors and COO;
- **2025-08-006/** Appointment of 5 attendees for 2nd Global Cooperative Climate Summit in Hanoi Vietnam on November 30 to December 3, 2025;
- **2025-08-007/** Approval of Start Up Savings for Share Capital Promo;

# 2025 BOD RESOLUTIONS AFFECTING POLICIES, PROCEDURES AND INVESTMENTS

- **2025-08-008/** Confirmation of P15,000.00 Financial Assistance to PFCCO intended for ACCU Fellowship Night, 12 September 2025 @ Crowne Plaza Hotel;
- **2025-08-009/** Approval & implementation of GENDER DEVELOPMENT PROGRAM & GENDER SENSITIVE LANGUAGE POLICY;
- **2025-08-010/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 3 Members wherein 2 were approved and 1 for pre-approved.

## SEPTEMBER

- **2025-09-001/** Approval of Sixty-Three (63) Common & Pref-A New Members for the month of August 2025;
- **2025-09-002/** Approval of Sixty-Six (45) Closure of Members for the month of August 2025;
- **2025-09-003/** Approval of Closures of LAD Accounts for the month of August 2025 as follows: ten (10) from Head Office, one (1) from Malinta and one (1) from Punturin Branches;
- **2025-09-004/** Donated a portion of lot situated within its Housing Project in GTDL to the Local Barangays;
- **2025-09-005/** Authorizing and appointing the individuals to be the Official Representative of HCSCCO to transact with the BIR in connection for and in behalf of the Cooperative (Head Office, Malinta and Punturin Branch)
- **2025-09-006/** Authorizing Branch Operation Manager as official representative to transact with the City Government of Valenzuela in requesting Certified True Copies of Tax Declaration of Real Properties Nos. C-016-13736/C-016-13736.
- **2025-09-007/** Approval to process to realization of Metro Bank Unit Trust Investment
- **2025-09-008/** Approval for sponsorship of life size image/statue of Saint - St. Lazarus or San Lazaro to Parish of the Holy Cross with total cost of P100,000.00 to be equally funded on 2025 & 2026
- **2025-09-009/** Awarding of Contract for HCSCCO Gymnasium Restroom Renovation to RJG Areno Construction Services;
- **2025-09-010/** Approval of termination of account in security bank Ylaya branch;
- **2025-09-011/** Confirmation of the action of the Management Executive Committee (MEC) on the request of a member wherein for pre-approved.

## OCTOBER

- **2025-10-001/** Approval of Fifty-Five (55) Common & Pref-A New Members for the month of September 2025;
- **2025-10-002/** Approval of Fifty-Five (55) Closure of Members for the month of September 2025;
- **2025-10-003/** Approval of Closures of LAD Accounts for the month of September 2025 as follows: thirteen (13) from Head Office, one (1) from Malinta and one (1) from Punturin Branches;
- **2025-10-004/** Approval for the revision and updating of Business Continuity Plan (BCP) Policy including appointment of new officers & representatives thereof;
- **2025-10-005/** Designation of HCSCCO Alternate Back-up Office/Units in cases of disaster, force majeure and other emergencies pursuant to BCP;
- **2025-10-006/** Approval of New Loyalty Program Scheme for employees granting P1,000.00 and a Certificate per year of Service commencing upon 5th year of employment and every succeeding 5 years therefrom, to be awarded during General Assembly effective Fiscal year 2026;
- **2025-10-007/** Appointment of representatives for CLIMBS 2nd Global Coop Climate Summit in Kuala Lumpur, Malaysia on November 30-December 4, 2025;
- **2025-10-008/** Appointment of representatives for VCDC Antique & Aklan Study and Exposure Tour, November 26-28, 2025;

- **2025-10-009/** Approval of the Branch Operations Manager additional bank signatory for branches;
- **2025-10-010/** Approval of P3,000.00 monthly allowance of Social and Livelihood Services Coordinator and additional every December of P3,000.00
- **2025-10-011/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 4 Members wherein 4 were approved

## NOVEMBER

- **2025-11-001/** Approval of Fifty-Five (52) Common & Pref-A New Members for the month of October 2025;
- **2025-11-002/** Approval of Fifty-Five (51) Closure of Members for the month of October 2025;
- **2025-11-003/** Approval of Closures of LAD Accounts for the month of October 2025 as follows: thirteen (13) from Head Office, one (1) from Malinta, one (1) from Punturin Branches and one (1) HRLU;
- **2025-11-003/** Approval of Coop Table 2026 Calendar Giveaways for Member; and Approval 2026 Annual Planning at Summit Ridge, Tagaytay on January 23-24, 2026;
- **2025-11-004/** Approval for amendment of Credit line Policy, as follows:
  - a) @Reduction of interest rate from 1.5% per month (18% per annum) to 1%/month (12% per annum)
  - b) @Extending availability to members/ borrowers with ratings: NM, NR and B, instead of limiting to Rating A only.
  - c) @Extension of term from 6 months to one 1 year.
  - d) @Terms and Credit Line subject to existing policy.
- **2025-11-005/** Appointment of the Chief Operating Officer as official representative to process for subdivision of HCSCCO Lot Property covered by TCT No.013-2022002498;
- **2025-11-006/** P20,000.00 pledge for PFCCO NCR Donations for Typhoon victims from Visayas Region
- **2025-11-007/** APPROVAL OF LOAN PROMO as follows:
  - ✓Effective 01 December 2025 until 28 February 2026, approved Loans amounting to P500,000.00 and above availed by Members / Borrowers with Rating A, NM, NR, and B, shall have an interest rate of 9%;
  - ✓Members availing loans less than 1.5 Million, Share Capital Retention shall be 2%;
  - ✓Loan Service fee for all approved Loans is at 1% only;
  - ✓For approved Loans amounting to 3 Million and above, availed by Members / Borrowers with 11A Rating and above, current policy applies;
  - ✓Payment Terms and Conditions are likewise subject to existing policy
- **2025-11-008/** Donation for Parish of the Holy Cross support for Scholars on second semester;
- **2025-11-009/** Donation for Parish of the Holy Cross solicitation for Pamaskong Handog 2025;
- **2025-11-010/** Approval for Marketing Consultancy and Professional Services;
- **2025-11-011/** Chinabank Savings Paso De Blas Branch proposal for installation of Automated Teller Machine at Malinta Branch at P5,000.00 monthly lease;

## DECEMBER

- **2025-12-001/** Approval of Fifty-Three (53) Common & Pref-A New Members for the month of November 2025;
- **2025-12-002/** Approval of Fifty-Eight (58) Closure of Members for the month of November 2025;
- **2025-12-003/** Approval of Manulife Insurance for eight (8) Management Staff with 5 years or more service;
- **2025-12-004/** Confirmation of the action of the Management Executive Committee (MEC) on the request of 1 Member wherein were approved.

# THE CHAIRPERSON AND COO'S REPORT

This year marks another milestone in the Holy Cross Savings and Credit Cooperative's (HCSCCO) journey - one defined by resilience, innovation, and a steadfast commitment to operational excellence. Guided by sound governance and the collective efforts of our officers, management, and staff, HCSCCO continued to strengthen its core operations while enhancing service delivery to better respond to the evolving needs of our members.

One of the highlights of the year is the recognition of HCSCCO as the 3rd Outstanding Cooperative in the Large Category by the Local Government Unit of Valenzuela City. This prestigious award affirms our dedication to excellence, good governance, and meaningful community service impact.

Looking back on the year, this report presents key operational accomplishments, process improvements, and strategic initiatives that supported sustainable growth and reinforced the HCSCCO's mission. Above all, these achievements are a testament to the shared dedication of everyone who continues to uphold the values of cooperation, service, and integrity that have guided HCSCCO for 36 years.

## I. FINANCIAL PERSPECTIVE

Audited Financial Reports for 2025 showed the following:

	2023 (Millions)	2024 (Millions)	% of Increase (Decrease)	2025 (Millions)	% of Increase (Decrease)
Total Assets	2,060.92	2,143.77	4 %	2,185.27	2 %
Loans Releases	294.20	380.87	29%	331.80	(13%)
Share Capital	647.06	684.33	6 %	723.90	6%
Gross Income	142.94	149.96	5 %	150.90	1%
Total Reserve	107.72	119.83	11 %	127.40	6%
Net Surplus	61.53	66.08	7 %	69.22	5%

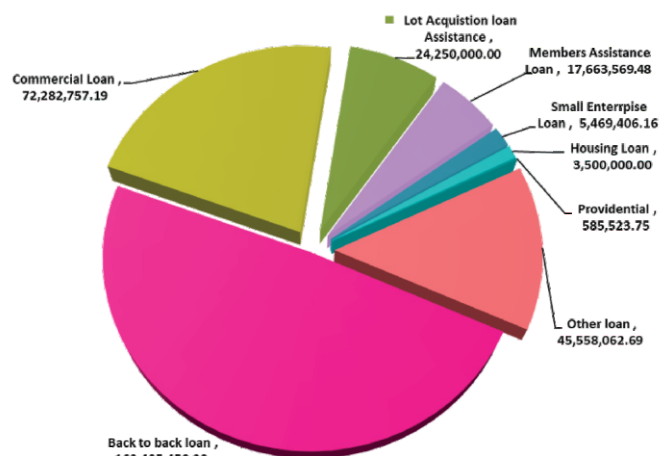
HCSCCO maintained a steady growth in several key financial areas despite the decline in loan releases. The total assets increased by 2% from ₱2,060.92 Billion in 2023 to ₱2,185.27 Billion in 2025. The decline on loan releases is due to a noticeable low demand on loan. Nonetheless, the share capital increased by 6% accumulating ₱723.90 Million which could signify stronger members' trust and participation.

Moreover, the gross income of the Cooperative remained stable – exhibiting a consistent revenue generation. In addition, the total reserves and net surplus for the year reached ₱127.40 Million and ₱69.22 Million, respectively. The increase in total reserve indicates the Cooperative's financial strength and stability while the increase in net surplus shows continuous profitability and operational efficiency.

The goal of the HCSCCO is anchored in strengthening financial profitability through member-centered initiatives especially with regard to marketing as well as credit and collection services. Boost in membership, decrease in delinquency and increase in loan releases would ensure long-term stability and the Cooperative's success.

### SUMMARY OF LOAN RELEASES

	CONSOLIDATED
Back to back loan	162,495,458.29
Commercial Loan	72,282,757.19
Lot Acquisition loan Assistance	24,250,000.00
Members Assistance Loan	17,663,569.48
Small Enterprise Loan	5,469,406.16
Housing Loan	3,500,000.00
Providential	585,523.75
Other loan	45,558,062.69
<b>TOTAL</b>	<b>331,804,777.56</b>



## 2. CUSTOMER-MEMBER PERSPECTIVE

The HCSCCO set an annual membership target of 853 new members across the Head Office and branches. Actual performance reached 730 new members, representing 85.6% of the target. During the year, 585 account closures were recorded, resulting in a net increase of 145 members.

Total membership grew from 17,047 as of December 31, 2024, to 17,192 as of December 31, 2025, reflecting a net growth rate of 0.85% for the year.

The Head Office recorded 559 new members, equivalent to 82.4% of its annual target of 678, and posted a net gain of 150 members despite account closures. The branches, on the other hand, achieved 97.7% of their collective recruitment target of 175 with 171 new members. However, at the branch level, closures slightly exceeded new memberships, resulting in a net decrease of 5 members.

Overall, the combined performance of the Head Office and branches resulted in 585 account closures and a net membership increase of 145 members for the year.

Membership satisfaction remained consistently high, with survey results showing an improvement from 98.59% in 2024 to 99.48% in 2025. This reflects sustained members' confidence and satisfied service experience, even amid membership movement and external economic challenges.

Account closures were mainly driven by economic factors and member mobility, including transfer of residence, account offsetting, settlement of loans and personal expenses, shifts to other investments, employment-related challenges, medical needs, and business capital requirements. Closures due to member death were also recorded across the Head Office and branches.

HCSCCO is serving a total of 33,257 members distributed as Common and Preferred A of 17,192 Preferred B (Depositors) of 22,515 and under Laboratory Cooperative (Kiddie Savers) of 10,742.

Membership Profile (Common & Pref A) as of December 31, 2025 is as follows:

a) According to age:	18-30 years old	- 1,460 (9%)
	31-59 years old	- 10,835 (63%)
	60 years old & above	- 4,897 (28%)
b) According to Gender	Male	- 5,812 (34%)
	Female	- 11,380 (66%)

# THE CHAIRPERSON AND COO'S REPORT

Despite not fully meeting the annual membership target, the HCSCCO sustained positive net membership growth in 2025. High satisfaction ratings and steady recruitment performance reflect continued trust in the Cooperative. Moving forward, strengthening member retention strategies, particularly for members affected by financial pressures and relocation, remains a key priority to support sustainable growth.

## 3. INTERNAL BUSINESS PROCESS

The following are the key systems and procedures that support daily operations, ensure efficiency and compliance, and help sustain the Cooperative's overall performance.

a) Undertook a 3-Year Strategic Planning Workshop (2025–2027) on January 22–24, 2025 at Hotel Monticello, Tagaytay City to be able to craft a clear and unified roadmap for HCSCCO's long-term goals, strategic priorities, and organizational direction for the next three years.

b) Successfully conducted the 5th Sequential Annual Regular General Assembly and Election of Officers for the 35th ARGAM, with full participation from members. The event was held both face-to-face for one day and online via Zoom for five days.

c) Continued to provide online payment facilities through GCash, PayMaya, BDO, and PNB, where HCSCCO is officially recognized as a biller to enhance convenience and accessibility for members. In addition, UnionBank and Security Bank's QR Pay were also made available as alternative digital payment channels. For the year 2025, a total of 9,552 transactions were recorded through these platforms, generating ₱61,271,613.29 in collections.

d) Launched Share Capital and Loan promotions to boost member engagement and strengthen financial growth.

e) Reviewed and updated operational policies to better address the needs of members and to ensure continuous improvement and response to changing circumstances.

f) Enhanced the One (1) Member One (1) Recruit Program (Referral Program), increasing the referral fee from ₱100 to ₱200 to strengthen the membership base, promote inclusivity, and reinforce mutual help. Additionally, launched the Start-Up Savings Deposit Products to encourage savings among members.

g) Approved a Financial Assistance Policy to provide guidelines for the allocation of the CDF budget for HCSCCO communities, ensuring that resources are distributed fairly, transparently, and effectively address their needs.

h) Complied with government regulations and conducted random drug testing, maintaining Holy Cross Savings and Credit Cooperative as a drug-free workplace.

i) Piloted the conduct of Risk-Based Supervision and Examination for Lending Cooperatives (RBSEM-CEL) by the Cooperative Development Authority (CDA) under a Large Category (Billionaire) CDA program. It aims to comprehensively assess the billionaire cooperatives' financial condition, regulatory compliance, governance, and risk management to safeguard members' funds and promote sustainable growth.

j) Revised the Employee Loyalty and Service Incentive Program to further boost employees' morale and express the management's appreciation for their dedication, hard work, and loyalty.

k) Implemented continuously the Goodwill Program for Officers to inculcate the value of concern for former officers. Hence, strengthen teamwork, deepen commitment and foster a more positive and supportive organizational culture among current officers.

l) Established two key leadership positions, namely: Chief Operating Officer and Chief Financial Officer to strengthen management oversight, ensure leadership continuity, and support efficient operations and sound decision-making.

m) As of the end of December 2024, HCSCCO had a total of 51 employees. During 2025, 12 new employees were hired, temporarily increasing the workforce to 63 employees. However, due to the resignation of 12 employees, the year ended with the same staffing level as the previous year of 51 employees.

## 4. LEARNING AND GROWTH

In line with the Cooperative's commitment to continuous learning, skills development, and organizational growth, the management organized and supported various training programs, study tours, seminars, benchmarking activities, and assemblies for officers, staff, and members throughout the year. These initiatives aimed to strengthen leadership, enhance professional competencies, promote innovation, and deepen cooperative values.

a) Valenzuela Cooperative Development Council (VCDC) Taiwan Study Tour – February 4–7, 2025

b) NAFECOOP and CLIMBS General Assembly at Bayfront Hotel and Radisson Blu Hotel, Cebu City – April 30, 2025

c) Team Building and Oath Taking of Officers at La Florentina Resort, Bustos, Bulacan

d) 3rd General Assembly of One Coop Bank – May 3, 2025, Bahay Alumni, UP Diliman

e) NATCCO General Assembly at Crowne Plaza Ortigas, Pasig City – May 2–4, 2025

f) Lakbay Aral of IMUST Cooperative Federation from Imus, Cavite – May 7, 2025

g) PFCCO NCR and National Educational Forum and General Assembly at Grand Xing Hotel, Iloilo City – July 10–12, 2025

h) PFCCO Youth Camp at Big Rock Farm Resort, Bustos, Bulacan – August 8–10, 2025

i) Benchmarking via Zoom with Simbayanan ni Maria Multi-Purpose Cooperative – August 7, 2025

j) Lakbay Aral of Nueva Segovia Consortium of Cooperatives from Ilocos Sur – September 25, 2025

k) Asian Confederation of Credit Unions (ACCU) Learning Visit to HCSCCO with 50 delegates from local and foreign countries

l) Benchmarking visit to Olongapo Credit Cooperative for Coop Assurance Center (CAC) – September 2, 2025

m) HCSCCO Sportsfest 2026 Opening at SM Bowling Center, North EDSA – September 2025

n) Attendance at the PFCCO 6th National Managers and Officers Conference in Cauayan City, Isabela – October 22–24, 2025

o) VCDC Lakbay Aral Antique–Caticlan Study Tour and Exposure Program – November 26–28, 2025

p) Seminar on Stress Management, Customer Relations, Mental Health Response and Psychological First Aid, and Artificial Intelligence for officers and staff

q) Seminars for members on Hydroponics Workshop, Hairdressing, Mental Health Response, Financial Literacy, and Artificial Intelligence

# THE CHAIRPERSON AND COO'S REPORT

- r) Two (2) sessions of the Owners' Enrichment Seminar (OES)
- s) Cooperative Development Authority (CDA) Billionaire Cooperatives Conference at The Blue Leaf Pavilion, BGC, Taguig City – November 24, 2025, attended by the COO and one (1) Board Director
- t) Coop Chamber CEOs/General Managers Forum at Belmont Hotel, Pasay City, attended by the Vice Chairman of the Board and two (2) senior staff
- u) CLIMBS Global Summit in Malaysia – November 30 to December 4, 2025

## 5. SOCIAL AND LIVELIHOOD PROGRAMS

HCSCCO successfully implemented a diverse range of social programs designed to foster sustainable growth, environmental stewardship, and community resilience. These initiatives stand as a testament to over three decades of service, proving that our success is measured not just in financial growth, but in the improved quality of life for those we serve. In 2025, HCSCCO continued its steadfast commitment to improving the well-being of its members and the community through a range of programs and partnerships.

- The “Bigas ko para sa Plastik mo” program reached 2,970 individuals, raising awareness on proper plastic waste management and promoting environmental responsibility. (Head Office and Punturin Branch)
- The Family Farm Initiative and Hydroponics Workshop, trained 142 participants in sustainable farming and modern hydroponics techniques. It was conducted in partnership with the Sangguniang Barangay ng GTDL, Fatima University Medical Center, TESDA, and Sister Society, empowering members with practical skills for livelihood and food sustainability.
- Access to essential healthcare services were provided to members and the wider members of the community. Free medical consultations and a continuous supply of medicines were given through the partnerships with Barangay Gen. T. De Leon and FUMC Primary Care Clinic. Medical check-ups and diagnostic services were made available through Healthylink Medical Clinic & Diagnostic, while educational sessions on Diabetes and Drug Awareness were conducted by Fatima University Medical Center Doctors.
- Recreational and wellness activities were also prioritized to promote physical and mental health. Programs included Ballroom Dancing (387 participants), Zumba (907 participants), Operation Manhood (28 participants) in partnership with Fatima University Medical Center, and Cooplympics (15–20 participants), facilitated internally by HCSCCO's GAD Committee.
- Provision of financial assistance to the VCDC Disaster Fund, community projects, church activities, and other organizations in Valenzuela and neighboring cities.
- Continuous provision of goods and supplies supported the Peace and Order Campaign of the Police Force where HCSCCO operates (Gen. T. De Leon, Punturin, and Malinta)
- Collaboration with the Parish of the Holy Cross, Barangay Gen. T. De Leon, Public and Private Schools within Gen T De Leon to address the mental health issues/concerns of the youth and help them in their total personality development.

- Provision of financial support to Eight (8) schools under the Brigada Eskwela: Bagbaguin National High School, Bitik Elementary School, Santiago A De Guzman Elementary School, Justice Eleazar R. National High School, Gen. T. De Leon, National Highschool, Serrano Elementary School, Parada Elementary School, Dalandan Elementary School.
- Guidance and extension of support to three (3) transport cooperatives in Valenzuela (Linguan Multipurpose Cooperative, Sta. Lucia Multipurpose Cooperative, and Bignay Northville Multipurpose Cooperative) through CDA's Koop Kapatid Program (Big Brother-Small Brother). Formal partnerships were strengthened with said cooperatives, fostering cooperative growth and collaboration.
- Access to financial services and social protection programs of the members to support their business ventures, education, healthcare, and personal financial needs. They continued to benefit from Mortuary Assistance, Hospital Income Benefit, Life Savings Protection Plan, and the Damayan Program, reinforcing the Cooperative's role in securing their welfare.

Through these initiatives, HCSCCO has demonstrated its enduring dedication to empowering people, fostering community development, and improving the lives of its members.

## LOOKING FORWARD

Looking ahead, the Cooperative remains committed to continuous growth, innovation, and responsive service to its members. Guided by our vision of accessible, efficient, and member-centered services, we are set to implement key initiatives that will strengthen operations, improve service delivery, and expand our reach in the coming year.

1. Implementation of online loan application and release thru ATM card, as well as digital membership application to enhance service efficiency
2. Continuous enhancement and improvement of the HCSCCO's website
3. Construction of the PHCCCO Annex Building to support expanding operations
4. Launch of new products, programs, and activities responsive to members' needs
5. Strengthened marketing efforts through the effective use of social media platforms

As we move forward with these initiatives, we thank our members, officers, and partners for their unwavering support and trust. Congratulations on the successful celebration of our 36th Annual General Assembly and Regular Meeting (ARGAM). Together, let us continue building a stronger and more progressive Cooperative.

Mabuhay ang HCSCCO! Mabuhay Sektor Kooperatiba!



Mr. ANTONIO M. ABELGOS JR.  
Chief Operating Officer



Dir. ALBERTO A. GUEVARRA  
BOB Chairperson

# THE BOARD OF DIRECTORS



standing from left to right:

Ms. ZENAIDA G. BERNALES, Member; FR. ARNEL M. CAMACHO, Member; Ms. LILLIAN D. SILUBRICO -CPA, Vice-Chairperson; Mr. ALBERTO A. GUEVARRA, Chairperson; Dr. ELVIRA A. PADLAN, Member; Mr. NOEL S. GARCIA, Member and Ms. MARY GRACE ETHELRIDA P. ALMAZAN, Member.

## OTHER OFFICERS



standing from left to right:

Ms. STEFANIE L. GONZALES,  
BOD Secretary;

Atty. LIBRADO S. VALENZUELA,  
Legal Counsel;

Ms. MA. THERESA C. URBANO,  
Internal Auditor and

Ms. JOSEFINA DL. MORENO,  
Treasurer.

# THE AUDIT COMMITTEE REPORT

We, the Audit Committee, profoundly express our sincere gratitude to the members, the Board of Directors, committee officers, management, and staff of the Holy Cross Savings and Credit Cooperative as we gather today to celebrate the 36th General Assembly.

In the performance of our duties, the Audit Committee effectively carried out its mandate in accordance with Republic Act No. 9520, otherwise known as the Philippine Cooperative Code of 2008, which provides that the Audit Committee is directly accountable and responsible to the General Assembly.

During the period under review, the committee conducted audits three times a month at the head office and branch offices. We continuously performed our functions with efficiency and diligence through these regular audit activities.

The audits conducted covered the following key areas: **1) Financial Audit, 2) Operational Audit, 3) Compliance Audit and 4) Social Performance Audit**

To further enhance, develop, and strengthen our competence, the Audit Committee actively participated in various seminars and training programs. Among these were the Audit Competency Course and Financial Credit Risk Management training.

The monitoring activities undertaken by the committee primarily consisted of observations and reviews to ensure compliance with established policies and guidelines, including the following:

- a) Records Management Policy
- b) Risk Management Manual
- c) Timely updating of policies and procedures
- d) Business Continuity Plan and related programs of the cooperative
- e) Management of investments
- f) Management of acquired assets of HCSCCO

In closing, we extend our heartfelt thanks for the trust and opportunity given to us to serve the cooperative and its members. Rest assured that the Audit Committee remains committed to upholding transparency, accountability, and good governance.

Thank you very much, and may God bless us all.



**THE AUDIT COMMITTEE:**

**Dr. ROSELLA B. BRIONES**, Secretary;  
**Mr. JOSELITO C. PAGTAMA**, Chairperson and  
**Ms. OFELIA F. ANGELES**, Vice-Chairperson

# THE ELECTION COMMITTEE REPORT

Warmest salutation!

At the outset, the Election Committee would like to convey its heartfelt gratitude to all the members and officers of our beloved Holy Cross Savings and Credit Cooperative (HCSCCO) for their unwavering support to the activities undertaken by the Election Committee for the years 2025 and partly 2026. Your support and cooperation made possible the objectives HCSCCO despite the challenges we met along the way. From March 16, 2025, until March 21, 2025, we conducted our 35<sup>th</sup> ARGAM Elections. 5,511 members or 68.81% have participated in the election. There were 8 candidates who vied for the positions on the Board of Directors, 6 for Election Committee and 6 for Audit Committee. These election processes are testament that the HCSCCO remains steadfast to the principles and ideals of cooperativism.

Despite these enormous achievements, the Election Committee does not lose sight on the forthcoming 2026 General Assembly. The Election Committee have initiated preparations to ensure the success of the 2026 elections of officers on the 2026 General Assembly. These preparations include as follows, among others;

- 1. Screening members qualified to run as officers;
- 2. Invitation for the qualified new sets of Candidates for 2026 ARGAM Elections;
- 3. Conducting Seminars for Eligible Officers of Cooperative;
- 4. Finalization of all Candidates for 2026 ARGAM Elections; and
- 5. Prepare for an orderly, peaceful and honest 36<sup>th</sup> ARGAM Election.

Withal, while we recognize the precious contribution of every member and officers to the success of HCSCCO's election of officers, the Election Committee, as well as the HCSCCO, would like to exhort all members and officers to demonstrate similar support to the Election Committee and the HCSCCO for the success of the activities we will undertake this year 2026.

Thank you very much and God Bless.



**THE ELECTION COMMITTEE:**

**Ms. NORA M. ECHANES**, Secretary;  
**ATTY. ULYSSES L. GALLEG0**, Vice-Chairperson and  
**Ms. ALBINA P. SALIPURAN**, Chairperson

# THE EDUCATION & TRAINING COMMITTEE REPORT

The Education and Training Committee is responsible for the planning and implementation of the information, educational and human resource development programs of the cooperative for its members, officers and the communities we serve.

We are happy to report to you, our accomplishments.

The committee successfully organized and coordinated with management several education and training activities for 2025 in accordance with the plans and programs of the cooperative.

1. Prioritized the mandatory and regulatory training courses as required for the cooperative officers.
2. Organized and initiated the following in-house training courses for:
  - a) Officers and Management staff - Coop Values, Principles, History and Laws, Gender sensitivity Training, Financial Literacy, Mental Health Awareness and Response, Coop Assurance Center (CAC), Lakbay Aral, Technical Writing, Member Centered Service Excellence, Basic Emergency & Medical Trauma First Responder, Business Continuity Planning (BCP) and GAD training in coordination with GAD Committee and others.
  - b) Members – Financial Literacy (2 sessions), Mental Health Awareness, Hydroponics, Owners Enrichment Seminar (OES) and Introduction to Artificial Intelligence (AI).
3. Attended several seminars and trainings organized by our partner federations and organizations (CLIMBS, NAFECOOP, COOP College, NCRL-PFCCO, NATCCO, CDA, CDO, etc.) that are necessary and relevant to the skills development of officers and management staff.

The Committee successfully implemented and coordinated the education and training plan to keep members, officers and management staff well informed regarding cooperative's goals, objectives, policies, procedures, services, laws related to cooperative and compliance requirements. This will also strengthen the knowledge, skills and competence of human resources that resulted in continuous growth and development of HCSCCO.

Thank you for your continued support and participation in our endeavor.

Mabuhay!



**THE EDUCATION & TRAINING COMMITTEE:**

**Mr. RODOLFO SOTTO JR.**, Vice-Chairperson  
**Dir. LILLIAN D. SILUBRICO** - CPA, Chairperson and  
**Ms. MARIVIC T. PANGAN**, Secretary;

# THE GENDER & DEVELOPMENT COMMITTEE REPORT

Warmest greetings!

With pride and gratitude the GAD committee joins in this 36th Annual Celebration in this meaningful celebration.

Our cooperative continues to promote programs and policies that ensure women, men, and all sectors equal opportunities to participate, lead and benefit from cooperative services.

## GAD ACCOMPLISHMENTS:

For the past year, the cooperative successfully implemented the following GAD related programs and activities

- o Juanna sa koopertiba forum on magna carta of women and PCW leading progress
- o Capacity building GAD tool gender fair language seminar
- o Gender sensitivity training
- o Cyber save: on gender & cyber security
- o Gender sensitivity training caring for PWD's in co-ops

## Other activities:

- o Supported Livelihood program and skills trainings programs (haircutting) Basic and advance
- o Implement health and wellness programs (Ballroom dancing and zumba sessions)

Ensured the integration of GAD cooperative policies, plans and other annual activities.

Our accomplishment reflects our shared commitment to making GAD not just a mandate but a living practice within our cooperative.

As we move forward may we continue working together in building a cooperative that is fair, resilient and responsive to the needs of all its members.



**THE GENDER & DEVELOPMENT COMMITTEE:**

**Mr. ANDRES L. LOPEZ**, Vice-Chairperson;  
**Dir. MARY GRACE ETHELRIDA P. ALMAZAN**, Chairperson  
and **Ms. LUZVIMINDA C. DE GULA**, Secretary;

# THE ETHICS COMMITTEE REPORT

Warmest greetings of Peace and Prosperity to everyone!

The Ethics Committee of the Holy Cross Savings and Credit Cooperative remains committed in promoting integrity, transparency and accountability in all cooperative activities.

During the year, the committee focused on upholding the Code of Ethics, strengthening Ethical awareness and supporting responsible governance.

Looking forward, this committee is tasked to revisit and review some of the provisions of the Code of Ethics and make amendments therein, if necessary.

Ethical Conduct is a shared responsibility and we appreciate the continued cooperation of the Board, Management, staff and members. Together, we will continue to build trust and protect the values that defined our cooperative.

Thank you and God bless us all.



## THE ETHICS COMMITTEE:

seated from left to right

Ms. GAVINA P. RABADON, Secretary  
ATTY. LUCITA M. CRISTI, Chairperson  
Ms. FELICITA I. SABANG, Vice-Chairperson

# THE MEDIATION & CONCILIATION COMMITTEE REPORT

Esteemed Members of the Cooperative:

The Mediation and Conciliation Committee respectfully reports that for the year 2025, no complaints or matters were filed with, nor referred to the Committee for mediation and conciliation proceedings.

This outcome demonstrates the effective fulfillment of the Committee's mandate to uphold a harmonious and orderly Cooperative environment, wherein members are able to prosper both economically and spiritually through faithful adherence to Cooperative values and principles.



## The MEDIATION & CONCILIATION COMMITTEE:

seated from left to right:

Ms. SUSANA A. RAMOS, Vice-Chairperson  
ATTY. IDA KRISTINA Z. VALENZUELA, Chairperson and  
Ms. HIPOLITA C. PABATAO, Secretary;

# THE COO, CFO AND THE MANAGERS



Standing from left to right:

Mr. JONATHAN V. BALUYUT,  
Branch Operations Manager

Mr. ALEXANDER Q. SOLAYAO,  
Administrative Manager

Ms. MA. THERESA A. COSTIMIANO,  
Chief Financial Officer

Mr. ANTONIO M. ABILGOS JR.,  
Chief Operating Officer

# THE MANAGEMENT STAFF

## ACCOUNTING & FINANCE *Division*



standing from left to right:

ANGEL R. MACATUGGAL, CPA- Accounting Staff; MA. CORAZON S. BUNGAYAO, Bookkeeper; JENNALYN DG. ULIT, New Accounts Staff; DAPHNE JOYCE N. BISCARRA, Accounting Staff; VANIA JOYCE L. NIÑONUEVO, New Accounts Staff; JOHN PAOLO P. GALANG, Teller; REGINA T. BATIDUAN, Alternate Cashier/Head Teller; SHANE ASHLIE M. SANTIAGO, Teller; DAPHNE YSABELS. OSTONAL, Accounting Staff; JUBIE ANNE G. ANTONG, New Accounts Staff;

seated from left to right:

MARIA BABY O. ESTRADA, Accounting Section Head; MA. THERESA A. COSTIMIANO, Chief Financial Officer; GRACIE B. MANALO, Cashier; and VEVIEN S. HUISO, Branch Operation Accounting Head.

# The MANAGEMENT STAFF

## ADMINISTRATIVE *Division*

standing from left to right:

JOSE ALVIN M. ANTONIO,  
Technical Support Staff;

JUSH CARL D. DELA CRUZ,  
Technical Support Staff;

MELANIE B. PAYCANA,  
Administrative Staff;

JOSEMARIE N. DELA ROSA,  
Janitor/Utility Staff;

ALEXANDER Q. SOLAYAO,  
Administrative Manager;

AGAPITO GALUPO JR.,  
Janitor/Utility Staff;

MARIAN B. VILLASENOR,  
Administrative Staff;

FRANCISCO ZALDY A. CABRERA,  
Driver/Liaison Staff; and

ALLAN JOHN C. GATUS, Driver/Liaison Staff.



## MEMBERSHIP & MARKETING *Division*

standing from left to right:

JERRY S. CLAOUR, OIC-Membership & Marketing;

ANTONIO M. ABILGOS JR., Chief Operating Officer;

KRISHIA CAMILLE MARMOL, Marketing Staff;

MA. THERESA A. COSTIMIANO, Chief Financial Officer;

REIMAR JUSTIN M. YUZON, Marketing Staff; and

MARK JASON H. BERMEJO, Customer Care Staff.



## HUMAN RESOURCE & COMPLIANCE *Sections*

standing from left to right:

SARA R. SERAPION, Compliance Staff;

LOVELEEN JOY L. HONOR, HR Staff and

CRISTAL JUN GAY M. LORENZO, HR Assistant;

seated from left to right:

AGNES E. ARIAS, Compliance Section Head;

ANTONIO M. ABILGOS JR., Chief Operating Officer

RENELYN DE JESUS-BURAGA, HR Section Head.



# The MANAGEMENT STAFF

## CREDIT & COLLECTION *Division*



standing from left to right

**MACARIO R. DE GULA JR.**,  
Assistant CIBI & Appraiser;  
**JENNIFER D. TURADO**,  
Collection Staff;  
**NORBE M. CRUZ**, Collector;  
**ANGELINE O. BINCAL**,  
Loan Processor;  
**RESTITUTO L. DE LEON, Jr.** Collector;  
**ABIGAIL CLARA P. SISCAR**,  
Loan Processor;  
**ARVIN S. GAPUSAN**,  
Assistant Collection Officer;  
**ANDY C. FULLERO**,  
Loan Processor;

seated from left to right

**JEFFREY M. BERNARDINO**,  
CI /BI / Appraiser Head;  
**JAY AN C. JAVIER**,  
Collection Section Head;  
**ANTONIO M. ABILGOS JR.**,  
Chief Operating Officer and  
**CANDIE LIM-LAYOG**,  
Loan Section Head;

## BRANCH OPERATIONS *Division*



standing from left to right

**RICANELLE S. BALBIRAN**, Punturin Branch Teller; **CHARLENE M. BUENAVENTURA**, Malinta Branch Accounting Staff; **CASSANDRA M. MOLINA**, Punturin Branch Accounting Staff; **JONATHAN V. BALUYUT**, Branch Operations Manager; **VEVIEN S. HUISO**, Branch Operations Accounting Head; **RON MICHAEL A. CALIWANAGAN**, Punturin Branch Head; **STELLA MAY G. LOVERAS**, Malinta Branch Staff; **CHRIS RYAN W. PADRINAO**, Malinta Branch Teller; and **NANETTE G. ARABEJO**, Punturin Branch Staff;

# EDUCATION & TRAINING

## *Plans/Program 2026*

The amount of Cooperative Education and Training Fund (CETF) shall be allocated from the Net Surplus (from the previous year) of not more than 10%. Our by-laws fixed it at 3%. The fund shall be used for the education, training, research, advocacy and other similar cooperative activities geared towards the growth and development of the cooperative members, officers and employees.

### ALLOCATION OF THE CETF

1. Due to Apex Organization / Federation – 50% of the CETF shall be remitted to the federations.
  - a. PFCCO-NCR - The federation has its lined-up trainings that the cooperative can participate. (refer to PFCCO-NCRL Training Calendar 2026)
  - b. CLIMBS/NAFECOOP - The federation has its Lined-up trainings that the cooperative can participate. (refer to NAFECOOP training calendar 2026)
  - c. NATCCO- The federation has its lined-up trainings that the cooperative can participate. (refer to NATCCO Training Calendar 2026)
  - d. Other Federations and Training Providers from which HCSCCO is an affiliate / member
2. Local CETF – 50 % of the CETF shall be spent by the cooperative for its education and training program for its members, officers and management staff. (refer to HCSCCO Training Calendar 2026)
  - a. Members (26%)
    - Owners' Enrichment Seminar
    - Financial Literacy Seminar
    - Livelihood Training for Employable Skills (for EP) - Hydroponics
    - Awareness Program (Climate Change, Disaster Risk Prevention, Mental Health)
  - b. Officers (10%)\* - please refer to Officers Training Plan
    - RA required training
    - Coop By-Laws and Policies
    - Skills Training
    - Risk Management and BCP Training
    - Officers Development Program
    - Leadership Training
    - Team Building & Spiritual Development
    - Exposure Program/ Lakbay-Aral
    - Values Formation & Spiritual Program
  - c. Management Staff (14%)\*
    - Skills Training
    - Staff Development Program
    - Risk Management and BCP Training
    - Leadership / Supervisors' Training
    - Team Building/ Spiritual Development
    - Professional Development
    - Mental Health Awareness
    - Exposure Programs / Lakbay-Aral
    - Values Formation & Spiritual Program

# SOCIAL & COMMUNITY

## *Development Plans/Program 2026*

The Community Development Plan shall be funded through the Community Development Fund which is at 3% of the net surplus of the previous year. It shall be used for projects or activities that will benefit the communities where the cooperative operates.

Community Development refers to the process where community members are supported by organizations, to identify and take collective actions on issues which are important to them. It empowers community members and create stronger and more connected communities, such as but not limited to projects on environment conservation and protection, health and sanitation, infrastructure, disaster risk reduction and management, and support to the vulnerable sector of the society.

HCSCCO being a large cooperative, 50% of CDF shall be used for infrastructure projects, while the remaining amount shall be used for social services.

### ALLOCATION FROM THE 2025 INCOME NET SURPLUS

- A. Infrastructure (50%)
  - Government Project
- B. Environment Conservation and Protection to address Climate Change (10%)\*
  - Urban Gardening and Tree Planting
  - Family Farm and Hydroponics
  - Bigas Ko, Para sa Plastik Mo
  - Climate Change Awareness
  - Environment protection and preservation
- C. Health and Sanitation (15%)\*
  - Medical Mission / Mobile Surgery
  - Free medical consultation and medicine (in partnership with OLFU Primary Care)
  - Subsidized Laboratory Test
  - Fitness and Wellness program
- D. Disaster Risk Reduction and Management (5%)\*
  - Earthquake Drill and Fire Drill
  - Disaster Preparedness
  - First Aid Training
  - Participation to CERT (Cooperative Emergency Response Team)
- E. Support to the community and the Vulnerable Sector of the Society under the GAD Program (10%)\*
  - Livelihood program:
    - Entrepreneurial Poor
    - PWD, Children & Out of School Youth
    - Elderly and Senior Citizens
    - Women & Solo Parent
  - Financial Assistance\*
    - Entrepreneurial Poor
    - Laboring Poor
    - PWD, Elderly and Senior Citizens
    - Brigada Eskwela
    - Sick and Disadvantage people
    - Victims of Calamities
    - Church Projects / Activities
    - Community Projects
  - Implementation of Gender & Development (GAD) Program Youth Program
- F. To support Peace and Order Campaign in the communities we serve (5%)
  - To support Barangay and Police in maintaining peace and order in the community.
- G. To provide technical assistance to the Small Brother under the Koop Kapatid Program of CDA (5%)\*

\* funding will be subsidized from the un-utilized CDF of the previous years

# 3-YEAR DEVELOPMENT PLAN 2025-2027

As the result of the 3-Year Strategic Planning held at The Monticello Tagaytay City on January 22-24, 2025. In the next three years (2025-2027) HCSCCO aims to reach new horizons by proactively focusing on service, leadership, and innovation initiatives. We want to achieve a higher distinction as the most dependable and trusted Savings and Credit Cooperative in the City of Valenzuela and in the surrounding towns and cities. We set our goals, define objectives and set actionable plans to achieve our mission as a cooperative.

## STATEMENT OF VISION, MISSION, CORE VALUES AND QUALITY POLICY OF THE HCSCCO

The statement of Vision, Mission, Core Values and Quality Policy of the HCSCCO which was approved on January 19-20, 2024 Annual Planning has been re-affirmed in the January 22-24, 2025 Strategic Planning Workshop.

## TARGET CONSTITUENCY

During the Strategic Planning Workshop it has been determined that our Cooperative is dominantly composed of the middle class. Based on further analysis, this contributed to the growth and financial stability of our Cooperative through the years. Consequently, most of the programs and services our Cooperative is geared towards the financial needs of the middle class.

However, we want to extend our reach and contribute in the reduction of poverty and hunger (SDG 1,2) in Gen. T. De Leon and Valenzuela in general, we need to include in our membership roll the members of poverty groups like the **entrepreneurial poor and the laboring poor**.

It has been agreed that the following constituencies of the Cooperative located in Gen. T. De Leon, Valenzuela will be prioritized accordingly:



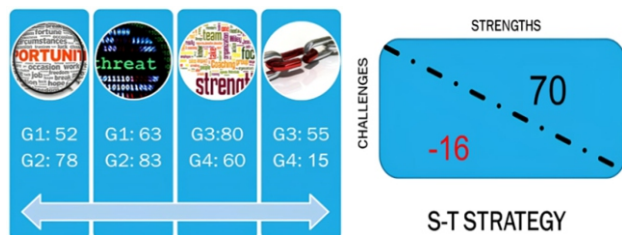
It goes without saying that the implication of this choice is to develop appropriate financial programs and services for these vulnerable sectors.

## SWOT ANALYSIS & STRATEGY

Based on our SWOT analysis of the situation of our Cooperative, we came to the conclusion that our Coop is facing **STRENGTH-CHALLENGES SITUATION**.

It basically means that our Coop is comparatively strong as evidenced by our financial growth and stability contributed by the large middle class membership. This strength is enough leverage to address the challenges confronting our Coop. These challenges are basically coming from our difficult engagement with regulatory government bodies like the BIR.

The overall ratings of our SWOT were as follows:



With this result, we are strong inside but has many challenges outside.

From this assessment, the Strategic planning Workshop has determined that the most optimal strategy that should be adopted by the Cooperative:

**To maintain the mandate and structure of our Coop as Savings and Credit Cooperative.**

**To establish a new and separate corporate entity to serve as an investment arm of the Coop.**

Given that our Coop has significant strength as an institutional entity it is only logical that we maintain the mandate and structure of a savings and credit cooperative. However, given the limitations imposed by the coop law, we find it difficult to use our surplus funds for other investment initiative that can help us propel ourselves into higher financial growth.

Establishing a separate corporate entity as an investment arm can provide several advantages for HCSCCO;

1. Regulatory Compliance & Flexibility
2. Diversification of Income
3. Improved Access to Financial Markets
4. Legal Protection & Liability Limitation
5. Regulatory Advocacy & Influence
6. Increased Member Confidence & Participation
7. Strategic Expansion
8. Enhanced Capital Mobilization
9. Professional Management
10. Tax Efficiency
11. Risk Management

## THREE YEAR GOALS AND OBJECTIVES (January 2025 – December 2027)

### I. IN THE FIELD OF MEMBERSHIP

**GOAL:** To expand the membership base of our Cooperative especially among the entrepreneurial poor and laboring poor. We should have achieved a **30 percent** increase in membership based on membership count at the end of 2024, broken down per sector:

Membership Social Class	Target Percentage	No. of New Members by End of 2027
Middle Class	20%	1,800
Entrepreneurial Poor	6%	538
Laboring Poor	4%	350
<b>TOTAL</b>	<b>30%</b>	<b>2,688</b>

### II. IN THE FIELD OF LEADERSHIP & MANAGEMENT

#### A. For the Board of Directors

**GOAL:** Strengthen the knowledge and skills of the Board of Directors leadership stewards of the Cooperative by upgrading their general knowledge and skills in the following areas: such as **Enhanced Governance Skills, Financial Acumen, Strategic Planning Skills, Diversity and Inclusion, Conflict Resolution and Team Dynamics**

#### B. Committees and other officers

**GOAL:** Upgrade the knowledge and skill of Committee Members and other officers in doing their responsibilities in their respective committees. They should have acquired specialized knowledge and skills in their areas of responsibilities, namely: Secretary, Treasurer, Audit, Election, Ethics, Mediation, GAD, Human Resource, and Education.

### III. IN THE FIELD OF HUMAN RESOURCE DEVELOPMENT

**GOAL:** Achieve and maintain industry best practices in management. Management staff should have acquired general and specialized knowledge and skills in the different areas of operation such as Membership Recruitment, Member Relations, Marketing, Credit & Collection, Accounting and Financial Management, Administrative and technical services, Social/Service Programs and other areas of operations. The culture of equity, professionalism and work-life balance is inculcated in the coop workplace.

# 3-YEAR DEVELOPMENT PLAN 2025-2027

## IV. IN THE FIELD OF PROGRAMS AND SERVICES

**GOAL:** It is the mission of the cooperative to address the specific needs of members depending their class be it middle class, entrepreneurial poor or laboring poor. Our target is to introduce new products and services for savings, loans, share capital, social protection, health/nutrition/sanitation and other services.

Sector	Savings	Loans	Share Capital	Social Protection /Insurance	Health/ Nutrition and Sanitation	Other Services
Middle Class	Retirement Savings/ Pension Savings Plan	Travel Loan, Housing Program, Car Loan, Motorcycle Loan, Lot Loan, RE Loan, (for solar)	Share Capital Promo	Retirement Plan	HMO Free Medical & Lab services, Medical Mission	Advance Financial Literacy, Livelihood Training,  On-line services : membership & loan application  Mobile apps, Membership account inquiry
Entrepreneurial Class	Savings Deposit for Entrepreneurial Poor (SDE Savings)	Livelihood Loan  SDE loan	Special Deposit for Share Capital	Group Accident Insurance, Retirement Plan	Free Medical & Lab services, Medical Mission	Livelihood Training Financial Literacy
Laboring Poor	Savings Deposit for Laboring Poor (SDL Savings)	Salary Loan SDL loan	Special Deposit for Share Capital	Group Accident Insurance, Retirement Plan	Free Medical & Lab services, Medical Mission	Employable Training, Skills Training, Financial Literacy

## V. IN THE FIELD OF ADVOCACY AND NETWORKING

### GOAL:

1. Participate in the local & national advocacy work related to coop legislation to strengthen the cooperative legal framework.
2. Cooperatives being a social enterprise should support social advocacy (SDGs, Human Rights, Environment Protection, Coop law reforms, Government reforms (corruption), etc.)

## VI. IN THE FIELD OF FINANCE

By the end of 2027, HCSCCO should have achieved the desired sustainability and growth rate in order to serve its various members effectively and efficiently;

### It is our goal to :

1. Achieve financial growth to provide fair and sustainable financial benefits to improve the lives of members.
2. Provide support to social programs for members and communities we serve.
3. Achieve sufficient financial success to support prospering as a financial cooperative.

### Financial Targets

	Target Increase (Decrease)	Target Amount
Assets	12% increase/year	Php 3 Billion by 2027
Net Surplus	14% increase/year	Php 98.8 Million by 2027
Loan Releases	10% increase/year	Php507 Million by 2027
Collection Rate	15% increase/year	76% by 2027
Delinquency Rate	Decrease of 5%/year	15% by the end of 2027
Holy Cross Corporation	1st Year- Break Even	10% Return of Investment
STEPS Rating	4% increase/year	89% by 2027
PEARLS Rating	4% increase/year	37% by 2027

The 3-year strategic plan sets a clear and actionable roadmap for our organization's growth and transformation over the next three years. Extending our reach to Entrepreneurial and Laboring Poor, will further align our mission and vision with targeted objectives and measurable initiatives. We are well-positioned to capitalize on market opportunities, enhance operational efficiency and strengthen members' engagement. The plan ensures the **successful establishment, growth, and sustainability** of the investment arm while protecting the cooperative's core **financial services and members' interests**

# OPERATIONAL GOALS FOR 2026

From collaborative efforts and thorough analysis in the concluded Annual Planning successfully held last January 23 & 24, 2026 at Summit Ridge, Tagaytay City, the officers and the management present HCSCCO's 2026 GOALS/TARGETS as follows:

GOAL/TARGET	STRATEGIES	RESPONSIBLE GROUP
<p>1. Uphold resiliency, sustainability and continuous growth by:</p> <p>a) NET SAVINGS</p> <ul style="list-style-type: none"> <li>▪ Increasing Net Surplus to Php 84 million;</li> </ul> <p>b) ASSETS</p> <ul style="list-style-type: none"> <li>▪ Increase assets by 10 % or Php 219 million for a year-end total of Php 2.409 billion;</li> </ul> <p>c) SHARE CAPITAL</p> <ul style="list-style-type: none"> <li>▪ Increase by 10% or Php 72.39 million for a year-end total of Php 796 million</li> </ul> <p>d) LOAN RELEASES</p> <ul style="list-style-type: none"> <li>▪ Increase loan releases up to a total of Php 450 million</li> </ul> <p>e) DELINQUENCY</p> <ul style="list-style-type: none"> <li>▪ Decrease Delinquency rate by not exceeding 20%.</li> </ul> <p>2. Attain financial stability to sustain social programs and net surplus distribution.</p> <ul style="list-style-type: none"> <li>▪ To achieve SATISFACTORY rating of 80 percent and above in Enhance PESOS Financial Performance Standards.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Intensified marketing strategies designed to boost membership and product /service patronage;</li> <li>▪ Develop and offer new loan products strategically designed to capture member's interest and socially responsive to their needs;</li> <li>▪ Optimize utilization of Cooperative assets through prudent investment and management to achieve higher yield returns;</li> <li>▪ Upgrade online services and transactions to be more accessible and convenient to members.</li> <li>▪ Reinforce and strategize collection policies;</li> <li>▪ Formulate preventive and tactical measures for possible and delinquent accounts;</li> <li>▪ Enhance customer relations and services for members satisfaction;</li> </ul> <p>a) Adhere formulated standards of Enhance PESOS Financial Performance Standards in implementation of Cooperative's plans and programs notwithstanding social-responsibility and core values.</p> <p>b) Continuous development of highly competitive products and services to boost member's patronage.</p>	<ul style="list-style-type: none"> <li>• Board of Directors</li> <li>• Education and Training Committee</li> <li>• Livelihood &amp; Social Services Committee</li> <li>• GAD Committee</li> <li>• Membership &amp; Marketing Division</li> <li>• Credit &amp; Collection Division</li> <li>• Management Staff</li> </ul>

<p><b>CUSTOMER-MEMBER PERSPECTIVE</b></p> <p>a) Attain optimum membership growth &amp; product patronage</p> <ul style="list-style-type: none"> <li>▪ 5% Net Increase from 2025 Total Membership of 17,192</li> <li>▪ Minimize account closures</li> </ul> <p>b) Promote and support community and social / outreach programs organized by parishes, local government &amp; affiliates.</p>	<p>a) Intensify Marketing Programs, Digital Marketing, Promotions and Advertisements.</p> <p>b) Develop appealing new products and services suitable for all ages, generations, gender, requirement and in line in with Sustainable Development Goals (SDG);</p> <p>c) To continue the START-UP Savings Deposit</p> <p>d) Monitor and ensure effective upgrading/ conversion of matured LAB Coop member to Regular members;</p> <p>e) Conduct PMES in business entities, schools and organization to obtain optimum membership;</p> <p>f) Strengthen partnership with business entities to offer convenient and secured service and loan products to it's employees payable thru salary deduction;</p> <p>g) Improve/ Upgrade existing and/or develop new online services more convenient and appealing to members.</p> <p>h) Open skeletal / satellite office on weekends to address long time member's request of having one;</p> <p>i) Improve and strengthen customer relations and services pursuant to our vision, mission and core values;</p> <p>j) Deliver optimum service and highly beneficial programs for members satisfaction and continued patronage;</p> <p>k) Prioritize member's welfare in accordance with our Core Values.</p> <p>l) Shortening process and procedures for benefit claims without compromising legal obligation;</p> <p>• Encourage staffs' and officers' active participation in social and community activities organized or supported by the Cooperative.</p>	<p>Membership and Marketing Division</p> <p>Youth Committee</p> <p>Livelihood and Social Services Committee</p> <p>GAD Committee</p> <p>Board of Directors</p> <p>Management Staff</p>
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# OPERATIONAL GOALS FOR 2026

GOAL/TARGET	STRATEGIES	RESPONSIBLE GROUP
<p><b>INTERNAL BUSINESS PROCESS</b></p> <p>a) Achieve and maintain sound business operations in accordance with industry standard best practices;</p> <p>b) Maintain strong and resilient management upholding utmost welfare and benefit of the Cooperative, members and the community;</p> <p>c) Produce and develop highly skilled, efficient and responsible management staff and personnel, with keen judgement and confidence best fitted to designated positions.</p> <p>d) Maintain harmonious, productive and sound workplace.</p> <p>e) Achieve and maintain an emergency, risk / hazard and disaster ready establishment.</p> <p>f) Achieve and maintain Risk Management and Supervision in order to: assess financial condition, ensure regulatory compliance, strengthen governance, safeguard members funds and promote sustainable operations.</p>	<ul style="list-style-type: none"> <li>▪ Periodic review and revision of policies and procedures to be more adaptive to present or actual practice/ situation, yet maintaining to equally address both profit and member's requirement/s.</li> <li>▪ Strengthening Compliance section to ensure efficient monitoring and adherence to government and cooperative regulations and requirements;</li> <li>▪ Systematic Business Operations Management strategized to achieve optimum work outputs.</li> <li>▪ Observe professionalism, proper coordination and apt work ethics at all times;</li> <li>▪ Ensure appropriate implementation of policies, guidelines, approved plans and regulations.</li> <li>▪ Maintain high standards to ensure clean, organized, honest and credible physical and online election;</li> <li>▪ Collaboration and coordination of officers and management towards common goal utmost beneficial to the Cooperative and members.</li> <li>▪ Standardize and upgrade documentation and correspondences both internal and external.</li> <li>▪ Immediate and proper handling in addressing relevant issues / matters raised by members and employees;</li> </ul>	<ul style="list-style-type: none"> <li>• Board of Directors</li> <li>• Management Staff</li> <li>• Audit Committee</li> <li>• Election Committee</li> <li>• Ethics Committee</li> <li>• Mediation &amp; Conciliation Committee</li> <li>• Education &amp; Training Committee</li> <li>• HR</li> <li>• Top Management</li> </ul>
<p><b>LEARNING AND GROWTH</b></p> <p>a) To strengthen knowledge, skills, and competence of staff, members, and officers</p> <p>b) To equip Management Staff and officers with relevant learnings, tools and technologies to enhance comprehension and skills;</p> <p>c) To ensure compliance with CDA, other regulatory government agencies and ethical standards.</p> <p>d) To promote continuous learning and strategic leadership development within the cooperative;</p> <p>e) To promote innovation, sustainability and resiliency of the cooperative.</p>	<ul style="list-style-type: none"> <li>▪ Provide / facilitate appropriate seminars and Training programs based on conducted survey or requirement;</li> <li>▪ Continuous empowerment of members through various seminars and programs socially responsive to their needs such as, financial literacy seminars, livelihood projects, medical assistance and health awareness towards a solid goal of improving lives and communities.</li> <li>▪ Participate in trainings conducted by federations (PFCCO-NCR/CLIMBS/ NAFECOOP/NATCCO);</li> <li>▪ Comply with mandatory trainings and seminars for all Officers and staffs;</li> <li>▪ Adherence to Ethical standards and regulations at all times;</li> <li>▪ Create educational programs to enhance and develop staffs and officers' adaptability to changes and modern technologies;</li> <li>▪ Train and prepare skilled officers and staffs to produce competent and efficient leaders for future succession.</li> <li>▪ Promote and conduct values formation and work life balance activities for a healthy and harmonious work environment.</li> <li>▪ Continuous awareness &amp; information, dissemination, drills / trainings, implementation and updating of Risk / Crisis management and Business Continuity Plan Measures.</li> </ul>	<ul style="list-style-type: none"> <li>Education &amp; Training Committee</li> <li>Ethics Committee</li> <li>Mediation &amp; Conciliation Committee</li> <li>Board of Directors, Committees and Other Officers</li> <li>Top management</li> <li>HR Committee</li> </ul>

# OPERATIONAL BUDGET FOR 2026

## HOLY CROSS SAVINGS AND CREDIT COOPERATIVE

### BUDGETED STATEMENT OF OPERATION

For the Year 2026

REVENUES	Head office	Branches	Consolidated
Interest Income from Loans	95,000,000.00	23,000,000.00	118,000,000.00
Service Fees/Insp.Fees/Coll. Fee/Appraisal Fee	7,000,000.00	1,800,000.00	8,800,000.00
Fines, Penalties and Surcharges	8,020,000.00	2,490,000.00	10,510,000.00
Membership Fees	160,000.00	60,000.00	220,000.00
Income/Interest from Investments & Deposits	35,000,000.00	3,500,000.00	38,500,000.00
Miscellaneous Income	4,000,000.00	3,330,000.00	7,330,000.00
<b>Total Revenues</b>	<b>149,180,000.00</b>	<b>34,180,000.00</b>	<b>183,360,000.00</b>
<b>EXPENSES</b>			
Financing Costs			
Interest Expense on Deposits	13,000,000.00	1,300,000.00	14,300,000.00
<b>Total Financing Costs</b>	<b>13,000,000.00</b>	<b>1,300,000.00</b>	<b>14,300,000.00</b>
Administrative Costs			
Salaries and Wages	15,500,000.00	3,600,000.00	19,100,000.00
Employees Benefit	7,000,000.00	800,000.00	7,800,000.00
SSS/ECC/Philhealth/Pag-ibig Contribution	2,200,000.00	360,000.00	2,560,000.00
Retirement Benefit Expense	2,000,000.00	-	2,000,000.00
Officers Honorarium & Allowances	2,800,000.00	-	2,800,000.00
Officers Gratuity Expense	300,000.00	-	300,000.00
Depreciation	2,300,000.00	1,680,000.00	3,980,000.00
Amortization	130,000.00	-	130,000.00
Provision for Probable Losses on Loans	5,000,000.00	4,000,000.00	9,000,000.00
General Support Services	1,200,000.00	1,150,000.00	2,350,000.00
Meetings & Conferences	600,000.00	10,000.00	610,000.00
Power, Light and Water	2,000,000.00	350,000.00	2,350,000.00
General Assembly Expenses	9,100,000.00	1,900,000.00	11,000,000.00
Collection Expenses	700,000.00	70,000.00	770,000.00
Office Supplies	1,900,000.00	400,000.00	2,300,000.00
Repairs and Maintenance	2,000,000.00	250,000.00	2,250,000.00
Professional Fees	1,200,000.00	-	1,200,000.00
Communication Expense	600,000.00	230,000.00	830,000.00
Travel and Transportation	4,500,000.00	1,000,000.00	5,500,000.00
Gas, Oil & Lubricants	300,000.00	-	300,000.00
Promotional Expenses	200,000.00	100,000.00	300,000.00
Insurance Expense	1,400,000.00	470,000.00	1,870,000.00
Rent Expense	-	600,000.00	600,000.00
Members Benefits	800,000.00	200,000.00	1,000,000.00
Representation Expense	300,000.00	30,000.00	330,000.00
Taxes and Licenses	150,000.00	300,000.00	450,000.00
Affiliation Fee	100,000.00	-	100,000.00
Miscellaneous Expense	1,500,000.00	320,000.00	1,820,000.00
Social & Community Service Expenses	200,000.00	60,000.00	260,000.00
Cooperative Expenses	1,200,000.00	-	1,200,000.00
<b>TOTAL ADMINISTRATIVE COSTS</b>	<b>67,180,000.00</b>	<b>17,880,000.00</b>	<b>85,060,000.00</b>
<b>TOTAL EXPENSES</b>	<b>80,180,000.00</b>	<b>19,180,000.00</b>	<b>99,360,000.00</b>
<b>NET SURPLUS BEFORE OTHER ITEMS</b>	<b>69,000,000.00</b>	<b>15,000,000.00</b>	<b>84,000,000.00</b>

# 2025 BUDGET vs ACTUAL EXPENDITURES

## HOLY CROSS SAVINGS AND CREDIT COOPERATIVE

### BUDGET vs ACTUAL

For the Year 2025

REVENUES	2025 Budget	Actual Head Office		Actual Branches	Variance
		& Branches	Head Office		
Interest Income from Loans	113,700,000.00	88,881,754.70	72,557,457.90	16,324,296.80	(24,818,245.30)
Service Fees/Insp.Fees/Coll. Fee/Appraisal Fee	1,000,000.00	8,428,860.31	6,897,792.43	1,531,067.88	(2,571,139.69)
Fines, Penalties and Surcharges	12,500,000.00	5,452,347.32	2,580,393.58	2,871,953.74	(7,047,652.68)
Membership Fees	260,000.00	161,230.00	125,330.00	35,900.00	(98,770.00)
Income/Interest from Investments & Deposits	33,000,000.00	42,452,570.56	40,004,602.14	2,447,968.42	9,452,570.56
Miscellaneous Income	11,300,000.00	5,518,790.67	2,525,980.36	2,992,810.31	(5,781,209.33)
<b>Total Revenues</b>	<b>181,760,000.00</b>	<b>150,895,553.56</b>	<b>124,691,556.41</b>	<b>26,203,997.15</b>	<b>(30,864,446.44)</b>
<b>EXPENSES</b>					
<b>Financing Costs</b>					
Interest Expense on Deposits	14,300,000.00	10,931,548.03	9,771,118.19	1,160,429.84	(3,368,451.97)
<b>Total Financing Costs</b>	<b>14,300,000.00</b>	<b>10,931,548.03</b>	<b>9,771,118.19</b>	<b>1,160,429.84</b>	<b>(3,368,451.97)</b>
<b>Administrative Costs</b>					
Salaries and Wages	19,600,000.00	14,711,815.82	11,715,446.35	2,996,369.47	(4,888,184.18)
Employees Benefits	11,400,000.00	3,767,152.40	3,415,070.54	352,081.86	(7,632,847.60)
SSS/ECC/Philhealth/Pag-ibig Contribution	2,420,000.00	1,905,270.56	1,606,214.40	299,056.16	(514,729.44)
Retirement Benefit Expense	2,200,000.00	2,200,000.00	2,200,000.00	-	-
Officers Honorarium and Allowances	2,300,000.00	1,692,000.00	1,692,000.00	-	(608,000.00)
Officers Gratuity Expense	300,000.00	300,000.00	300,000.00	-	-
Depreciation	4,830,000.00	4,160,403.97	2,628,283.84	1,532,120.13	(669,596.03)
Amortization	130,000.00	86,299.57	86,299.57	-	(43,700.43)
Provision for Probable Losses on Loans	11,700,000.00	13,307,876.63	10,566,209.94	2,741,666.69	1,607,876.63
General Support Services	2,650,000.00	1,807,009.00	811,740.00	995,269.00	(842,991.00)
Meetings & Conferences	910,000.00	390,611.57	386,866.00	3,745.57	(519,388.43)
Power, Light and Water	2,650,000.00	1,749,092.48	1,485,136.14	263,956.34	(900,907.52)
General Assembly Expenses	11,700,000.00	10,636,011.30	8,883,232.10	1,752,779.20	(1,063,988.70)
Collection Expenses	770,000.00	506,017.00	476,505.43	29,511.57	(263,983.00)
Office Supplies	1,550,000.00	3,139,427.99	2,683,032.74	456,395.25	1,589,427.99
Repairs and Maintenance	1,800,000.00	968,380.64	740,554.24	227,826.40	(831,619.36)
Professional Fees	1,200,000.00	808,888.87	808,888.87	-	(391,111.13)
Communication Expense	900,000.00	510,988.03	324,533.56	186,454.47	(389,011.97)
Travel and Transportation	5,600,000.00	4,308,603.77	3,527,231.30	781,372.47	(1,291,396.23)
Gas, Oil and Lubricants	295,000.00	174,072.29	174,072.29	-	(120,927.71)
Promotional Expenses	750,000.00	44,800.00	5,500.00	39,300.00	(705,200.00)
Insurance Expense	780,000.00	1,598,301.97	1,159,728.52	438,573.45	818,301.97
Rent Expense	600,000.00	500,000.00	-	500,000.00	(100,000.00)
Members Benefit	800,000.00	260,493.39	183,721.14	76,772.25	(539,506.61)
Representation Expense	230,000.00	237,963.11	215,523.11	22,440.00	7,963.11
Taxes and Licenses	470,000.00	554,108.20	325,268.75	228,839.45	84,108.20
Affiliation Fee/Annual Dues	105,000.00	63,985.79	63,985.79	-	(41,014.21)
Miscellaneous Expense	1,660,000.00	1,333,830.00	1,064,870.00	268,960.00	(326,170.00)
Social & Community Service Expenses	260,000.00	-	-	-	(260,000.00)
Cooperative Expenses	900,000.00	646,232.65	646,232.65	-	(253,767.35)
<b>TOTAL ADMINISTRATIVE COSTS</b>	<b>91,460,000.00</b>	<b>72,369,637.00</b>	<b>58,176,147.27</b>	<b>14,193,489.73</b>	<b>(19,090,363.00)</b>
<b>TOTAL EXPENSES</b>	<b>105,760,000.00</b>	<b>83,301,185.03</b>	<b>67,947,265.46</b>	<b>15,353,919.57</b>	<b>(22,458,814.97)</b>
<b>NET SAVINGS</b>	<b>76,000,000.00</b>	<b>67,594,368.53</b>	<b>56,744,290.95</b>	<b>10,850,077.58</b>	<b>(8,405,631.47)</b>
<b>Other Items</b>					
Gain on Sale on Property & Equipment	-	170,000.00	-	170,000.00	170,000.00
Gain on Sale - Investment Property	-	428,914.28	428,914.28	-	428,914.28
Optional Fund Subsidy	-	1,250,000.00	-	1,250,000.00	1,250,000.00
Net Surplus before Income Tax	-	69,443,282.81	57,173,205.23	12,270,077.58	(6,556,717.19)
Income Tax Due	-	218,890.32	-	218,890.32	-
<b>NET SAVINGS</b>	<b>76,000,000.00</b>	<b>69,224,392.49</b>	<b>57,173,205.23</b>	<b>12,051,187.26</b>	<b>(6,775,607.51)</b>

# AUDITED FINANCIAL STATEMENT



**O.T. OLIVEROS & Co. - CPAs**

*146 Fortune Drive, Fortune Village 6, Valenzuela City*

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## REPORT OF INDEPENDENT AUDITORS

### **The Board of Directors and Members**

### **HOLY CROSS SAVINGS AND CREDIT COOPERATIVE**

T. Bugallon St., Gen.T.de Leon

Valenzuela City

### **Report on the Audit of the Financial Statement**

#### Opinion

We have audited the accompanying financial statements of **HOLY CROSS SAVINGS AND CREDIT COOPERATIVE**, which comprise the consolidated statements of financial position as at December 31, 2025 and 2024, and the consolidated statements of operation, statements of changes in equity and statutory fund and consolidated statements of cash flows for the year ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of **HOLY CROSS SAVINGS AND CREDIT COOPERATIVE**, as at December 31, 2025, and its and its financial performance for the year then ended in accordance with Philippine Financial Reporting Standard applicable to Cooperatives in the Philippines.

#### Basis for Opinion

We conducted our audits in accordance with Philippine Standard on Auditing (PSA). Our responsibilities under those standards are further discussed in the Auditor's Responsibilities for the Audit of the Financial Statements' section of this report. We are independent of the Cooperative in accordance with the Code of Ethics for Professional Accountants in the Philippines, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

The Management are responsible for the preparation and fair presentation of the financial statements in accordance with PFRS applicable to Cooperatives in the Philippines and for such internal control as management determines is necessary to enable the preparation the financial statements that are free from material misstatement whether due to fraud or error. In preparing the financial statement, management is responsible for assessing the Cooperative's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Cooperative or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Cooperative's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue and auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but not a guarantee that an audit conducted in accordance with PSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of the users taken on the basis of these financial statements.

# AUDITED FINANCIAL STATEMENT



**O.T. OLIVEROS & Co. - CPAs**

*146 Fortune Drive, Fortune Village 6, Valenzuela City*

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As part of the audit accordance with PSAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Cooperative to express an opinion on the financial statement. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Report on the Supplementary Information Required Under Revenue Regulations

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on taxes, duties, licenses and fees in Notes to the financial statements is presented for the purposes filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is the responsibility of management. The information has been subjected to the auditing procedures applied in our audits of the basic financial statements. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as whole.

**O. T. OLIVEROS & Co.**

**PAOLO GERARD T. OLIVEROS**

CPA Certificate No. 120693 – September 24, 2026

CDA CEA No. 1643

PTR No. 9582642 issued at Valenzuela City on January 16, 2026

Tax Identification No. 252-574-040-000

BIR A/N – 05-006979-001 May 2024 - 2027

BOA A/N – 7402 – September 30, 2026

February 25, 2026

# AUDITED FINANCIAL STATEMENT

## HOLY CROSS SAVINGS & CREDIT COOPERATIVE CONSOLIDATED STATEMENTS OF FINANCIAL CONDITION

AS OF DECEMBER 31, 2025 AND 2024

(Amounts in Philippine Pesos)

	Notes	2025	2024
<b>ASSETS</b>			
<b>Current Assests</b>			
Cash and cash equivalents	5	₱355,049,102.67	₱384,606,779.41
Short Term Investment	6	531,219,946.36	471,723,998.43
Loans Receivables - net	7	652,758,020.14	716,502,482.38
Other Current Receivables	8	10,709,511.08	10,100,749.35
Unused supplies & Prepayments		2,260,622.04	1,764,259.48
<b>Total Current Assets</b>		<b>₱1,551,997,202.29</b>	<b>₱1,584,698,269.05</b>
<b>Non-Current Assets</b>			
HTM Investments	9	126,509,123.73	135,400,215.07
Investment in Non-Marketable Equity Securities	10	35,909,105.72	22,368,996.27
Investment Properties	11	202,408,189.97	204,945,924.37
Property and Equipment - net	12	65,334,227.96	73,175,221.54
Real and Other Properties Acquired	13	74,807,036.35	23,622,100.25
Other Non-Current Assets	14	128,305,457.01	99,554,231.80
<b>Total Non-Current Assets</b>		<b>633,273,140.74</b>	<b>559,066,689.30</b>
<b>TOTAL ASSETS</b>		<b>₱2,185,270,343.03</b>	<b>₱2,143,764,958.35</b>
<b>LIABILITIES &amp; MEMBERS' EQUITY</b>			
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Deposit Liabilities	15	1,103,107,631.09	1,123,784,653.00
Other Current Liabilities	16	38,388,215.41	24,166,626.95
Due to Union/Federation	28	1,038,365.89	991,130.71
Interest on Share Capital Payable	28	41,015,452.55	38,654,097.49
Patronage Refund Payable	28	10,902,841.82	10,902,437.76
Income Tax Payable		69,357.34	38,525.21
<b>Total Current Liabilities</b>		<b>₱1,194,521,864.09</b>	<b>₱1,198,537,471.12</b>
<b>Non Current Liability</b>			
Retirement Fund Payable	17	14,082,376.76	12,037,376.76
Other Non current Liabilities	18	5,424,868.89	9,093,767.40
<b>Total Non Current Liabilities</b>		<b>19,507,245.65</b>	<b>21,131,144.16</b>
<b>TOTAL LIABILITIES</b>		<b>1,214,029,109.74</b>	<b>1,219,668,615.28</b>
<b>MEMBERS' EQUITY</b>			
Share Capital	19	723,902,100.00	684,330,000.00
Statutory funds	20	127,401,816.96	119,829,026.74
Revaluation Surplus	21	119,937,316.33	119,937,316.33
<b>Total Members' Equity</b>		<b>971,241,233.29</b>	<b>924,096,343.07</b>
<b>TOTAL LIABILITIES AND MEMBERS' EQUITY</b>		<b>₱2,185,270,343.03</b>	<b>₱2,143,764,958.35</b>

See Notes to Financial Statements

# AUDITED FINANCIAL STATEMENT

## HOLY CROSS SAVINGS & CREDIT COOPERATIVE CONSOLIDATED STATEMENTS OF OPERATIONS FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024

(Amounts in Philippine Pesos)

	Notes	2025	2024
<b>REVENUES</b>			
Income from Credit Operations	22	102,762,962.33	104,674,773.28
Interest Income on Investments/ Deposits	23	42,452,570.56	39,298,360.92
Membership Fees	23	161,230.00	176,550.00
Miscellaneous Income	23	5,518,790.67	5,807,226.88
<b>Total</b>		<b>150,895,553.56</b>	<b>149,956,911.08</b>
<b>EXPENSES</b>			
Financing Costs	24	10,931,548.03	9,598,821.53
Administrative expenses	25	72,369,637.00	75,524,514.61
<b>Total</b>		<b>83,301,185.03</b>	<b>85,123,336.14</b>
<b>NET SURPLUS BEFORE OTHER ITEMS</b>		<b>67,594,368.53</b>	<b>64,833,574.94</b>
Other Items	27	1,848,914.28	1,458,396.24
Income Tax Due		218,890.32	216,590.84
<b>NET SURPLUS FOR DISTRIBUTION</b>		<b>69,224,392.49</b>	<b>66,075,380.34</b>
<b>DISTRIBUTION OF NET SURPLUS:</b>			
		2025	2024
General Reserve Fund		10,383,658.87	9,911,307.05
Education and Training Fund -Local		1,038,365.89	991,130.71
Due to Union/Federation		1,038,365.89	991,130.71
Community Development Fund		2,076,731.77	1,982,261.41
Optional Fund		2,768,975.70	2,643,015.21
Interest on Share Capital		41,015,452.55	38,654,097.49
Patronage Refund		10,902,841.82	10,902,437.76
<b>NET SURPLUS AS DISTRIBUTED</b>		<b>69,224,392.49</b>	<b>66,075,380.34</b>

See Accompanying Notes to Financial Statements

# AUDITED FINANCIAL STATEMENT

## HOLY CROSS SAVINGS & CREDIT COOPERATIVE

### SEGREGATED STATEMENTS OF OPERATIONS

DECEMBER 31, 2025

(Amounts in Philippine Pesos)

	Notes	2025		
		Non-Taxable Revenue	Taxable Revenue	Total
<b>REVENUES</b>				
Income from Credit Operations	22	102,762,962.33		102,762,962.33
Interest Income on Investments/ Deposits	23	42,452,570.56		42,452,570.56
Membership Fees	23	161,230.00		161,230.00
Miscellaneous Income	23	2,528,130.36	2,990,660.31	5,518,790.67
<b>Total</b>		<b>147,904,893.25</b>	<b>2,990,660.31</b>	<b>150,895,553.56</b>
<b>EXPENSES</b>				
Financing Costs	24	10,931,548.03		10,931,548.03
Administrative expenses	25	70,254,537.97	2,115,099.03	72,369,637.00
<b>Total</b>		<b>81,186,086.00</b>	<b>2,115,099.03</b>	<b>83,301,185.03</b>
<b>NET SURPLUS BEFORE OTHER ITEMS</b>		<b>66,718,807.25</b>	<b>875,561.28</b>	<b>67,594,368.53</b>
Other Items	27	1,848,914.28		1,848,914.28
Income Tax Due		-	218,890.32	218,890.32
<b>NET SURPLUS FOR DISTRIBUTION</b>	28	<b>68,567,721.53</b>	<b>656,670.96</b>	<b>69,224,392.49</b>

# AUDITED FINANCIAL STATEMENT

## HOLY CROSS SAVINGS & CREDIT COOPERATIVE STATEMENTS OF CHANGES IN EQUITY AND STATUTORY FUNDS FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024

(Amounts in Philippine Pesos)

	2025	2024
<b>SHARE CAPITAL - 8,925,000 shares at P100.00 par value</b>		
Common share Capital - 8,000,000 shares		
Beginning Balance	668,877,700.00	626,824,500.00
Add: Additional Capital Build-up	45,929,600.00	52,797,500.00
Less: Treasury Shares	(8,199,700.00)	(10,744,300.00)
<b>Total</b>	<b>706,607,600.00</b>	<b>668,877,700.00</b>
Preferred Share A - 725,000 shares		
Beginning Balance	10,937,500.00	15,690,900.00
Add: Additional Capital Build-up	1,854,000.00	-
Less: Elevated to Common Shares		(4,740,100.00)
Less: Treasury shares		(13,300.00)
<b>Total</b>	<b>12,791,500.00</b>	<b>10,937,500.00</b>
Preferred Share B - 200,000 shares		
Beginning Balance	4,514,800.00	4,545,800.00
Add: Additional (Terminated) Capital Build-up	(8,600.00)	-
Less: Treasury Shares	(3,200.00)	(31,000.00)
<b>Total</b>	<b>4,503,000.00</b>	<b>4,514,800.00</b>
<b>TOTAL SHARE CAPITAL</b>	<b>723,902,100.00</b>	<b>684,330,000.00</b>
<b>STATUTORY FUNDS</b>		
<b>RESERVE FUNDS</b>		
Beginning Balance	94,877,152.35	84,965,845.30
Provisions	10,383,658.87	9,911,307.05
Additional	268,490.89	-
<b>Total Reserve Funds</b>	<b>105,529,302.11</b>	<b>94,877,152.35</b>
<b>EDUCATION AND TRAINING FUND</b>		
Beginning Balance	1,603,560.81	1,705,623.20
Provisions	1,038,365.89	991,130.71
Usage	(1,603,560.81)	(1,093,193.10)
<b>Total Education and Training Fund</b>	<b>1,038,365.89</b>	<b>1,603,560.81</b>
<b>COMMUNITY DEVELOPMENT FUND</b>		
Beginning Balance	6,582,532.99	5,674,941.76
Provisions	2,076,731.77	1,982,261.41
Usage	(6,109,872.10)	(1,074,670.18)
<b>Total Community Development Fund</b>	<b>2,549,392.66</b>	<b>6,582,532.99</b>
<b>OPTIONAL FUND</b>		
Beginning Balance	16,765,780.59	15,372,765.38
Provisions	2,768,975.70	2,643,015.21
Usage	(1,250,000.00)	(1,250,000.00)
<b>Total Optional Fund</b>	<b>18,284,756.29</b>	<b>16,765,780.59</b>
<b>TOTAL STATUTORY FUNDS</b>	<b>127,401,816.96</b>	<b>119,829,026.74</b>
<b>Unrealized Gain on Property Valuation</b>	<b>119,937,316.33</b>	<b>119,937,316.33</b>
<b>TOTAL MEMBERS' EQUITY</b>	<b>971,241,233.29</b>	<b>924,096,343.07</b>

See Accompanying Notes to Financial Statements

# AUDITED FINANCIAL STATEMENT

## HOLY CROSS SAVINGS AND CREDIT COOPERATIVE CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024

(Amounts in Philippine Peso)

	2025	2024
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net Surplus before distribution	69,224,392.49	66,075,380.34
Adjustments for:		
Depreciation	4,246,703.54	2,820,524.45
Provision for Probable Losses on Loan	13,307,876.63	15,809,801.35
Net Surplus before working capital changes	86,778,972.66	84,705,706.14
<b>(Increase) Decrease in:</b>		
Loans and Receivables, net	63,744,462.24	(12,787,010.49)
Other Current Receivables	(608,761.73)	(1,141,388.01)
Unused Office Supplies	(496,362.56)	267,833.50
<b>Increase (Decrease) in:</b>		
Deposit Liabilities	(20,677,021.91)	40,992,055.48
Trade, Non-Trade and Other Payables	14,252,420.59	(8,761,379.49)
Due to Union/Federation	47,235.18	68,215.11
<b>Net cash provided by operating activities</b>	<b>143,040,944.47</b>	<b>103,344,032.23</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Addition to HTM Investments	8,891,091.34	10,041,653.11
Addition to Investment in Non-Marketable Equity Securities	(13,540,109.45)	(4,481,856.65)
Deduction (Additions) to Real and Other Property Acquired	(51,184,936.10)	(5,178,270.67)
Additions to/Reclassification of Property and Equipment	3,594,290.04	(9,939,017.83)
Other Non-Current Assets	(28,751,225.21)	(18,595,765.11)
<b>Net cash used in investing activities</b>	<b>(80,990,889.38)</b>	<b>(28,153,257.15)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Increase (Decrease) in:		
Net Proceeds from Issuance of Share Capital	39,572,100.00	37,268,800.00
Decrease (Increase) to Investment Property	2,537,734.40	2,943,153.04
Interest on share Capital and Patronage Refund	2,361,759.11	3,410,755.22
Changes in Retirement fund payable	2,045,000.00	(927,497.58)
Increase (Decrease) in Non-current Liabilities	(3,668,898.51)	(1,318,033.88)
Uses of Statutory Funds	7,572,790.22	12,109,851.10
Provision for probable losses on loan	(13,307,876.63)	(15,809,801.35)
Distribution of Net surplus for the year	(69,224,392.49)	(66,075,380.34)
<b>Net cash provided (used) by financing activities</b>	<b>(32,111,783.90)</b>	<b>(28,398,153.80)</b>
<b>NET INCREASE IN CASH &amp; CASH EQUIVALENT</b>	<b>29,938,271.19</b>	<b>46,792,621.29</b>
<b>CASH AT BEGINNING OF YEAR</b>	<b>856,330,777.84</b>	<b>809,538,156.57</b>
<b>CASH &amp; CASH EQUIVALENT AT END OF YEAR</b>	<b>886,269,049.03</b>	<b>856,330,777.84</b>

See Accompanying Notes to Financial Statements

# AUDITED FINANCIAL STATEMENT

**HOLY CROSS SAVINGS & CREDIT COOPERATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
AS OF DECEMBER 31, 2025 AND 2024

**1. COOPERATIVE INFORMATION**

The Holy Cross Savings and Credit Cooperative was established and registered as Cooperative pursuant to Republic Act 9938 and 9939 with its former name as "Parish of the Holy Cross Credit Cooperative" under Registration and Confirmation No. Q 121 0215 on December 21, 1992. A new Certificate of Registration with No. 9520 16002450 was issued on November 12, 2009 by the Authority in compliance with the requirements of Article 144 of RA 9520 otherwise known as the "Philippine Cooperative Code of 2008". It was established for the primary purpose of encouraging thrift and savings, creating funds and granting loans to members for productive purposes, educational and providential goods and services, and to engage in other services such as product distribution and any other services useful to the members.

On February 21, 2022, the Bureau of Internal Revenue has approved the Certificate of Tax Exemption for Cooperative, with registration No. Coop 0000015 22 RR 5 RDO 024 which is valid until February 21, 2026. This entitles the Cooperative to tax exemptions and incentives provided under Art. 60 of RA 9520 like payment of income tax and value added tax on CDA registered operations, donor's tax and other taxes subject to certain provisions.

The Cooperative's principal office is located at 1, Bugallon St., Gen. I. de Leon, Valenzuela City. The cooperative recruits its members within the City of Valenzuela and anywhere in Luzon Island. It operates business in Metro Manila, Region I, II, III, IV, & V. At present, the Cooperative has two (2) branches, Malinao and Panara. The Cooperative operates with 51 regular management and staff.

The accompanying consolidated financial statements of Cooperative were authorized for issue by the Board of Directors on February 26, 2026.

**2. SUMMARY OF MATERIAL ACCOUNTING POLICY INFORMATION**

The significant accounting policies that have been used in the preparation of these consolidated financial statements are summarized below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**Basis of Preparation of Financial Statements**

**a. Statement of Compliance with Philippine Financial Reporting Standards**

The consolidated financial statements of the Cooperative have been prepared in accordance with Philippine Financial Reporting Standards (PFRS). PFRS are adopted by the Financial Reporting Standards Council (FRSC) from the pronouncements issued by the International Accounting Standards Board, and approved by the Philippine Board of Accountancy and Cooperative Development Authority.

The financial statements have been prepared using the measurement bases specified by PFRS for each type of assets, liabilities, income and expense. The measurement bases are more fully described in the accounting policies that follow.

**b. Functional and Presentation Currency**

These financial statements are presented in Philippine peso, the Cooperative's functional and presentation currency, and all values represent absolute amounts except when otherwise indicated.

- a. A change in accounting estimate that results from new information or new developments is not the correction of an error; and
- b. The effects of a change in an input or a measurement technique used to develop an accounting estimate are changes in accounting estimates if they do not result from the correction of prior period errors. The application of these amendments had no significant impact on the Cooperative's financial statements. Earlier application is permitted.
- iii. PAS 12 (Amendments), *Income Taxes – Deferred Tax Related to Assets and Liabilities Arising from a Single Transaction*. The amendments introduce a further exception from the initial recognition exemption. Under the amendments, an entity does not apply the initial recognition exemption for transactions that give rise to equal taxable and deductible temporary differences. Depending on the applicable tax law, equal taxable and deductible temporary differences may arise on initial recognition of an asset and liability in a transaction that is not a business combination and affects neither accounting nor taxable profit. For example, this may arise upon recognition of a lease liability and the corresponding right-of-use asset applying PFRS 16 at the commencement date of a lease. Following the amendments to PAS 12, an entity is required to recognize the related deferred tax asset and liability, with the recognition of any deferred tax asset being subject to the recoverability criteria in PAS 12. The amendments apply to transactions that occur on or after the beginning of the earliest comparative period presented. In addition, at the beginning of the earliest comparative period, an entity recognizes:
  - A deferred tax asset (to the extent that it is probable that taxable profit will be available against which the deductible temporary difference can be utilized) and a deferred tax liability for all deductible and taxable temporary differences associated with:
    - Right-of-use assets and lease liabilities
    - Decommissioning, restoration, and similar liabilities and the corresponding amounts recognized as part of the cost of the related asset.
  - The cumulative effect of initially applying the amendments as an adjustment to the opening balance of retained earnings (or other component of equity, as appropriate) at that date. Earlier application is permitted.

The application of these amendments had no significant impact on the Cooperatives' financial statements.

**Annual Improvements to PFRS Standards 2018-2022 Cycle**

- i. Annual Improvements to PFRS 2018-2022 Cycle. Among the improvements, the following amendments, which are effective from January 1, 2023, are not relevant to the Cooperative:
  - PFRS 1, *First Time Adoption of Philippine Financial Reporting Standards Subsidiary as a First-time Adopter*
  - PAS 41, *Agriculture – Taxation in Fair Value Measurements*

*Effective Subsequent to 2023 but not Adopted Early*

There are amendments to existing standards effective for annual periods subsequent to 2023, which are adopted by the FRSC. Management will adopt the following relevant

Items included in the financial statements of the Cooperative are measured using its functional currency. Functional currency is the currency of the primary economic environment in which the Cooperative operates.

**Adoption of New and Amended to PFRS**

**a. Effective in the fiscal year 2023 that are Relevant to the Cooperative**

The Cooperative adopted for the first time the following amendments and annual improvements to PFRS, which are mandatory effective for annual periods beginning on or after January 1, 2023:

PAS 1 and PFRS Practice Statement 2 (Amendments)	: Presentation of Financial Statements Disclosure of Accounting Policies
PAS 8 (Amendments)	: Accounting Estimates Definition of Accounting Estimates
PAS 12 (Amendments)	: Income Taxes – Deferred Tax Related to Assets and Liabilities Arising from a Single Transaction

Discussed below are the relevant information about these pronouncements:

- i. PAS 1 and PFRS Practice Statement 2 (Amendments), *Presentation of Financial Statements Disclosure of Accounting Policies*. The amendments change the requirements in PAS 1 with regard to the disclosure of accounting policies. The amendments replace all instances of the term "significant accounting policies" with "material accounting policy information". Accounting policy information is material if, when considered together with other information included in an entity's financial statements, it can reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements. The supporting paragraphs in PAS 1 are also amended to clarify that accounting policy information that relates that immaterial transactions, other events, or conditions is immaterial and need not be disclosed. Accounting policy information may be material because of the nature of the related transactions, other events, or conditions, even if the amounts are immaterial. However, not all accounting policy information relating to material transactions, other events, or conditions is itself material. Early application is permitted in applying amendments to PAS 1.
 

The amendments are applied prospectively. The amendments to PFRS Practice Statement 2 do not contain an effective date or transition requirements. The application of these amendments had no significant impact on the Cooperative's financial statements.
- ii. PAS 8 (Amendments), *Accounting Estimates – Definition of Accounting Estimates*. The amendments replace the definition of a change in accounting estimates with a definition of accounting estimates. Under the new definition, accounting estimates are "monetary amounts in financial statements that are subject to measurement uncertainty". The definition of a change in accounting estimates was deleted. However, the management retained the concept of changes in accounting estimates in the Standard with the following clarifications:

pronouncements in accordance with their transitional provisions; and, unless otherwise stated, none of these are expected to have a significant impact on the Cooperative's financial statements:

- i. PAS 1 (Amendments), *Presentation of Financial Statements – Classification of Liabilities as Current or Non-current* (effective January 1, 2024)
- ii. PAS 12 (Amendments), *Income Taxes – Deferred Tax Related to Assets and Liabilities Arising from a Single Transaction* (effective from January 1, 2023)
- iii. PFRS 10 (Amendments), *Consolidated Financial Statements, and PAS 28 (Amendments), Investments in Associates and Joint Ventures – Sale or Contribution of Assets Between an Investor and its Associates or Joint Venture* (effective date deferred indefinitely).

**Current versus Non-Current Classification**

The Cooperative presents assets and liabilities in the statements of financial position based on current and non-current classification. An asset is current when it is:

- Expected to be realized or intended to be sold or consumed in normal operating cycle;
  - Held primarily for the purpose of trading;
  - Expected to be realized within twelve months after the reporting period; or,
  - Cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period.
- All other assets are classified as non-current.

**A liability is current when:**

- It is expected to be settled in normal operating cycle;
- It is held primarily for the purpose of trading;
- It is due to be settled within 12 months after the reporting period; or,
- There is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period.

Deferred income tax assets and liabilities are classified as non-current assets and liabilities.

**Cash and cash equivalents**

Cash include cash on hand and in banks held to meet short-term cash commitments rather than for investment or other purposes. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and with original maturities of three months or less and that are subject to an insignificant risk of change in value.

**Financial Instruments**

**Financial Assets**

Financial assets are recognized in the Cooperative's financial statements when the Cooperative becomes a party to the contractual provisions of the instruments. Transaction costs are included in the initial measurement of all financial assets. The Cooperative's financial assets include cash, loans and receivables and financial assets at cost. Financial assets are assigned to the different categories by management on initial recognition, depending on the purpose for which the investments were acquired. The designation of financial assets is re-evaluated at every reporting date at which date a choice of classification or accounting treatment is available, subject to compliance with specific provisions of applicable accounting standards.

# AUDITED FINANCIAL STATEMENT

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Regular sales and purchases of financial assets are recognized on their trade date. All financial assets that are not classified as at fair value through profit or loss are initially recognized at fair value, plus transaction costs.

The financial instruments of the Cooperative are as follows:

#### Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise when the Cooperative provides money or services directly to a debtor with no intention of trading the receivables. Included in this category are those arising from direct loans to members and all receivables from members and other companies. Loan and other receivables are subsequently measured at amortized cost using the effective interest method, less impairment losses, if any. Increases in estimates of future cash receipts from such financial assets shall be recognized as an adjustment to the effective interest rate from the date of the change in estimate rather than as an adjustment to the carrying amount of the financial asset at the date of the change in estimate.

De-recognition of financial assets occurs when the rights to receive cash flows from the financial instruments expire or are transferred and substantially all of the risks and rewards of ownership have been transferred.

#### Allowance for Probable Losses

Allowance for probable losses is maintained at a level considered adequate to provide for potential losses on loans and other resources. The allowance is increased by provision charged to operations and reduced by net write offs and reversals. The level of allowance is set up at the higher of the amount determined based on management's evaluation of potential losses after consideration of prevailing and anticipated economic conditions, and the required allowance by the Cooperative Development Authority based on its Portfolio-at-risk.

#### Unearned Interest and Discounts

Unearned Interest and Discounts represent interest income from loans already received but not yet earned. They are presented as a deduction from Loans Receivable in order to determine the net amortized cost.

#### Held to Maturity Investments

This includes non-derivative financial assets with fixed or determinable payments and a fixed date of maturity. Investments are classified as HTM if the Cooperative has the positive intention and ability to hold them until maturity. Investments intended to be held for an undefined period are not included in this classification. Subsequent to initial recognition, the HTM investments are measured at amortized cost using the effective interest method, less impairment losses, if any. Impairment loss, which is the difference between the carrying value and the present value of estimated future cash flows of the investment, is recognized when there is objective evidence that the investment has been impaired. Any changes to the carrying amount of the investment, including impairment loss, are recognized in profit or loss.

#### Financial Liabilities

The Cooperative's financial liabilities pertain to trade and other payables, as well as interest on share capital and patronage refund payable to the Cooperative's members. These financial liabilities are recognized at nominal value. Interest on share capital and Patronage Refund Payable are recognized as financial liabilities based on Cooperative's By-Laws and Coop laws and regulations. Financial liabilities are derecognized from the statement of financial position only when the obligations are extinguished either through discharge, cancellation or expiration.

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#### Prepayments and Other Current Assets

Prepayments and other current assets pertain to other resources controlled by the Cooperative as a result of past events. They are recognized in the financial statements when it is probable that the future economic benefits will flow to the entity and the asset has a cost or value that can be measured reliably.

#### Investment Property

Investment property, carried at cost less accumulated depreciation and any impairment in value, is property (i.e., land, building and land improvements) held either to earn rental income or for capital appreciation or for both, but not used in the production or supply of goods or services or for administrative purposes. Depreciation is computed on the straight-line basis over the estimated useful lives of the investment property of 10 to 50 years.

An investment property's carrying amount is written down immediately to its recoverable amount if the property's carrying amount is greater than its estimated recoverable amount.

An item of investment property, including the related accumulated depreciation, is derecognized upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising on de-recognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the item) is included in the statement of comprehensive income in the year the item is derecognized.

#### Investment in Non-marketable Equity Securities (INMES)

Investment in non-marketable equity securities (INMES) refers to equity instruments that do not have a quoted market price in an active market, of which fair market value cannot be reliably measured but is carried at cost.

#### Property and Equipment

Property and equipment are stated at cost less accumulated depreciation, and amortization and impairment value. The cost of an asset comprises its purchase price and directly attributable costs of bringing the asset to working condition for its intended use. Expenditures for additions, major improvements and renewals are capitalized; expenditures for repairs and maintenance are charged to expense as incurred. When assets are sold, retired or otherwise disposed of, their cost and related accumulated depreciation and impairment losses are removed from the accounts and any resulting gain or loss is reflected in income for the period.

Except for Land and Construction in progress, Depreciation and amortization is computed on the straight-line basis over the estimated useful lives of the assets as follows:

Land improvements	5-10 years
Building improvements	5-25 years
Leaschold improvements	3-5 years
Office furniture & fixtures	5 years
Transportation equipment	5-10 years

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. The residual values and estimated useful lives of property and equipment are reviewed, and adjusted if appropriate, at each statement of financial position date. An item of property and equipment is derecognized upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising on de-recognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the item) is included in the statement of comprehensive income in the year the item is derecognized.

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#### Leases - Cooperative as a Lessor

Leases which do not transfer to the lessee substantially all the risks and benefits of ownership of the asset are classified as operating leases. Lease income from operating leases is recognized as income in profit or loss on a straight-line basis over the lease.

The Cooperative determines whether an arrangement is, or contains a lease based on the substance of the arrangement. It makes an assessment of whether the fulfillment of the arrangement is dependent on the use of a specific asset or assets and the arrangement conveys a right to use the asset.

#### Impairment of Non-financial Assets

The Cooperative's property and equipment and investment property are subject to impairment testing. For purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash-generating units). As a result, assets are tested for impairment either individually or at the cash generating unit level.

Impairment loss is recognized for the amount by which the asset or cash generating unit's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of fair value, reflecting market conditions less costs to sell, and value in use, based on an internal evaluation of discounted cash flow. Impairment loss is charged pro-rata to the other assets in the cash-generating unit.

#### Employee Benefits

The Cooperative provides short term benefits and post employment benefits to employees through a defined benefit plan, as well as various defined contribution plans.

##### a. Short-term Benefits

Wages, salaries and bonuses are recognized as an expense in the year in which the associated services are rendered by employees. Short term accumulating compensated absences such as paid annual leave are recognized when services are rendered by employees that increase their entitlement to future compensated absences. Short term non-accumulating compensated absences such as sick leave are recognized when the absences occur.

##### b. Post-employment Defined Benefit Plan

A defined benefit plan is a post employment plan that defines an amount of post employment benefit that an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and salary. The legal obligation for any benefits from this kind of post-employment plan remains with the Cooperative, even if plan assets for funding the defined benefit plan have been acquired. Plan assets may include assets specifically designated to a long-term benefit fund. The Cooperative's post-employment defined benefit plan covers all regular full-time employees. The post-employment plan is tax-qualified, noncontributory and administered by a trustee.

##### c. Defined Contribution Plan

A defined contribution plan under which the Cooperative pays fixed contributions into an independent entity such as Social Security System (SSS), PhilHealth and Pag-ibig. The Cooperative has no legal or constructive obligations to pay further contributions after payment of the fixed contribution.

#### Provisions

Provisions are recognized when present obligations will probably lead to an outflow of economic resources and they can be estimated reliably even if the timing or amount of the outflow may still be uncertain. A present obligation arises from the presence of a legal or constructive commitment that has resulted from past events.

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Provisions are measured at the estimated expenditure required to settle the present obligation, based on the most reliable evidence available at the statement of financial position date, including the risks and uncertainties associated with the present obligation.

#### Account Peculiar to Cooperatives:

The following accounts are peculiar to a Cooperative due to its nature as well as adherence to Cooperative Law, issued policies, rules and regulations as well as cooperative principle and practices:

#### Assets:

**Cash in Cooperative Federation** – refers to money deposited in federations which are unrestricted and readily available when needed. These are treated as cash and other cash equivalents.

**Other Funds and Deposits** – refers to funds set aside for funding of reserves (Statutory and Other Reserves) established by cooperatives such as General Reserved Fund, Education and Training Fund, Due to Union/Federation, Community Development Fund, and Optional Fund.

#### Liabilities:

**Patronage Refund Payable** is liability of the Cooperative to its members and patrons for patronage refund, which can be determined only at the end of the calendar year.

**Interest on Share Capital Payable** refer to liability of the cooperative to its members for interest on share capital, which can be determined only at the end of calendar year.

**Due to Union/Federation (CETF)** – is an amount set aside for the education and training fund of an apex organization, which is 50% of the amount allocated, by the cooperative in accordance with the provision of the cooperative's by-laws and the Cooperative Code. The apex organization may either be a federation or union of which the cooperative is a member.

#### Statutory funds:

The Cooperative's by laws explicitly provides the manner of distribution of the net surplus to statutory funds. These mandatory funds are established in accordance with Art. 86 and 87 of the Cooperative Code as follows:

**Reserve Fund** – this account refers to the amount set aside annually for the stability of the Cooperative and to meet net losses in its operations. It is equivalent to at least 15% of net surplus. The fund is set up in form of time deposit with local banks and government securities. Only the amount in excess of the paid up share capital may be used for the expansion and authorized investment of the cooperative as provided for in its by-laws.

**Coop. Education & Training Fund** – this account refers to the amount retained by the cooperative for education and training of its members, officers and staff out of mandatory allocation as stipulated in the cooperative's by-laws, which is 3% of net surplus. The Cooperative distributes the fund equally to its own education and training activities and other organization.

**Community Development fund**- this accounts refers to the fund set aside from the net surplus which should not be less than 3% for projects and/or activities that will benefit the community where the cooperative operates.

**Optional Fund** – this account refers to fund set aside from net surplus for future acquisition of land, building, and equipments which shall be 4% of the net surplus.

#### Expenses:

**General Assembly Meeting** expenses incurred in the conduct of regular/special general assembly.

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**Members' Benefit** all expenses incurred for the benefit of the members.

**Affiliation fee** - amount incurred to cover membership or registration fees and annual dues to a federation or union.

### Income Taxes

The Cooperative Code states that a cooperative transacting business only with its members is exempt from all government taxes, and therefore cannot apply the PAS for income taxes because of its tax-exempt nature. However, should the cooperative exceed the limits as set forth in the cooperative code, it will adopt the accounting standards for income taxes as stated in the PAS 12.

### Income and Expense Recognition

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Cooperative and the revenue can be reliably measured. As a rule, cooperatives adopt the accrual basis of accounting. However, for credit and other cooperatives, recognition of revenues is on a modified accrual basis; i.e., interest income, fines, penalties and surcharges shall be the basis of income or revenue. Also, due to cash based income distribution scheme of a cooperative as well as the inherent limitations of small scale countryside credit cooperatives, it cannot adopt the effective interest method in recognizing interest income on loans receivables. The Cooperative recognized revenues on cash basis transactions.

Cost and expenses are recognized in the statement of operations upon receipt of goods and utilization of the service or at the date they are incurred.

### 3. SIGNIFICANT ACCOUNTING JUDGMENTS AND ESTIMATES

The preparation of the Cooperative's financial statements in accordance with CIDA & PERS requires management to make judgments and estimates that affect the amounts reported in the financial statements and related notes. Judgments and estimates are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under circumstances. Actual results may ultimately differ from these estimates.

#### Critical Management Judgments in Applying Accounting Policies

In the process of applying the Cooperative's accounting policies, management has made the following judgments, apart from those involving estimation, which have the most significant effect on the amounts recognized in the financial statements:

#### a. Determination of Functional Currency

The Cooperative has determined that its functional currency is the Philippine peso, which is the currency of the primary environment in which the Cooperative operates.

#### b. Distinction Between Investment Properties and Owner-managed Properties

The Cooperative determines whether a property qualifies as an investment property. In making its judgment, the Cooperative considers whether the property generates cash flows largely independent of the other assets held by the Cooperative. Owner-occupied properties generate cash flows that are attributable not only to the property but also to other assets used in its operations.

Some properties comprise a portion that is held to earn rental and another portion that is held for use for administrative purposes. If these portions can be sold separately or leased out separately under finance leases the Cooperative accounts for the portions separately. If the portion cannot be sold separately, the property is accounted for as investment property only if an insignificant portion is held for administrative purposes. Judgment is applied in

determining whether ancillary services are so significant that a property does not qualify as investment property. The Cooperative considers each property separately in making its judgment.

#### c. Distinction between Operating and Finance Leases

The Cooperative has entered into various lease agreements as a lessee. Critical judgment was exercised by management to distinguish each lease agreement as either an operating or finance lease by looking at the transfer or retention of significant risk and rewards of ownership of the properties covered by the agreements. Failure to make the right judgment will result in either overstatement or understatement of assets and liabilities. Based on management judgment, current lease arrangements were determined to be operating leases.

#### d. Recognition of Provisions and Contingencies

Judgment is exercised by management to distinguish between provisions and contingencies. Policies on recognition and disclosure of relevant provisions and disclosures of contingencies are discussed in Notes 6.

#### Key Sources of Estimation Uncertainty

The following are the key assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

#### a. Impairment of Loans and Other Receivables

Adequate amount of allowance for impairment is provided for specific and groups of accounts, where objective evidence of impairment exists. The Cooperative evaluates these accounts based on available facts and circumstances, including, but not limited to, the length of the Cooperative's relationship with the members, the members' current credit status based on third party credit reports and known market forces, average age of accounts, collection experience and historical loss experience. The carrying value of trade and other receivables and the analysis of allowance for impairment on such financial assets are shown in Note 7.

#### b. Determination of Net Realizable Value of Inventories

In determining the net realizable value of inventories, management takes into account the most reliable evidence available at the dates the estimates are made as well as the factors that affect the realizable value of inventories.

#### c. Estimation of Useful Lives of Property and Equipment and Investment Property

The Cooperative estimates the useful lives of property and equipment and investment property based on the period over which the assets are expected to be available for use. The estimated useful lives of property and equipment and investment property are reviewed periodically and are updated if expectations differ from previous estimates due to physical wear and tear, technical or commercial obsolescence and legal or other limits on the use of the assets. In addition, estimation of the useful lives of property and equipment and investment property is based on collective assessment of industry practice, internal technical evaluation and experience with similar assets. It is possible, however, that future results of operations could be materially affected by changes in estimates brought about by changes in factors mentioned above. The amounts and timing of recorded expenses for any period would be affected by changes in these factors and circumstances. A reduction in the estimated useful lives of property and equipment and investment property would increase recorded operating expenses and decrease non-current assets. Depreciation is computed on the straight line basis over the estimated useful lives of the assets as follows:

Land improvements	5-10 years
Building improvements	5-25 years

Leasehold improvements	3-5 years
Office furniture & fixtures	5 years
Transportation equipment	5-10 years

The carrying amounts of property and equipment and investment property are analyzed in Notes 11 and 12, respectively.

#### d. Fair Value Measurement for Property and Equipment and Investment Property

Investment property is measured using the cost model. The fair value disclosed in Note 8 to the financial statements is determined by the Cooperative using the discounted cash flows valuation technique since the information on current or recent prices of investment property is not available. The Cooperative uses assumptions that are mainly based on market conditions existing at the end of each reporting period. The principal assumptions underlying management's estimation of fair value are those related to the receipt of contractual rentals, expected future market rentals, maintenance requirements and appropriate discount rates. These valuations are regularly compared to actual market yield rate and actual transactions by the Cooperative and those reported by the market.

#### Provision for Probable losses on loans

Provision is made for specific and groups of accounts, where objective evidence of impairment exists. The Cooperative evaluates these accounts for receivables based on available facts and circumstances, including, but not limited to the length of the Cooperative's relationship with members, the members' current credit status based on third party credit reports and known market forces, average age of accounts, collection experience and historical loss experience. Provision for probable losses on loans is maintained at a level considered adequate to provide for potentially uncollectible accounts. Allowance for Probable losses on loan amounted to P206,901,429.18 and P192,902,703.29 as of end of 2025 and 2024, respectively. There is no bad debt written off for both year 2025 and 2024.

### 4. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

The Cooperative is exposed to certain financial risks which arise in the normal course of the cooperative business activities. In seeking to manage risk, the cooperative defines an objective or a set of objectives in deciding how and when to manage and what to do about risk. A common goal for cooperative is to increase shareholder value through increasing the present value of its future expected cash flows. In normal circumstances, in pursuing the goal of increased shareholder value, cooperative is likely to evaluate risk management decisions on the basis of two criteria: the cost of reducing risk and the cost of setting risk levels at an acceptable level – that is, in line with the particular risk appetite or risk tolerance. The cooperative evaluates risk on the basis of cost benefit criteria. The cooperative risk management is coordinated with the Board of Directors, and focuses on actively securing the Cooperative's short to medium-term cash flows by minimizing the exposure to financial risks.

The financial risks to which the Cooperative is exposed to, are described below:

#### Foreign Exchange Risk

The Cooperative has financial instruments – bank deposits denominated in foreign currencies. The Cooperative performs foreign currency sensitivity analysis by applying an adjustment to the spot rates prevailing at year-end, if any. The Cooperative does not have financial instruments subject to floating interest rate. As such, the management believes that foreign exchange risks are not material.

#### Credit Risks

Generally, the maximum credit risk of financial assets is the carrying amount of the financial assets as shown on the face of the statement of financial condition. The Cooperative's financial assets are summarized below:

	2025	2024
Cash and cash equivalents	P355,049,102.67	P384,606,779.41
Short Term Investment	531,219,946.36	471,723,998.43
Loans Receivables - net	652,758,020.14	716,502,482.38
Total	P1,539,027,069.17	P1,572,833,260.22

The age of financial assets that are past due but not impaired as of December 31, 2025 and 2024 are as follows:

	2025	2024
Past due - one (1) month	-	P5,099,511.20
- two (2) - twelve (12) months	56,847,710.59	53,023,668.36
- over twelve (12) months	170,904,768.38	200,442,183.78
Total	P227,752,479.97	P258,565,363.34

The Cooperative's loans and receivables are actively monitored to avoid significant concentration of credit risk. The Cooperative's policy is to deal only with credit worthy members/counterparties. The Cooperative's management considers that all above financial assets that are not impaired or past due for each balance sheet dates are of good quality. With respect to loan and other receivables, the Cooperative is not exposed to any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics. Based on historical information about member's default rates management consider the credit quality of loan receivables that are not past due or impaired to be good.

The credit risk for cash and cash equivalents, money market funds, debentures and derivative financial instruments is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

#### Liquidity Risks

Liquidity or funding risk is the risk that an entity will incur difficulty in raising to meet commitments associated with financial instruments. Liquidity risk may result from either the inability to sell financial assets quickly at their values; or counterparty failing on repayment of contractual obligations; or inability to generate cash flows as anticipated.

As at December 31, 2025 and 2024, the Cooperative's maximum liquidity risk is the carrying amount of total current liabilities which amounted to P1,194,521,864.09 in 2025 and P1,198,537,471.12 in 2024. And the maximum liquidity risks for noncurrent liabilities with maturities of one to five (1-5) years amounted to the carrying amount of P19,507,245.65 in 2025 P21,131,144.16 in 2024.

The Cooperative's manages its liquidity needs by deposit liabilities as well as cash outflows due in a day-to-day business. Liquidity needs are monitored in various time bands, on a day-to-day and week-to-week basis, as well as on the basis of a rolling 30-day projection. Long-term liquidity needs for a six-month and one-year period are identified monthly. The Cooperative maintains cash to meet its liquidity requirements for up to a 60-day period.

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## 5. CASH AND CASH EQUIVALENTS

This account consists of:

	2025	2024
Cash in Bank	P349,476,962.97	P381,068,966.74
Cash on Hand	2,603,207.11	2,376,910.77
Checks & Other Cash Items (COCI)	2,544,112.64	767,061.76
Revolving Fund	310,000.00	310,000.00
Ticketing Fund	89,819.95	58,840.11
Petty Cash Fund	25,000.00	25,000.00
<b>Total</b>	<b>P355,049,102.67</b>	<b>P384,606,779.41</b>

The cash and cash equivalents represent cash and deposits with several local and commercial banks in terms of savings account, current account and time deposits, that earn interest at the rate of 0.10% per annum.

## 6. SHORT TERM INVESTMENT

As at December 31, 2025 and 2024, the Cooperative has short term investments amounting to P531,219,946.36 and P471,723,998.43, respectively to various commercial banks and financial institution in a form of time deposits. The maturities of these investments ranging from 30 to 60 days and with interest rates 1% to 5% p.a.

## 7. LOANS RECEIVABLES, (net)

This account consists of members' loans classified into as follows:

	2025	2024
Back to back loan	P127,882,791.62	P121,731,576.62
Providential Loan	151,866.77	65,632.76
Unsecured Loan	33,829,125.65	31,865,807.08
Secured Loan	694,952,676.34	752,612,909.00
Business Assistance Loan	179,281.33	236,536.05
Others	2,663,407.61	2,892,724.16
<b>Total Loans Receivables</b>	<b>859,659,449.32</b>	<b>909,405,185.67</b>
Less: Allowance for Probable losses on Loans	206,901,429.18	192,902,703.29
Unearned Interests	-	-
<b>Loans Receivables, net</b>	<b>652,758,020.14</b>	<b>716,502,482.38</b>
Add: Other Current Receivables	10,709,511.08	10,100,739.35
<b>Total Loans and Receivables, net</b>	<b>P663,467,531.22</b>	<b>P726,603,221.73</b>

### Aging of Loans Receivables:

	2025	2024
Current	P631,906,970.35	P650,839,822.33
Past due one (1) month	-	5,099,511.20
- two (2) - twelve (12) months	56,847,710.59	53,023,668.36
- over twelve (12) months	170,904,768.38	200,442,183.78
<b>Total</b>	<b>P859,659,449.32</b>	<b>P909,405,185.67</b>

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Philippine Axa Life	-	9,000,000.00
Security Bank Equity Investment	-	5,000,000.00
<b>Total</b>	<b>P128,509,123.73</b>	<b>P137,400,215.07</b>
Less: Allowance for Probable Loss on Investment	2,000,000.00	2,000,000.00
	<b>P126,509,123.73</b>	<b>P135,400,215.07</b>

There is no objective evidence that the investment has been impaired, the management did not recognize any impairment.

## 10. INVESTMENT IN NON-MARKETABLE EQUITY SECURITIES

This account consists of investments to various Cooperatives which are as follows:

	2025	2024
Climbs Life and General Insurance Cooperative	P31,830,786.67	P19,871,115.14
CLIFSA	2,500,000.00	2,500,000.00
Phil. Resort, Travel and Education Service Corp.	2,050,000.00	2,000,000.00
Metro South Cooperative Bank	1,591,000.00	1,591,000.00
PFCCO - NCR	1,258,363.62	727,925.70
Credit Information System	1,000,000.00	1,000,000.00
Renewable Energy Co operatives of the Philippines	1,000,000.00	-
NAICCO	100,000.00	100,000.00
National Federation of Cooperative Primaries in the Philippines	78,955.43	78,955.43
<b>Total</b>	<b>P41,409,105.72</b>	<b>P27,868,996.27</b>
Less: Allowance for Probable Loss on Investment	5,500,000.00	5,500,000.00
	<b>P35,909,105.72</b>	<b>P22,368,996.27</b>

Investments are initially valued at transaction price and fair valuation is subsequently measured. Investment in non-publicly traded securities is valued at cost and market valuation is regularly monitored.

## 11. INVESTMENT PROPERTY

The Cooperative's investment property pertains to the portion of land and building held for lease. The gross carrying amounts and the accumulated depreciation of investment property are shown below:

	Land	Building	Memorial Lot	Total
Cost 12/31/2024	P153,546,000.00	720,800,466.21	P18,533,780.40	P712,869,186.61
Accum. Depreciation	-	(10,461,026.64)	-	(10,461,026.64)
<b>Net Book Value 12/31/2024</b>	<b>P153,546,000.00</b>	<b>P710,339,439.57</b>	<b>P18,533,780.40</b>	<b>P712,409,189.97</b>
Cost 12/31/2025	P153,546,000.00	P1,379,462.89	P10,020,461.48	P206,945,924.37
Accum./Adjustment	-	(1,010,023.32)	(1,497,711.08)	(1,497,711.08)
Depreciation / Amortization	-	(1,010,023.32)	-	(1,010,023.32)
<b>Net Book Value -12/31/2025</b>	<b>P153,546,000.00</b>	<b>P1,379,439.57</b>	<b>P8,522,750.40</b>	<b>P202,408,189.97</b>

	Land	Building	Memorial Lot	Total
Cost 12/31/2024	P153,546,000.00	720,800,466.21	P18,533,780.40	P712,869,186.61
Accum. Depreciation	-	9,421,003.32	-	9,421,003.32

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### Movement of Probable Losses on Loans:

	2025	2024
Beginning Balance	P192,902,703.29	P176,403,937.79
Add: Provision for the year	13,207,876.63	15,809,801.35
Adjustments	690,849.26	688,964.15
<b>Ending Balance</b>	<b>P206,901,429.18</b>	<b>P192,902,703.29</b>

The total loans receivables amount to P859,659,449.32 in year 2025 and P909,405,185.67 in year 2024. Provision for probable losses on loan amounts to P206,901,429.18 and P192,902,703.29 in years 2025 and 2024, respectively. The management notes that 96.06% of its loan portfolio is fully secured either by land title, members deposit and share capital. Of the total past due amount of P211,498,028.17, 92.86% of that is secured by a collateral which means only P16,254,450.80, 7.14% is not secured. The amount of allowance for probable losses on loans is P206,901,429.18, as of December 31, 2025.

However as per standard the cooperative should provide 100% provision for loan probable loss accounts with more than twelve (12) months past due and 35% of accounts for one (1) to twelve (12) months past due. The Financial Reporting Standards applicable to Cooperatives in the Philippines recognized the Unearned Interest Income, interest already earned but not yet received, must be presented as a contra asset account to conform with IAS 39, 46. IAS 39, 36 measures the loans receivables at its net carrying value or amortized cost.

### DOSRI Accounts:

As of December 31, 2025 and 2024 the DOSRI accounts are as follows:

	2025	2024
Board of Directors & Officers	P21,605,526.67	P21,239,617.19
Management Staff	29,922,256.39	22,832,802.10
<b>Total</b>	<b>P54,527,783.06</b>	<b>P44,072,419.29</b>

## 8. OTHER CURRENT RECEIVABLES

This account consists of the following:

	2025	2024
Accounts Receivables-Foreclosed Accounts	P1,847,747.85	P5,445,775.13
Other Current Receivables	8,861,763.23	4,754,974.22
<b>Total</b>	<b>P10,709,511.08</b>	<b>P10,100,749.35</b>

Management considers the carrying amounts of these receivables to be a reasonable approximation of their fair values.

## 9. HELD TO MATURITY - INVESTMENTS

This account consists of investment in financial institution held to maturity:

	2025	2024
DBP-Government Securities	P70,000,000.00	P71,891,091.34
CLIMBS Mutual Fund	20,000,000.00	15,000,000.00
Sun Life Asset Management Co.	16,470,340.71	16,470,340.71
Metro Bank Money Market Fund	10,038,783.02	10,038,783.02
PNB - Fixed rate bond	10,000,000.00	5,000,000.00
COL Financial	2,000,000.00	2,000,000.00

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Net Book Value 12/31/2024	P153,546,000.00	P11,379,439.57	P16,020,461.48	P201,945,924.37
Net Book Value -1/1/2025	P153,546,000.00	112,419,485.21	194,323,991.29	P207,889,077.41
Additions/Adjustments	-	-	(1,803,179.73)	(1,803,179.73)
Depreciation / Amortization	-	(1,940,023.32)	-	(1,940,023.32)
<b>Net Book Value -12/31/2025</b>	<b>P153,546,000.00</b>	<b>P11,379,439.57</b>	<b>P16,020,461.48</b>	<b>P201,945,924.37</b>

## 12. PROPERTY AND EQUIPMENT

The gross carrying amounts and accumulated depreciation of property and equipment at the beginning and end of 2025 and 2024 are shown below:

	Cost 12/31/2024	Accum. Depreciation	Net Book Value 12/31/2025
Land & Improvmt	P57,121,180.85	-	P57,121,180.85
Building & Improvmt	P52,597,621.28	(18,205,009.51)	P34,392,611.77
Office Improvmt	P1,402,183.53	(4,021,411.53)	P2,380.00
Office Equip. Fur & Fix	P13,78,520.97	(11,335,538.58)	P1,844,292.50
Transpo. Equipmt	P6,410,071.95	(5,433,981.30)	P976,070.75
Construction in progress	P1,346,000.00	(1,346,000.00)	-
<b>Total</b>	<b>P106,276,158.58</b>	<b>(40,961,200.62)</b>	<b>P65,314,227.96</b>

	Net Book Value 1/1/2024	Additions/ Disposal	Depreciation / Amortization	Net Book Value 12/31/2024
Land & Improvmt	P57,031,434.94	89,748.91	-	P57,121,180.85
Building & Improvmt	P47,15,452.47	1,402,757.79	(725,598.07)	P52,392,611.77
Office Improvmt	P2,500.00	-	-	P2,380.00
Office Equip. Fur & Fix	P1,906,521.53	598,770.81	(660,999.25)	P1,844,292.50
Transpo. Equipmt	P1,363,223.25	-	(387,752.50)	P976,070.75
Construction in progress	P8,229,917.33	(6,811,887.25)	(1,346,000.00)	-
<b>Total</b>	<b>P75,175,221.54</b>	<b>(7,027,343.13)</b>	<b>(3,120,880.65)</b>	<b>P65,314,227.96</b>

	Cost 12/31/2023	Accum. Depreciation	Net Book Value 12/31/2024
Land & Improvmt	P58,130,808.60	(731,673.59)	P57,399,135.01
Building & Improvmt	P21,095,889.83	(16,747,777.52)	P14,347,252.31
Office Improvmt	P4,621,883.53	(6,621,411.53)	P2,000.00
Office Equip. Fur & Fix	P12,581,050.16	(10,674,528.63)	P1,906,521.53
Transpo. Equipmt	P6,410,071.95	(5,046,198.70)	P1,363,873.25
Construction in progress	P8,157,517.35	-	P8,157,517.35
<b>Total</b>	<b>P110,996,271.37</b>	<b>(37,821,549.97)</b>	<b>P73,174,221.34</b>

	Net Book Value 1/1/2024	Additions/ Disposal	Depreciation / Amortization	Net Book Value 12/31/2024
Land & Improvmt	P57,031,434.94	89,748.91	-	P57,121,180.85
Building & Improvmt	P47,15,452.47	1,402,757.79	(725,598.07)	P52,392,611.77
Office Improvmt	P2,500.00	-	-	P2,380.00
Office Equip. Fur & Fix	P1,906,521.53	598,770.81	(660,999.25)	P1,844,292.50
Transpo. Equipmt	P1,363,223.25	-	(387,752.50)	P976,070.75
Construction in progress	P8,229,917.33	(6,811,887.25)	(1,346,000.00)	-
<b>Total</b>	<b>P75,175,221.54</b>	<b>(7,027,343.13)</b>	<b>(3,120,880.65)</b>	<b>P65,314,227.96</b>

## 13. REAL AND OTHER PROPERTIES ACQUIRED (ROPA)

In the ordinary course of granting loan, the Cooperative acquires real and other properties used as collaterals to secure their loans. This account consists of acquired properties by the Cooperative in settlement of loans and receivables through foreclosure and for any other reasons. Total

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amount of acquired real and other properties amounted to ₱74,807,036.35 and ₱23,622,109.25 for years 2025 and 2024, respectively.

## 14. OTHER NON CURRENT ASSETS

This account consists of:

	2025	2024
Other Funds and Deposits	₱124,574,176.53	₱95,862,539.91
Rental deposits and other non-current assets	3,532,491.89	3,472,491.89
Compenzation cost, net	198,788.59	219,240.00
<b>Total Other Non-current assets</b>	<b>₱128,305,457.01</b>	<b>₱99,554,271.80</b>

Other Funds and Deposits consists of deposits to various commercial banks and financial institution in a form of time deposits and placements for future funding of the statutory and other reserves in compliance to cooperative laws and regulations.

## 15. DEPOSIT LIABILITIES

This account consists of the following:

	2025	2024
Savings Deposits	₱579,786,503.25	₱585,683,046.21
Koop Paluwagan	253,656,745.89	215,676,816.17
Time Deposits	179,684,979.01	177,969,284.17
Laboratory Coop	61,045,863.45	61,580,199.75
Renton Savings Deposits	49,133,539.60	52,874,409.40
<b>Total Deposit Liabilities</b>	<b>₱1,108,107,631.09</b>	<b>₱1,173,784,653.00</b>

Interest on Deposits Liabilities on Coop Paluwagan is 1.50%, Pension Savings earn 2.5% and time deposit is .75% per annum.

## 16. OTHER CURRENT LIABILITIES

The details of this account are shown below:

	2025	2024
Unaccrued Interest Payable	₱22,811,440.70	₱8,727,478.01
Account Payable - Officers	5,715,375.03	5,115,982.23
Accrued Expenses Payable	1,866,366.91	1,917,159.87
Rental Deposits Payable	716,499.55	643,999.55
Unrealized Gain on sale of investment property	449,614.28	404,539.61
Withholding Tax Payable	300,712.60	(896.29)
SSS/Pagibig Loan Payable	112,701.97	84,501.00
SSS/ECOP/Health & Pagibig Payable	105,699.05	116,985.31
Percentage Tax Payable	20,684.82	19,308.50
KAYA	-	227,211.26
Officers Gratuity Fund Payable	-	183,000.00
Other Payable	6,288,820.50	6,727,588.17
<b>Total</b>	<b>₱38,388,215.41</b>	<b>₱24,166,626.95</b>

## 17. RETIREMENT FUND PAYABLE

Under Republic Act No. 7641, all organizations with ten (10) or more are required to provide a minimum retirement benefits to qualified retiring employees. The cooperative retirement plan is a

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## 21. REVALUATION SURPLUS

As of December 31, 2025, the Cooperative has Unrealized Gains on Property Valuation of Land located at Gen. L de Leon and Malinta, Valenzuela City to a total amount of ₱119,937,316.33. This was made by an independent appraiser.

## 22. INCOME FROM CREDIT OPERATION

This account consists of the following:

	2025	2024
Interest Income on Loans	₱88,881,754.70	₱86,969,649.46
Service/Filing/Inspection/Collection fees	8,428,860.31	8,190,580.26
Fines, Penalties and Surcharges	5,452,347.32	9,514,543.56
<b>Total</b>	<b>₱102,762,962.33</b>	<b>₱104,674,773.28</b>

Breakdown of service/filing/inspection/collection fees are as follows:

	2025
Service Fee	₱8,021,405.00
Appraisal Fee	142,000.00
Collection Fee	16,095.31
Inspection Fee	20,100.00
Closing Charges	229,260.00
<b>Total</b>	<b>₱8,428,860.31</b>

## 23. OTHER INCOME

The detail of this account is as follows:

	2025	2024
Interest Income on Investments/Deposits	₱42,452,570.56	₱39,298,360.92
Membership Fees	161,230.00	176,550.00
Miscellaneous income	5,518,790.67	5,807,226.88
<b>Total</b>	<b>₱48,132,591.23</b>	<b>₱45,282,137.80</b>

	2025	2024
Rental Income		
Members	₱2,145,472.50	₱2,288,250.00
Non Members	2,990,660.31	2,829,622.53
Other Income	382,007.86	689,354.35
<b>Total</b>	<b>₱5,518,140.67</b>	<b>₱5,807,226.88</b>

The rental income from members includes income from rent of office spaces, parking and gym.

## 24. FINANCING COSTS

Finance cost pertains to interest expense on deposits liabilities. The interests paid and accrued to members' deposit amounts to ₱10,931,548.03 in year 2025 and ₱9,598,821.53 in year 2024. Interest rate on varies from the rate of 0.5% to 2.5% depending upon the type of deposits.

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non-contributory and of the defined benefit type which provides a retirement benefit equivalent to one hundred percent (100%) of the plan salary for every year of credited service. The cooperative provides for the estimated retirement benefits based on actuarial valuation made by the insurance provider. Actuarial valuations are made annually to update the retirement benefit costs and the amount of contributions. The retirement payable as of December 31, 2025 and 2024 amounts to ₱14,082,376.76 and ₱12,037,376.76, respectively.

## 18. OTHER NONCURRENT LIABILITIES

The breakdown of this account is as follows:

	2025	2024
Officers Gratuity Fund Payable	₱336,000.00	-
Mortuary Fund	5,088,368.89	9,093,767.40
<b>Total</b>	<b>₱5,424,368.89</b>	<b>₱9,093,767.40</b>

The mortuary fund account pertains to annual insurance premium of ₱900.00 paid by a full pledge member, the amount being set aside as mortuary fund.

## 19. SHARE CAPITAL

The breakdown of this account is as follows:

	Authorized P100/par value	Paid Up Share Capital No. of Shares	Amount	Treasury Shares	Total Share Capital
Common	800,000,000.00	7,148,073.09	₱714,807,309.00	₱ 8,199,700.00	₱706,607,609.00
Preferred A	72,500,000.00	127,915.00	12,791,500.00	-	12,791,500.00
Preferred B	20,000,000.00	45,602.00	4,506,200.00	3,200.00	4,503,000.00
<b>Total</b>	<b>892,500,000.00</b>	<b>7,321,590.09</b>	<b>₱732,105,009.00</b>	<b>₱8,202,900.00</b>	<b>₱723,902,109.00</b>

The authorized share capital of the Cooperative is ₱892,500,000, divided into 8,925,000 shares with par value of ₱100.00 per share, of which ₱800,000,000 is for common shares and ₱72,500,000 of Preferred A and ₱20,000,000 for Preferred B shares.

**Common shares** is open to all natural persons who are Filipino citizen of legal age and with initial share capital of ₱5,000.00.

**Preferred shares A** shall be issued to all natural persons who are Filipino senior-citizen and with share capital less than ₱5,000.00.

**Preferred shares B** shall be issued to all natural persons who are Filipino citizen with a minimum share capital of ₱200.00.

## 20. STATUTORY FUNDS

The movement of this account is presented below:

	Req. Balance	Usage/Additional	Provision	End Balance
General Reserve Fund	₱94,877,152.35	268,490.89	10,383,658.87	₱105,529,302.11
Education & Training Fund	₱1,603,580.81	(1,603,580.81)	1,038,365.89	₱1,038,365.89
Community Dev. Fund	₱6,582,532.99	(6,109,872.10)	2,076,731.77	₱2,549,392.66
Optional Fund	₱16,765,780.59	(1,250,000.00)	2,768,975.70	₱18,284,756.29
<b>Total</b>	<b>₱119,829,026.74</b>	<b>(₱8,694,942.02)</b>	<b>₱16,267,732.23</b>	<b>₱127,401,816.95</b>

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## 25. ADMINISTRATIVE EXPENSES

The detail of this account is as follows:

	2025	2024
Salaries and Wages	₱14,711,816	₱13,374,086
Provision for Probable Losses on Loans	13,307,877	15,809,801
General Assembly	10,636,011	11,028,662
Travel and Transportation	4,308,604	4,415,586
Depreciation and Amortization	4,246,704	2,820,524
Employees Benefits	3,767,152	7,961,139
Office Supplies	3,139,428	1,011,291
Retirement Benefits Expense	2,200,000	2,200,000
SSS, PHIC & HDMF Contributions	1,905,271	1,783,920
General Support Services	1,807,009	1,813,840
Light, Water and Power	1,749,092	1,873,082
General Assembly	1,692,000	1,700,000
Officers' Honorarium and Allowances	1,598,302	158,592
Repairs and Maintenance	968,381	1,067,735
Professional Fees	808,889	754,211
Cooperative Expenses	646,233	651,524
Taxes and Licenses	554,108	329,529
Communication	510,988	612,527
Collection Expense	506,017	512,094
Rental	500,000	442,105
Meetings and Conferences	390,612	388,311
Officers Gratuity Expense	300,000	300,000
Members' Benefits Expense	260,493	383,645
Representation and Entertainment	237,963	116,752
Gas, Oil and Lubricants	171,072	160,716
Annual Dues	63,986	61,084
Promotional Expense	44,800	244,650
Social & Community Service Expenses	-	15,000
Miscellaneous Expense	1,333,830	3,234,170
<b>Total</b>	<b>₱72,569,637.00</b>	<b>₱75,524,514.61</b>

Expenses chargeable to Taxable Income

	2025	2024
Depreciation	₱1,099,544.47	₱1,058,012.39
General Support Services	590,253.75	585,560.00
Taxes and Licenses	157,305.67	140,664.55
Repairs and Maintenance	146,726.40	124,025.15
Power, Light and Water	69,956.69	54,397.09
Office Supplies	9,992.05	-
Miscellaneous Expense	41,320.00	-
<b>Total</b>	<b>₱2,115,099.03</b>	<b>₱1,963,259.18</b>

## 26. EMPLOYEE BENEFITS

Salaries and Employees' Benefits - Expenses recognized for salaries and employees' benefits short term amounts to ₱18,478,968.

Post-employment Defined Benefit Plan - Characteristics of the Defined Benefit Plan:

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The Cooperative's employee retirement plan is non contributory and of the defined benefit type which provides a retirement benefit equivalent to one hundred percent (100%) of Plan Salary for every year of credited service. Benefits are paid in a lump sum upon retirement in accordance with the terms of the Plan. The normal retirement age is 60 with a minimum of 20 years of credited service. The plan also provides for an early retirement age of 55 but also with a minimum 20 years of credited service. There was no curtailment or settlement recognized for the financial year ended December 31, 2025 and 2024. Actuarial valuations are made annually to update the retirement benefit costs and the amount of contributions. All amounts presented below are based on the actuarial valuation report obtained from an independent actuary in 2025 and 2024.

## 27. OTHER ITEMS

The detail of this account is as follows:

	2025	2024
Optional Fund Subsidy	P1,750,000.00	P1,750,000.00
Gain on sale - Investment Property	428,914.28	190,396.24
Gain on Sale on Property & Equipment	170,000.00	-
Ret. of Property - ROFA	-	18,000.00
	<b>P1,818,914.28</b>	<b>P1,458,396.24</b>

## 28. ALLOCATION AND DISTRIBUTION OF NET SURPLUS

The Cooperative's article and by-laws explicitly provides that its net surplus at the end of the calendar year shall be distributed in the following manner:

- At least fifteen (15%) percent shall be set aside as General Reserve Fund. This is created to provide for the stability of the cooperative and to absorb losses in its business operation.
- Three (3%) percent of the net surplus shall be set aside for cooperative education and training fund. 50% of this shall be utilized by the Cooperative for its own education and training activities while the other 50% shall be credited to cooperative education and training fund of the Apex organization of which the cooperative is a member.
- Four (4%) percent of net surplus is distributed to Optional fund. The fund shall be used for acquisition Land, Building and equipment and/or replacement fund for Property and Equipment.
- Three (3%) is distributed for the Community Development Fund of the Cooperative. The Fund shall be used for projects or activities that will benefit the community where the cooperative operates.
- The remaining net surplus shall be distributed to members in a form of interest on share capital and patronage refund. As prescribed under IRR No. 9520, Rule 10 Section 14, the amount allocated for patronage refund shall not be less than 30% of the net surplus, provided that it shall not be more than twice the rate of interest on share capital. Hence, the Board approved for the remaining net surplus to be distributed as follows: 79% for interest on share capital and 21% for patronage refund.

The net surplus for distribution for the years 2025 and 2024 are shown below:

	2025	2024
General Reserve Fund	P10,387,658.87	P9,911,507.05
Education and Training Fund -Local	1,038,365.89	991,130.71
Due to Union/Federation	1,038,365.89	991,130.71
Community Development Fund	2,076,731.77	1,982,261.41
Optional Fund	2,768,975.70	2,643,015.21
Interest on Share Capital	41,015,452.55	38,651,097.49
Patronage Refund	10,902,841.82	10,902,437.76

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NET SURPLUS AS DISTRIBUTED P69,224,392.49 P66,075,380.34

## 29. SEGMENTAL OPERATIONS

The Cooperative segmental income and expenses in 2025 are as follows:

	Revenue	Expenses	Other Items	Income Tax Due	Net Surplus
Head Office	P124,691,556.41	P67,947,265.46	P428,914.28	-	P57,173,205.23
Mallina	13,716,237.63	9,190,358.91	1,420,000.00	218,890.32	5,726,988.40
Punurin	12,487,759.52	6,163,560.66	-	-	6,324,198.86
Total	<b>P150,895,553.56</b>	<b>P83,301,185.05</b>	<b>P1,848,914.28</b>	<b>P218,890.32</b>	<b>P69,224,392.49</b>

## 30. CONTINGENCIES AND COMMITMENTS

### Contingencies

During the course of regular business, the Cooperative is involved with various legal cases upon default of payment of members, however none of which in the opinion of management and its legal counsel, is expected to have material adverse effect on the cooperative's financial position. The management has incurred a minimal litigation expenses and charged to current operation.

### Lease Commitments

The Cooperative has entered into a lease contract for the office of its branches with on to five years contract with private individuals which may be extended for further term or shorter at option of the parties and the rate will be based on the prevailing rate subject to the mutual agreement. The future minimum rent expense payments are estimated based on the lease contract agreement which will amount to P540,000.00 in year 2025 only.

## 31. RELATED PARTY TRANSACTIONS

The related party transactions made by the Cooperative for the year ended December 31, 2024 is with regards to loans and transactions of directors, officers, staffs and related interest (DOSRI). Under the Cooperative policy which is line with the Articles under RA 9520 the Philippine Cooperative Code of 2008 these loans and other transactions are made substantially with the same ceilings and term of agreements as with other members of the cooperative under the cooperative by-laws. The total loan receivables from DOSRI accounts for 2025 and 2024 amount to P54,527,783.06 and P44,072,419.29, respectively. The DOSRI accounts are regularly monitored and reviewed by the board.

## 32. EVENTS AFTER THE REPORTING DATE

There were no events after reporting date that would require disclosure or adjustments on the consolidated financial statements.

## 33. TAXES

The Cooperative has been duly registered with the Cooperative Development Authority (CDA) pursuant to RA No. 9520 and with Certificate of Registration dated November 19, 2009. The Cooperative has Certificate of Tax Exemption dated February 21, 2022, valid until February 21, 2026.

As cooperative dealing with both members with accumulated reserves and undivided net savings of more than ten (10) million, the cooperative is entitled to the tax exemption and incentives

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under Section 61 of RA No. 9520 as implemented by Sect. 7 of the Joint Rules and Regulations, implementing Art. 60, 61 and 144 of RA 9520 and circularized by the Revenue Memorandum Circular No. 012-10 dated February 11, 2010, as follows:

- Exemption from Income Tax on income from CDA registered operations;
- Exemption from Value Added tax on CDA registered sales or transactions;
- Exemption from Percentage Tax;
- Exemption from Donor's Tax on donations to duly accredited charitable, research and educational institution and reinvestment to socio-economics projects within the area of operation of the cooperative;
- Exemption from Excise Tax which it is directly liable;
- Exemption from documentary Stamp Tax; provided however that the other party to the taxable document/transaction who is not exempt shall be the one directly liable for the tax. All payments for documentary stamp tax REM (Real Estate Mortgage) are paid directly by the member-borrowers;
- Exemption from Annual Registration Fee of P500.00;
- Exemption from all taxes on transactions with insurance companies and banks including but not limited to 20% final income tax on interest deposit and 7.5% final income tax on interest derived from a depository bank under the expanded foreign currency deposit system.

## 34. SUPPLEMENTARY INFORMATION REQUIRED BY THE BIR

Presented below is the supplementary information which is required by the BIR under its existing revenue regulations to be disclosed as part of the notes to financial statements. This supplementary information is not a required disclosure under PFRS.

### Requirements under Revenue Regulations (RR) 15-2010:

The information on taxes, licenses and permit fees paid or accrued during the year required under RR15-2010 issued on November 25, 2010 are as follows:

#### (1) Percentage Tax

As a cooperative with income from non-members, it observes the minimum requirements of percentage taxes. For the year 2025, the company has paid three percent (3%) percentage tax amounting to P89,719.81.

	Paid	Accrued
Percentage Tax	<b>P69,034.99</b>	<b>P20,684.82</b>

#### (2) Landed cost, custom duties, tariff fees, and excise tax

The Cooperative has no transaction which was subjected to custom duties, tariff fees and excise tax for the taxable year 2025.

#### (3) Taxes and licenses

The details of taxes and licenses and permit fees for the year ended December 31, 2025 are as follows:

	Paid	Accrued
Business and Local Taxes	P149,495.52	
Penalties	305,672.87	
Percentage Tax	89,719.81	
Car Registration	9,220.00	
<b>TOTAL</b>	<b>P554,108.20</b>	

#### (4) Withholding Taxes

There were no transactions that were subjected to final withholding tax.

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The details of total withholding taxes for the taxable year ended December 31, 2025 are shown below:

	Tax Base	Tax withheld
Compensation	P9,262,667.14	P297,748.70
Honorarium	1,692,000.00	84,600.00
Professional Fee	1,003,333.35	100,333.34
Rental	500,000.00	25,000.00
General Support/Contractors	16,867,398.30	337,347.97
Purchase of Goods	1,995,171.88	19,951.72
Services	1,166,157.70	23,323.15
	<b>P32,486,728.37</b>	<b>P888,301.87</b>

There were no transactions that were subjected to final withholding tax.

#### (5) Tax Cases and Tax Assessments

The Cooperative has no tax case and or any deficiency tax assessment during the year.

### Requirements under Revenue Regulations No. 19-2011

RR 19-2011 requires schedules of taxable revenues and other non-operating income, costs of sales and services, and itemized deductions and other significant tax information, to be disclosed on the notes to financial statement. The Cooperative revenues and non-operating income are exempt from income taxes.

#### a. Taxable Revenue

	2025
Rental Income	
Non Members	P2,990,660.31
Total	<b>P2,990,660.31</b>

#### b. Itemized Deductions

	2025
Depreciation	P1,099,544.47
Security Services	590,253.75
Taxes and Licenses	157,305.67
Repairs and Maintenance	146,726.40
Power, Light and Water	69,956.69
Office Supplies	9,992.05
Miscellaneous Expense	41,320.00
Total	<b>P2,115,099.03</b>

## 35. RECLASSIFICATION OF ACCOUNTS

Current accounts in the 2024 financial statements were classified to conform to 2025 financial statement presentation of accounts.

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# AUDITED FINANCIAL STATEMENT

FINANCIAL PERFORMANCE STANDARDS (PESOS)		ANNEX A			
INDICATORS	FORMULA	STANDARD POINT	Total Pts.	ADJECTIVAL RATING	
<b>P</b>	<b>PORTFOLIO QUALITY</b>				
1	<b>Portfolio at Risk</b> <i>Measures the risk of default in the portfolio or the rate of uncollectible accounts</i>	Balance of loans for over 30 days missed payment ----- Total Gross Loans Outstanding  227,752,478.97 859,659,449.32  <b>Answer:</b> <b>26%</b>	5% or less > 5% to 10% > 10% to 15% > 15% to 20% > 20% to 25% > 25%	10 8 6 4 2 0	0  <b>This represents a high-risk or failing portfolio. Comprehensive turnaround strategy required, including policy revision, leadership intervention, and possibly capital injection.</b>
2	<b>Portfolio at Risk - DOSRI Loans</b> <i>Measures the risk of default in the portfolio or the rate of uncollectible accounts of the Officers and Related Interest up to the 2nd degree of consanguinity or affinity.</i>	Balance of DOSRI Loans for over 30 days missed payment ----- Total DOSRI LOANS Outstanding  54,527,783.06  <b>Answer:</b> <b>0%</b>	0% 1% and more	5 -2	5  <b>This means there are no past-due or delinquent DOSRI loans. The institution maintains strong oversight and control over insider-related credit exposures, enhancing credibility and regulatory confidence.</b>
3	<b>Adequacy of Provisioning of APLL (over 12 months past due)</b> <i>Measures the adequacy of the allowance for expected losses on loans for over 12 months past due</i>	APLL for over 12 months ----- Total Past Due Loans over 12 months + Restructured Loans  170,904,768.38 170,904,768.38  <b>Answer:</b> <b>100%</b>  <i>note: for restructured loans, those with 6 consecutive paid amortization are not included.</i>	100% 80% to < 100% 60% to < 80% 35% to < 60% 10% to < 35% < 10%	5 4 3 2 1 0	b  <b>The allowance for probable/expected loan losses (APLL) fully covers loans over 12 months past due. The institution is well-protected against losses from severely delinquent loans and demonstrates sound credit risk management.</b>
4	<b>Adequacy of Provisioning for over 30 days to 1 year past due</b> <i>Measures the adequacy of the allowance for expected losses on loans for 31 to 1 year past due</i>	Total amount of allowance - Required Amount of Allowance for Loans over 12 months past due ----- Total Past Due Loans from over 30 days to 1 year + Restructured Loans  35,996,660.80 56,847,710.59  <b>Answer:</b> <b>63%</b>	35% 25% to < 35% 15% to < 25% 5% to < 15% < 5%	5 4 3 2 0	5  <b>The allowance fully covers expected losses for loans 31 days to 1 year past due. The institution is well-prepared to absorb losses in this category, minimizing financial impact.</b>
<b>E</b>	<b>EFFICIENCY</b>				
1	<b>Asset Yield</b> <i>Measures the ability of the coop's assets to generate income.</i>  <b>ENCODE INFLATION RATE BELOW</b> <b>1.8%</b>	Net Surplus* ----- Average Total Assets  69,224,392.49 2,164,517,650.69  <b>Answer:</b> <b>3%</b>  <i>*Net Surplus refers to net of required provisioning shall get 0</i>	At least inflation rate 1 to 2 percentage points below inflation rate 3 to 4 percentage points below inflation rate More than 4 percentage points below inflation rate 0 or negative asset yield	5 4 3 1 0	5  <b>The cooperative's assets generate returns at or above the inflation rate. The coop is effectively managing its assets, ensuring both profitability and protection of members' funds.</b>
2	<b>Administrative Efficiency</b> <i>Measures the cost of efficiently managing the cooperative's assets</i>	Administrative Costs - Provision for Probable Losses - Members Benefit Expense - Social Service Expense ----- Average Total Assets  58,801,267.00 2,164,517,650.69	7% and below Above 7% - 10% above 10% - 15%	5 3 1	5  <b>Administrative costs are well-controlled relative to assets. The coop demonstrates excellent efficiency in utilizing resources to manage its assets, minimizing waste, and maximizing value.</b>
FINANCIAL PERFORMANCE STANDARDS (PESOS)		ANNEX A			
		<b>Answer:</b> <b>3%</b>	over 15%	0	<b>and maximizing value.</b>
3	<b>Loan Portfolio Profitability</b> <i>Measures how profitable the loan portfolio is</i>	Income from Loans +Service Fees, Filing Fees + Fines, Penalties, Surcharges ----- Average Total Loans Outstanding  102,762,962.33 884,532,317.50  <b>Answer:</b> <b>12%</b>	20% and above 15% to < 20% 10% to < 15% 5% to < 10% < 5% or negative	4 3 2 1 0	2  <b>Loan portfolio profitability is fair. Attention is needed to improve interest income and optimize the loan portfolio.</b>
4	<b>Cost per Peso Loan</b> <i>Measures the efficiency in managing the cooperative's loan portfolio.</i>	Financing Costs +( Admin. Costs-Members Benefit Expense-Social Service Expense) ----- Average Total Loans Outstanding  83,040,692.03 884,532,317.50  <b>Answer:</b> <b>0.09</b>	0.10 and below > 0.10 to 0.15 > 0.15 to 0.20 Above 0.20	3 2 1 0	3  <b>Cost per peso loan is excessively high. Immediate corrective action is necessary to reduce costs and ensure sustainable operations.</b>
<b>S</b>	<b>STABILITY</b>				
1	<b>Liquidity</b> <i>Measures the cooperative's ability to meet its short term obligations as it falls due</i>	Liquid Assets - Short Term Payable ----- Total Deposits  (308,252,815.06) 1,103,107,631.09  <b>Answer:</b> <b>-28%</b>	15% to 20% 12% to < 15% or 21% to 30% 9% to < 12% or 31% to 40% 6% to < 9% or 41% to 50% 1% to < 6% Below 1% or above 50%	10 8 6 4 2 0	2  <b>Liquidity is very low. The cooperative faces risk in meeting short-term obligations; corrective actions are urgent.</b>
2	<b>Solvency</b> <i>Measures the degree of protection that the cooperative has for members savings and share capital contribution in the event of liquidation of the cooperative's assets and liabilities.</i>	(Total Assets + Allowance for Probable Losses on Loans) - (Total Liabilities - Deposits + Past Due Loans + Loans Restructured + Loans Under Litigation-Impaired Assets) ----- Deposit liabilities + Share capital + Deposit for Share Capital Subscription  2,053,497,814.59 1,827,009,731.09  <b>Answer:</b> <b>112%</b>  <i>Impaired assets = net of impairment losses Past Due Loans = 31 days and above</i>	110% and above 100% to < 110% 90% to < 100% 80% to < 90% 70% to < 80% below 70%	10 8 6 4 2 0	10  <b>Solvency is excellent. The cooperative provides strong protection for members' savings and share capital in the event of liquidation.</b>

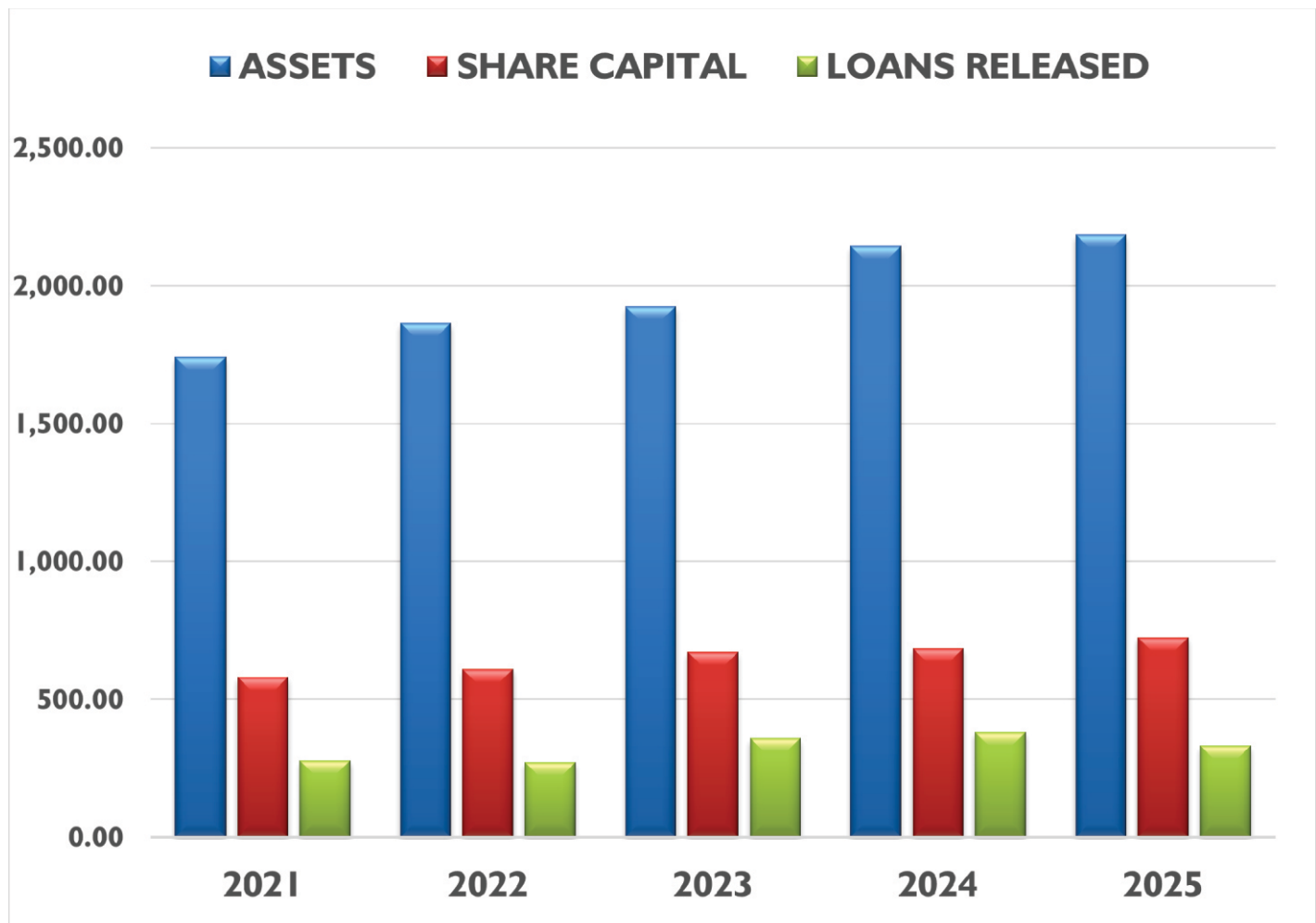


# COMPARATIVE GRAPH

## HCSCCO's ASSETS, SHARE CAPITAL AND LOANS RELEASED

**2021-2025**  
*(In Million Pesos)*

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
ASSETS	1,864.95	1,925.37	2,060.92	2,143.76	2,185.27
SHARE CAPITAL	609.32	627.60	647.06	684.33	723.90
LOANS RELEASED	271.56	358.73	294.20	380.86	331.80



# EMPOWERING People, IMPROVING Communities




## HOLY CROSS SAVINGS & CREDIT COOPERATIVE

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Association of Asian  
Confederation of  
Credit Union (ACCU)



Philippine Federation of Credit Cooperatives  
National Capital Region (PFCCO-NCR)



National Federation of Cooperative  
Primaries in the Philippines (Nafe-Coop)



CLIMBS Life Insurance  
and Mutual Benefit Services



National Confederation of  
Cooperatives Network  
(NATCCO)



METRO SOUTH  
COOPERATIVE BANK



World Council  
of Credit Unions